

RICHLAND COUNTY CHILD SUPPORT

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CHILD SUPPORT COMMITTEE MEETING **Minutes for July 30, 2021**

The Child Support Committee met on July 30, 2021 at 9:00 a.m. using Webex.

Committee members present included: David Turk and Linda Gentes. Not present: Daniel McGuire.

Others present: Amy Hoffman, Child Support Director and Barb Scott.

Committee Chairperson Turk calls the meeting to order at 9:02 a.m.

Motion by Linda Gentes to approve the agenda, second by David Turk.

Motion by Linda Gentes to approve the minutes, second by David Turk.

Preliminary budget for 2022 discussed. Director Hoffman presents budget that shows decrease in levy from the proposed revised budget. Turk motions to approve the preliminary budget, Gentes seconds it.

Discussion on re-allocating wall project funds to equipment fund for purchase of new computers for agency. Barb Scott explains age of current computers and recommends updating 2, most feasible is purchase of laptops with docking systems, including 3rd docking system for back office. Gentes motions to approve re-allocating funds for this purchase, Turk seconds it

Discussion on wage grade restructure for Caseworker/Financial Specialist position. Position description has been submitted to Carlson Dettman for a wage review. Director Hoffman recommends to reclassify to Wage Grade H. Committee is in agreement that pay needs to be reclassified but will await results

Director Hoffman discusses the fall conference that will be held October 20-22, 2021.

- Total cost for 3 employees to attend estimated at \$1,235.60, budgeted at \$1,350.
- legal track, which Atty Forehand attends is virtual or in-person
- rest of conference is person. Committee feels matter should be tabled until the next meeting, after there is more information in regards to COVID protocol

Next meeting is scheduled for September 16, 2021 at 9:00 a.m. and will be held via Webex.

Motion made by Gentes to adjourn the meeting, Turk seconds. Motion carried. Meeting adjourned at 9:35 a.m.

Respectfully Submitted,

Amy Hoffman
Director