

**Richland County Agriculture and Extension Education Committee**  
**Meeting Minutes**  
**January 6, 2021 - 1:00 p.m.**  
**Meeting held via Zoom**

Present: In person - Marc Couey, Lee Van Landuyt, Craig Saxe, Area Extension Director (AED), and guest Delaney Talbott.  
Via Zoom: Shaun Murphy-Lopez, Steve Williamson, and Van Nelson.  
Karleen Craddock, 4-H Program Coordinator; Carolyn Ihde, Agriculture Educator; Chelsea Wunnicke, Human Development & Relationships (HDR) Educator; Kristine Lockwood, FoodWise Educator; Sheena Cook-Fuglsang, FoodWise Coordinator; Sandy Campbell, Administrative Secretary; Jennie Silver, Support Staff;

- I. Meeting was called to order by Chairperson Couey at 1:03 p.m.
- II. Saxe gave proof of notification.
- III. Motion by Van Landuyt, seconded by Nelson, to approve the agenda. Motion carried.
- IV. Motion by Nelson, seconded by Van Landuyt, to approve the minutes of the previous meeting. Motion carried.
- V. Public input - None
- VI. Unfinished Business - None
- VII. New Business - None
- VIII. Out of County Requests - None
- IX. Approval of Repairs/Purchases over \$1,000 - None
- X. Expenditures: Office, Agent, Soils, Program, and Pesticide accounts  
Couey presented the bills for the past month. Motion by Couey to accept the bills and for Craig to be 3rd signature on the bills this month, seconded by Van Landuyt. Motion carried.
- XI. AED Update—Nothing additional.
- XII. Educator Report  
2020 Year in Review slideshows were presented in the following order: Carolyn Ihde, Agriculture Educator; Kristine Lockwood, FoodWise Educator and Sheena Cook-Fuglsang, FoodWise Coordinator; Karleen Craddock, 4-H Program Coordinator; Chelsea Wunnicke, Human Development & Relationships (HDR) Educator. Each Educator highlighted programming, including transition to virtual and other delivery methods due to COVID safety protocol. Saxe asked if there is interest in bringing a shorter presentation and the printed Extension Chord to a full county board meeting. Couey said this would be appropriate when they can arrange for time on the agenda. Extension Chord will be presented at next committee meeting.
- XIII. Next meeting date - February 3, 2021, at 1 p.m.
- XIV. Motion to adjourn by L. Van Landuyt and seconded by Couey. Motion carried.

Minutes submitted by: Chelsea Wunnicke