

PROPERTY, BUILDING AND GROUNDS COMMITTEE

June 3, 2021

The Property, Building and Grounds Committee met on Thursday, June 3, 2021 at 1:00 p.m., virtually and in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Richard McKee, Chad Cosgrove, Steve Carrow and Steve Williamson, and Dan McGuire.

Others present included: Derek S. Kalish, County Clerk; Clinton Langreck, County Administrator; Julie Keller, County Treasurer, Randy Nelson, Courthouse Maintenance Supervisor, and Russ Moens from STR Specialty Engineering (via telephone).

Committee Chair McKee called the meeting to order at 1 pm.

Clerk Kalish confirmed the Proof of Notification.

Motion by Cosgrove, second by McGuire for approval of the agenda. Motion carried.

Motion by Williamson, second by Carrow for approval of the minutes from the previous meeting. Motion carried.

Discussion & Possible Action Regarding Richland Courthouse Roof Repairs

Specifications – Cosgrove makes motion to accept roof repair specifications from STR Specialty Engineering Group and to have STR solicit for repair bids with amendment to bid date to expedite to process of completing the repairs and was seconded by Carrow. Motion carried. Carrow questioned whether or not a bid date of August 19, 2021 would allow enough time for the repairs to occur in 2021 and Moens noted the date is a placeholder, is flexible, and full replacement is still possible in the fall of 2021.

New Appraisal For Tax Deed Parcel #014-3440-1009 In The Town Of Henrietta –

Williamson makes motion to set appraisal of tax deed #014-3440-1009 in the Town of Henrietta at \$250.00 and to advertise for one week in the newspaper, Cosgrove seconds, discussion continued. Williamson amends motion to leave the appraisal value at \$500.00 and to place for sale signs on property in lieu of advertising in the newspaper, Cosgrove seconds, motion carried. Amended motion to set appraisal of parcel #014-3440-1009 at \$500 and to place for sale signs on property in lieu of advertising in newspapers carried.

Discussion & Possible Action For The Purchase Of 3 Heat Exchangers – Cosgrove makes motion to present resolution to the County Board for the purchase of three heat pumps at a cost not to exceed \$19,000 to be paid out of Fund 75, Carrow seconds, discussion continued. Williamson noted that four heat exchangers could be purchased with the overall cost staying below the \$24,000.00 target amount. Williamson makes amendment to motion to include the purchase of 4 heat exchangers at a cost not to exceed \$24,000.00, Carrow seconds, motion

carried. Amended motion to present resolution to the County Board to purchase 4 heat exchangers at a cost not to exceed \$24,000 carried.

Property Management Report

- Asbestos Inspection – Inspection completed at a cost of \$2,400.00. The two spots identified have been sealed and covered
- Courthouse Key & Security Project – In progress
- DOJ Grant Second Round Application – In progress
- Historic Courthouse Roof Repair – In progress
- Pine Valley Farm Lease and Land Swap – No new action
- Investigation on Contaminated Property; Richland Center – No new action
- Cazenovia Demolition Property Sale – No new action
- Space Needs Assessment of 1st Floor – No new action

Future Agenda Items – Carrow noted he would like an update on the status of the ambulance building. Cosgrove mentioned use of the parking lot for jury trials.

Motion by Carrow, second by McGuire to adjourn. Motion carried. The meeting adjourned at 3:26 p.m.

Derek S. Kalish
Richland County Clerk