

PROPERTY, BUILDING AND GROUNDS COMMITTEE

February 4, 2021

The Property, Building and Grounds Committee met on Thursday, February 4, 2021 at 3:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Richard McKee (Virtually), Chad Cosgrove (In Person), Steve Carrow (Virtually), Dan McGuire (In Person) and Steve Williamson (Virtually).

Others present included: Victor Vlasak, County Clerk; Julie Keller, County Treasurer; Clinton Langreck, County Administrator; and Randy Nelson, Courthouse Maintenance Supervisor.

Committee Chair McKee called the meeting to order.

Administrator Langreck confirmed the Proof of Notification.

Motion by Cosgrove, second by Williamson for approval of the Agenda. Motion carried.

Motion by Williamson, second by Carrow for approval of the minutes for the January 7th meeting. Motion carried.

Town of Henrietta Tax Parcel Number 014-3440-1009 – Treasurer Keller provided information on the tax delinquent parcel. Motion by Cosgrove, second by Carrow to present a Resolution to the County Board for approval to take a Tax Deed on the parcel. Motion carried.

Richland Center Tax Deed Parcel Number 276-1684-8200 – Motion by McGuire, second by Carrow to appraise the parcel for \$1.00 for the purpose of selling the parcel to the City of Richland Center for redevelopment. Motion carried.

Redemption Period Waiver Request – Abidin Bajrami purchased Tax Parcel Number 022-2942-2000 in the Town of Richland. The County took a Tax Deed on the parcel. The parcel was sold by the County at a Tax Deed sale. Mr. Bajrami is requesting that the three-year redemption period be eliminated. Motion by Cosgrove, second by Williamson to instruct Corporation Counsel Ben Southwick to take the legal steps necessary to eliminate the period of redemption. Motion carried.

Well Abandonment and Capping – Village of Cazenovia Tax Deed Parcels – During the process of the demolition of the building on the Tax Deed parcels a well was discovered. Advanced Dairy Solutions was contacted to abandon and cap the well. Motion by Carrow, second by McGuire to approve the payment of the invoice from Advanced Dairy Solutions in the amount of \$318.20. Motion carried.

Capital Improvement / Capital Project – Administrator Langreck presented a proposed Capital Improvements / Capital Project Planning document.

Property Management Report

- Garage Doors – The doors are on order.
- Large Courtroom – The project almost complete. The phone system installation is in progress.
- Historic Courthouse Roof Repair – Specs are being developed for the repairs.
- Fund 43 – Courthouse Repair Fund - \$20,000 has been allocated. Replacement heat exchange units are estimated at \$24,000.
- Cazenovia Tax Deed Building Demolition – Mr. Wanless has finished the demolition of the building. A request has been made by the DNR for copies of any asbestos abatement reports.
- Pine Valley Farm Lease and Land Swap – Corporation Counsel is working on a finalized agreement with the Unbehauns.
- Richland Center Contaminated Tax Delinquent Parcel Investigation – Jason Glasbrenner continues making contacts to determine if funding is available to clean up the parcel.
- Courthouse Mail – Mail addressed to 181 West Seminary Street is delivered directly to the building by the postal service. Register of Deeds staff sort and deliver the mail to departments. Departments with mail addressed to post office boxes pick up their mail at the post office.

Motion by McGuire, second by Carrow to adjourn. Motion carried. The meeting adjourned at 3:28 p.m.

Victor V. Vlasak
Richland County Clerk