

**Richland County Agriculture and Extension Education Committee**  
**Meeting Minutes**  
**February 3, 2021 - 1:00 p.m.**  
**Meeting held via Zoom**

Present: In person - Marc Couey, Lee Van Landuyt and Craig Saxe, Area Extension Director (AED), and guest Delaney Talbott.  
Via Zoom - Shaun Murphy-Lopez, Steve Williamson, Van Nelson, Karleen Craddock, 4-H Program Coordinator; Carolyn Ihde, Agriculture Educator; Chelsea Wunnicke, Human Development & Relationships (HDR) Educator; Kristine Lockwood, FoodWise Educator; Sheena Cook-Fuglsang, FoodWise Coordinator; Sandy Campbell, Administrative Secretary; Jennie Silver, Support Staff.

- I. Meeting was called to order by Chairperson Couey at 1:03 p.m.
- II. Saxe gave proof of notification.
- III. Motion by Van Landuyt, seconded by Murphy-Lopez, to approve the agenda. Motion carried.
- IV. Motion by Williamson, seconded by Nelson, to approve the minutes of the previous meeting. Motion carried.
- V. Public input - None
- VI. Unfinished Business - None
- VII. New Business
  - a. Extension Chord – Saxe presented the Extension Chord, a publication that provides an overview of 2020 programming by Richland County Extension Educators.
  - b. Extension report to County Board – Couey will contact the county administrator to request the addition of Extension to the County Board agenda for the March meeting.
- VIII. Out of County Requests - None
- IX. Approval of Repairs/Purchases over \$1,000 - None
- X. Expenditures: Office, Agent, Soils, Program, and Pesticide accounts  
Couey presented the bills for the past month. Motion by Van Landuyt to accept the bills and for Craig to be 3rd signature on the bills this month, seconded by Couey. Motion carried.
- XI. AED Update - Nothing additional.
- XII. Educator Report by Kristine Lockwood, FoodWise Educator and Sheena Cook-Fuglsang, FoodWise Coordinator.  
Lockwood presented an overview of FoodWise program and funding sources. FoodWise focuses on K-5 students in Richland Center, Ithaca, Kickapoo, Hillsboro and LaFarge Schools. Due to the pandemic, FoodWise is currently offering teachers a toolkit of virtual lessons including videos, physical activities, and other educational resources. Lockwood reported on direct education programs for adults including: Equipping parents and caregivers to use financial resources to provide healthy food choices; cooking lessons; and working with food pantries; as well as new initiative working with W-2 agencies. Lockwood, Cook-Fuglsang, and Ihde are also working on the Growing Together Wisconsin grant for the school garden at Jefferson Elementary School. Cook-Fuglsang reported on the Policy, Systems, and Environmental (PSE) change initiatives. She also reported that Richland County has had a 25% increase in FoodShare participation during 2020. FoodWise works with strategic partners to reach Richland County residents.
- XIII. Next meeting date - Motion by Murphy-Lopez, seconded by Couey, to not have an Ag and Extension Education meeting in March. The next meeting will be April 7, 2021, at 1 p.m. Motion carried.
- XIV. Motion to adjourn by Nelson and seconded by Van Landuyt. Motion carried.

Minutes submitted by: Karleen Craddock