

RICHLAND COUNTY

Finance & Personnel Committee

December 16, 2021

NOTICE OF MEETING

Please be advised that the Richland County Finance and Personnel Committee will convene at 1:00 p.m., Friday, **December 17th, 2021** in the Richland County Board Room 181 W. Seminary Street and via videoconference and teleconference using the following information:

WebEx Videoconference:

<https://richlandcounty.my.webex.com/richlandcounty.my/j.php?MTID=me3e20ba26caaa23e447774212009f2bf>

Meeting number: 2558 200 3527, Password: richland

WebEx Teleconference: WebEx teleconference phone number: 408-418-9388, Access code: 2558 200 3527

If you have any trouble accessing the meeting, please contact MIS Director Barbara Scott at 608-649-5922 (phone) or barbara.scott@co.richland.wi.us (email), or Finance & Personnel Committee Chair Shaun Murphy-Lopez at 608-462-3715 (phone/text) or shaun.murphy@co.richland.wi.us (email).

Agenda:

1. Call to order
2. Proof of notification
3. Agenda approval*
4. Previous meeting minutes*

Finance (including purchasing and contracts)

5. Purchase of office equipment – Treasurer’s Office*
6. Approval of ARPA funds for Digital Codification of County Ordinances*
7. Approval of ARPA funds for UW-Extension Broadband Survey*
8. Financial Reports: *
 - a. Treasurer’s reports - Cash Balances
 - b. Fund #75 Capital Borrowing
 - c. Fund #92 Short-term Capital Borrowing
 - d. ARPA Funds
 - e. Childcare and education grant monitoring
 - f. Department Expenditure Reports:
 - i. Administrator
 - ii. Clerk
 - iii. County Board
 - iv. Property Lister
 - v. Register of Deeds
 - vi. Treasurer
9. Extending existing auditing contract with Johnson Block and Company Inc.*

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Budget:

10. Outline of 10-year financial plan operations and time-line – Report*

Personnel:

11. Closed Session – Pursuant Wisconsin State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved
12. Return to open session
13. Possible action from items discussed in closed session
14. Amendments to Employee Handbook: Highway, HHS, and Sheriff's Office*
15. Out of state travel for employees*

Closing:

16. Discussion and possible action regarding administrative strategic goals*
17. Future agenda items
18. Adjournment

*Meeting materials for items marked with an asterisk may be found at <https://www.co.richland.wi.us/financePersonnelMinutes.shtml>.

CC: Committee Members, County Board, Department Heads, Richland Observer, WRCO, Valley Sentinel, Courthouse Bulletin Board