

Richland County Rules and Resolutions Committee

Agenda Item Cover

Agenda Item Name: *Rule #1 Requirements of sending agenda and all resolutions and ordinances*

Department	Administration	Presented By:	Administrator
Date of Meeting:	07 Jan 2021	Action Needed:	Vote // Resolution
Disclosure:	Open	Authority:	Structure: (B)
Date submitted:	04 Jan 2021	Referred by:	Previous action by body

Recommendation and/or action language:

Recommend recommendation to amend County Board rule #1 regarding the timeline requirements for sending the County Board agenda, resolutions and ordinances to be considered.

Background: *(preferred one page or less with focus on options and decision points)*

Richland County has adopted County Board Rules by resolution that includes language for the requirements that, “The County Clerk shall send the minutes of the previous meeting, the agenda for the next meeting and all resolutions or ordinances to be considered at the next meeting to each member by U.S. Mail or, if the Supervisor elects, digitally, by not later than Wednesday before the next County Board meeting.”

Time constraints, operational changes, and communication challenges can often push the completion of resolutions and ordinances past Wednesday for release. Looking for the Committee to recommend a solution to ensure: 1) meets the intension of transparency, and 2) feasibility to accommodate nature of operational challenges.

Rule 1

The hour of the meeting of the Board shall be 7:00 p.m. The County Clerk shall send the minutes of the previous meeting, the agenda for the next meeting and all resolutions or ordinances to be considered at the next meeting to each member by U.S. Mail or, if the Supervisor elects, digitally, by not later than Wednesday before the next County Board meeting.

Possible Proposed Changes:

The hour of the meeting of the Board shall be 7:00 p.m. The County Clerk shall send the minutes of the previous meeting, the agenda for the next meeting and all resolutions or ordinances to be considered at the next meeting to each member ~~by U.S. Mail~~ digitally or, if the Supervisor elects, ~~digitally~~ by U.S. Mail, by not later than Wednesday before the next County Board meeting. Agenda changes, resolutions and ordinances not meeting this requirement must have approval by the County Board Chair. Agenda changes must be in compliance with the twenty-four-hour rule found in Wis. Stat. § 19.84(3).

Attachments and References:

Rule #1 Included in Body	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	

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	Other funding Source	
X	No financial impact	

(summary of current and future impacts)

No financial impact currently anticipated.

Approval:

Review:

Department Head

Administrator, or Elected Office (if applicable)