

## **MARCH MEETING**

March 16, 2021

Chair Brewer called the meeting to order. Roll call found all members present. McKee and Seep attended the meeting virtually.

County Clerk Vlasak led the Pledge of Allegiance.

Motion by Cosgrove, second by Couey for approval of the agenda. Motion carried.

Motion by McKee, second by Van Landuyt for approval of the February 16<sup>th</sup> minutes. Motion carried.

Craig Saxe, Area Extension Director, addressed the Board. The Extension is about transforming lives and communities. The mission of Extension is partnering to develop and connect the research and educational resources of UW-Madison with residents and communities to address local, statewide and national issues. Presentations were made by the following:

- Chelsea Wunnicke, Extension Educator, Human Development and Relationships
- Kristine Lockwood, FoodWise Nutrition Educator, Richland and Vernon Counties
- Sheena Cook-Fuglsang, FoodWise Nutrition Education Coordinator, Crawford, Richland and Vernon Counties
- Karleen Craddock, 4-H Program Coordinator
- Carolyn Ihde, Agriculture Educator
  
- Pastor Jan Starr led the Invocation.

Chair Brewer reported that Bradley Wegner has resigned as the County Board representative from Supervisory District 11. The vacancy was advertised for two consecutive weeks in The Richland Observer and Shopping News. Chair Brewer announced that Danielle Cooper has applied to fill the vacant seat. Motion by Van Landuyt, second by Manning to accept Ms. Cooper's application for election as the County Board representative from Supervisory District 11. Motion carried. County Clerk Vlasak administer the Oath of Office to Ms. Cooper.

Resolution No. 21-41 Designating March, 2021 As Women's History Month In Richland County was read by County Clerk Vlasak. Motion by Cosgrove, second by Luck that Resolution No. 21-41 be adopted. Motion carried and resolution declared adopted.

### **RESOLUTION NO. 21 - 41**

A Resolution Designating March, 2021 As Women's History Month In Richland County.

WHEREAS the nation has been celebrating March as Women's History Month since Congress made this designation in March, 1987 in order to establish an annual observance remembering the contributions and achievements of women over the course of history in a wide variety of fields,

WHEREAS there are numerous women from Richland County with notable achievements, such as Ms. Ada James, Dr. Bertha Reynolds, Ms. Mary Maria Cook Spiedel, Mr. Margaret Helen Scott, Ms. Eno Downs Jones Renney, Ms. Amelia Snyder and Dr. Sarah Thomas Elliott, as well as many other women who have notable achievements, and

WHEREAS the Rules and Resolutions Committee has recommended that the County Board name March, 2021 as Women's History Month to commemorate not only these women whose achievements are notable but also the innumerable women who, both in the past and presently, have held careers and raised families in Richland County.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby designates March, 2021 as Women's History Month in Richland County, and

BE IT FURTHER RESOLVED that the County Board encourages all citizens to learn about and embrace the historical contributions of women in Richland County and to visit the Richland County History Room, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE RULES AND  
RESOLUTIONS COMMITTEE AND ETHICS BOARD

FOR AGAINST

Shaun Murphy-Lopez	X
Chad Cosgrove	X
Kerry Severson	X
Melissa Luck	X
Donald Seep	X

Resolution No. 21-42 Commemorating The Service Of Ten Retired Employees Of The County Highway Department was read by County Clerk Vlasak. Motion by Severson, second by Manning that Resolution No. 21-42 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 21 - 42**

A Resolution Commemorating The Service Of Ten Retired Employees Of The County Highway Department.

WHEREAS the County Board wants to commemorate the service of the following ten retired employees of the County Highway Department:

1. Timothy Mueller was hired on January 15, 1990 and retired as a Sign Foreman on December 9, 2016 after nearly 26 years of service;

2. Robert King was hired on February 3, 1986 and retired as a Lead Paving Foreman on February 3, 2017 after 31 years of service;

3. Robert Bindl was hired on December 14, 1998 and retired on March 31, 2017 as an Equipment Operator/Patrolman after 18 years of service;

4. David Worthington was hired on January 27, 1986 and retired as an Equipment Operator/Patrolman on May 5, 2017 after over 31 years of service;

