

June 2, 2021

NOTICE OF MEETING

Please be advised that the Richland County Administrator Transition Committee will convene at 12:00 p.m., Friday, June 4, 2021, on videoconferencing as found through webex.com as found below:

<https://richlandcounty.my.webex.com/richlandcounty.my/j.php?MTID=me63e60eca22cf748ed5c18b2b4129955>

Meeting number (access code): 182 164 1652

Meeting password: richland

Join by phone

+1-408-418-9388 United States Toll

[Global call-in numbers](#)

Join from a video system or application

Dial [1821641652@richlandcounty.my.webex.com](tel:1821641652)

You can also dial 173.243.2.68 and enter your meeting number.

Agenda:

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. Minutes from the May 18, 2021 meeting
5. Discussion with Administrator Langreck on status of recommendations made for Administrative Support Staff
6. Discussion with Administrator Langreck/Clerk Kalish on office space
7. Review and Make Changes to Rules of the Board document
8. Proposed Future Agenda Items
9. Adjourn

A quorum may be present from other Committees, Boards, or Commissions. No committee, board or commission will exercise any responsibilities, authority or duties except for the Administrative Transition Committee.

Sincerely,

Clinton Langreck
Richland County Administrator

CC: Committee Members, Richland Observer, WRCO, Valley Sentinel, Bulletin Board and Our Files