

Richland County Rules and Resolutions Committee and Ethics Board

Agenda Item Cover

Agenda Item Name: Videorecording of meetings and availability of meeting materials

Department	County Board	Presented By:	Shaun Murphy-Lopez
Date of Meeting:	July 1 st 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure C
Date submitted:	June 29 th , 2021	Referred by:	n/a
Action needed by no later than (date)	n/a	Resolution	n/a

Recommendation and/or action language:

This is an item for discussion. The committee may wish to have language developed that amends the County Board rules for consideration at a future meeting.

Background: *(preferred one page or less with focus on options and decision points)*

County Board rules do not currently address videorecording of meetings. For many years the City of Richland Center has contracted with Nova Video to record City Council and County Board meetings, the latter of which are linked on the County's website. Due to the recent pandemic and the use of WebEx for remote meeting options, videorecording of meetings has been undertaken by MIS staff. Several committees, commissions, and boards have video recordings of meetings available on their websites, including:

- Administrator Transition Committee
- Finance & Personnel Committee
- Health & Human Services Board
- Law Enforcement & Judiciary Committee
- Rules and Resolutions Committee & Ethics Board
- Veterans Service Commission

Posted recordings of meetings are required by the County's COVID-19 Plan for the following:

- Richland County Board
- Finance & Personnel Committee
- Law Enforcement & Judiciary Committee
- Rules and Resolutions Committee & Ethics Board

County Board rules also do not address the website availability of meeting materials. Currently, meeting materials for the following committees, commissions, and boards are available on the County's website:

- Administrator Transition Committee
- County Board
- Finance & Personnel Committee
- Rules and Resolutions Committee & Ethics Board

Resolutions and ordinances are required to be available digitally to County Board members through Rule #1, but meeting materials are not required to be digitally available for committees, commissions, and other boards. Rule #1 states, "The County Clerk shall send the minutes of the previous meeting and the agenda for the next meeting and all resolutions and ordinances to be considered at the next meeting to each Supervisor digitally or, if a Supervisor elects, by U.S. Mail, by not later than Wednesday before the next County Board meeting."

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Currently the following committees, commissions, and boards make meeting materials available on County Board member iPads:

- Administrator Transition Committee
- Child Support Committee
- Finance & Personnel Committee
- Health & Human Services Board
- Law Enforcement & Judiciary Committee
- Property, Building and Grounds Committee
- Rules and Resolutions Committee & Ethics Board

A list of the County's committees, commissions, and boards has been included in an attachment for reference.

Attachments and References:

Attachment - List of Committees, Commissions, Boards	
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Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)