

**Richland County Agriculture and Extension Education Committee**  
**Meeting Minutes**  
**October 06, 2021 - 2:00 p.m.**  
**Room 713, Extension Office, East Hall, UWP-Richland & Zoom**

Present: Couey, Van Landuyt, Williamson, Wunnicke, Craddock, Ihde, Lockwood, and via Zoom Hady, Murphy-Lopez, Campbell, Silver.

- I. Meeting was called to order by Williamson at 2:04 p.m.
- II. Wunnicke confirmed proof of notification.
- III. Motion by Van Landuyt, seconded by Murphy-Lopez, to approve the agenda. Motion carried.
- IV. Motion by Murphy-Lopez, seconded by Van Landuyt, to approve the minutes. Motion carried.
- V. Public input - None
- VI. Unfinished Business
  - a. Budget, no changes to report
  - b. County Fair - Craddock reported the fair went smoothly with good attendance. Van Landuyt supported.
- VII. New Business
  - a. Broadband Survey - Murphy-Lopez moved to send the Broadband inquiry results to the Personnel & Finance Committee. Van Landuyt seconded, and the motion carried. Murphy-Lopez will ensure the information and inquiry results will be passed to the Personnel & Finance Committee.
- VIII. Out of County Requests  
Ihde to travel to Juda, Wisconsin. Williamson moved for travel to be approved for Carolyn's travel. Van Landuyt seconded. Motion carried.
- IX. Approval of Repairs/Purchases over \$1,000 - No purchases over \$1,000 for current month.
- X. Expenditures: Office, Agent, Soils, Program and Pesticide accounts – Motion by Williamson and second by Van Landuyt to approve the bills. Motion carried.
- XI. AED Update  
Hady reported the continuation of the shared Area 13 & 14 AED duties. Area 14 had a failed search for Hady's replacement, and the position has been reposted. Hiring of support staff and other personnel has been occurring in other counties. Hady and Glasbrenner discussed roles of Extension in education and the role of a Community Development Educator.
- XII. Educator report by Karleen Craddock. National 4-H Week is being celebrated with several activities and events to include: radio interviews, an Open House at the library, Medallion Hunt, Road Rally, and promotional materials to the five area schools. The 4-H Handbook has been updated and the 4-H year is wrapping up with the completion of member record books and award ceremonies. Record books contain member goals, records, financial analysis of projects, and review of the project.  
Craddock and Wunnicke are teaming up to present the "Juntos" educational series to area Hispanic and LatinX youth and families. The project works to connect youth and their families to community and schools to increase graduation rates and future success in post-secondary education. The project received a gift from Multi-Cultural Outreach Program (MCOP) to fund a bilingual co-facilitator and family meals for participants. The program will begin in May.
- XIII. Next meeting date is November 3, 2021 at 2:00 p.m.
- XIV. Motion to adjourn by Van Landuyt and seconded by Williamson. Motion carried.

Minutes submitted by: Carolyn Ihde