

Minutes
5310 Public Hearing
Transportation Coordinating Committee
Wednesday, July 14, 2021

The Transportation Coordinating Committee meeting was held Wednesday, July 14, 2021 at 3:00 p.m. via ZOOM and in Conference Room A/B - of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Linda Symons, Sandra Kramer, Richard McKee, Darren Steinmetz, Cole Pyfferoen, Sandra McKittrick, Ingrid Glasbrenner and Bob Sheire

Members absent: Cindy Riley and Aaron Gray

Other attendees include Linda Batten, Roxanne Klubertanz-Gerber, Heidi Sheire, David Scribbins and Chris Kanable

- 1) Sandra Kramer called the meeting to order at 3:00 p.m.
- 2) 5310 Public Hearing:
 - Sandra Kramer went through the rules of the Public Hearing.
 - Roxanne reviewed the purpose for the grant.
 - Roxanne further said that last year we added a Grocery Route.
 - Roxanne said that the amount of funding for 5310 is \$68,958 total and we are asking for \$29,367 through the 5310 Grant.
 - There were no comments from the public. This concluded the Public Hearing.
- 3) Proof of Notification: Linda Batten verified the posting.
- 4) Approve Agenda:
 - Richard McKee moved to approve the posting and agenda; Bob Sheire and Sandra McKittrick both seconded. Motion carried.
- 5) Approval of April 14, 2021 Transportation Coordinating Committee minutes:
 - Bob Sheire moved to approve the minutes; Sandra McKittrick seconded. Motion carried.
- 6) Review and Approve 2022 – 5310 Operating Grant:
 - Roxanne went through the 5310 Operating Grant.
 - Roxanne had the 5310 Grant on the screen and went through each line item for the board.
 - Bob Sheire moved to approve the 2022 – 5310 Operating Grant; Richard McKee seconded. Motion carried.
- 7) Report on 2021 Site Compliance findings:
 - Roxanne went through the 2021 Compliance Site review for the board.
 - Roxanne told the board that there were no major issues. The two things that stood out were that our Bus Drivers must watch the front desk count the money that they turn in and to keep track of trips that we turn down or have no available driver. (We had just been letting people know verbally that we did not have drivers available.)

- 8) Report on 2021 Transportation Budget and 2022 Budget process:
- Roxanne reported that the current expenses are \$64,087 and \$133,733 in revenue. (She explained that this is because we receive the Grant money at the beginning of the year.)
 - Roxanne said she is projecting a \$2500 surplus for the year.
 - Roxanne told the board that she has no concerns for the 2022 budget.
- 9) Update from Transportation Providers:
- Chris Kanable reported that the Richland Transit is back to about $\frac{3}{4}$ of trips that they did before COVID. He said that everyone has to wear a mask.
 - Cole Pyfferoen reported that Schmitt is trying to utilize Richland Transit more. He said that their bus took a group to Kickapoo Corners today.
 - Cole said that Schmitt is low on staff right now. Additionally, he told the board that Schmitt has had no new COVID cases.
 - Cole said they have a new Trishaw that is wheelchair accessible and that they need volunteers for giving rides on the Trishaws.
- 10) Citizen Comments:
- Sandra Kramer said that on 7/23 the donkeys would be at Schmitt. At 10:00, they will be in the front and then they will then go to the back of the building. Everyone is welcome. Sandra said that if anyone does come, you must wear a mask.
 - Sandra reported that on 6/15, they went to Pine Valley and they (donkeys and residents) had a good time.
 - Bob Sheire reported that the Red Cross is having a Blood Drive on 7/22 at the Community Center from 11:30 to 5:30. If you are fully vaccinated you do not need to wear a mask. During the Blood Drive, there will be cake for longtime volunteer – Bessie Varitsiotes. Additionally, there will be regular and decaf coffee.
- 11) Schedule Next Meeting: The next meeting for October 13, 2021 at 3:00. This will be a Public Hearing for the 8521 Grant.
- 12) Adjourn
- Bob Sheire moved to adjourn the meeting until October 13, 2021; Sandra McKittrick seconded. Motion carried.

Respectfully submitted,

Linda Batten

Aging and Disability Resource Center of Eagle Country - Richland Center Office