

Richland County Committee

Agenda Item Cover

Agenda Item Name: ARPA funds for Digital Codification of County Ordinances

Department	Administration	Presented By:	Administrator
Date of Meeting:	16 Dec 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure C and H
Date submitted:	17 Dec 2021	Referred by:	
Action needed by no later than (date)	N/A	Resolution	<u>N/A</u> , prepared, reviewed

Recommendation and/or action language:

Motion to.... appropriate \$25,000 in ARPA funds to pursue a contract with Municode codification and digitization of county ordinances, estimated at \$19,245.00 with (Administrator) recommended \$5,755 in contingent expenses.

Background: *(preferred one page or less with focus on options and decision points)*

In efforts to codify and digitize Richland County ordinances in to an accessible code of ordinances, Clerk Kalish recommends that the county enter into a self-publishing software agreement with Municode. This agreement includes access to legal consultation that reviews the County's Ordinances and assists in the development of a Code of Ordinances with statute and regulation review to ensure compliance.

The proposed action will solidify the committee's blessing on utilizing Municode and ARPA funds to begin this project.

Attachments and References:

Estimate (Self-Publishing Software) Municode	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
X	Apportionment needed	Requested Fund Number	Fund #93
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

\$19,245.00 to \$25,000

Approval:

Review:

Department Head

Administrator, or Elected Office (if applicable)