5. Ms. Jeanne Marshall was hired on September 14, 1988 and retired as Bookkeeper on September 5, 2017 after 19 years of service;

6. James Chitwood was hired on February 8, 1988 and retired as County Highway Commissioner on December 1, 2017, after nearly 29 years of service;

7. Richard Merry was hired on November 2, 1998 and retired as an Equipment Operator/Patrolman on November 1, 2018 after 20 years of service;

8. Edward Sutton was hired on January 2, 1985 and retired as an Equipment Operator/Patrolman on October 5, 2018 after nearly 33 years of service;

9. William Condon was hired on June 15, 1992 and retired as County Highway Commissioner on June 27, 2019, after 27 years of service;

10. Terry Pretsch was hired on September 28, 1988 and retired as a Lead Grade Foreman on October 15, 2020, after 22 years of service, and

NOW THEREFORE BE IT RESOLVED the County Board wants to express its sincere appreciation to each of these former employees for their many years of dedicated service to Richland County and the County Board wishes each of them a long and happy retirement, and

BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this Resolution to each of these retired employees at the addresses set forth in the attachment to this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE HIGHWAY AND  
TRANSPORTATION COMMITTEE

FOR AGAINST

Steve Williamson	X
Gary Manning	X
Kerry Severson	X
Chad Cosgrove	X
Marc Couey	X

Resolution No. 21-43 Authorizing The County Parks Commission To Apply For And Accept A Grant From The Wisconsin Department Of Natural Resources was read by County Clerk Vlasak. Motion by Gottschall, second by Severson that Resolution No. 21-43 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 21 - 43**

A Resolution Authorizing The County Parks Commission To Apply For And Accept A Grant From The Wisconsin Department Of Natural Resources.

WHEREAS the County Parks Commission is eligible to receive a Snowmobile Trail Aid grant from the

Wisconsin Department of Natural Resources (DNR), to pay \$63,000 toward the cost of repairing a deteriorated bridge in the Town of Orion, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval before any department of County government can apply for and accept a grant.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Parks Commission to apply for and accept a Snowmobile Trail Aids grant from DNR to pay \$63,000 toward the cost of replacing the bridge in section 32, Town of Orion which has deteriorated, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE COUNTY PARKS  
COMMISSION**

**FOR    AGAINST**

Timothy Gottschall	X
Gary Manning	X
Kerry Severson	X

Resolution No. 21-44 Authorizing The County Parks Commission To Apply For And Accept An Outdoor Motorized Recreation Trail Aids Grant From The Wisconsin Department Of Natural Resources was read by County Clerk Vlasak. Motion by Manning, second by Cosgrove that Resolution No. 21-44 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 21 - 44**

A Resolution Authorizing The County Parks Commission To Apply For And Accept An Outdoor Motorized Recreation Trail Aids Grant From The Wisconsin Department Of Natural Resources.

WHEREAS the County Parks Commission is eligible to apply for an Outdoor Motorized Recreation Trail Aids Grant from the Wisconsin Department of Natural Resources which will pay the total cost, with no County match, of a snowmobile trail rehabilitation project consisting of installing riprap on 400 feet of the trail near U.S. Highway # 14 and Mobil Mart at a cost of \$14,000, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for any department of County government to apply for and accept a grant, and

WHEREAS THE County Parks Commission is recommending that the County Board approve the Parks Commission's application for this grant.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Parks Commission to apply for and accept a \$14,000 Outdoor Motorized

Recreation Trail Aids grant from the Wisconsin Department of Natural Resources for the purpose of installing riprap on 400 feet of the snowmobile trail near U.S. Highway # 14 and Mobil Mart, with the \$14,000 total cost of this project to be paid with grant funds and with no County match, and

BE IT FURTHER RESOLVED that County Conservationist, Ms. Cathy Cooper, is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE COUNTY PARKS  
COMMISSION**

FOR    AGAINST

Timothy Gottschall	X
Gary Manning	X
Kerry Severson	X

Resolution No. 21-45 Relating To Obtaining A State Grant For The Maintenance And Grooming Of Snowmobile Trails was read by County Clerk Vlasak. Motion by Glasbrenner, second by Gottschall that Resolution No. 21-45 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 21 - 45**

A Resolution Relating To Obtaining A State Grant For the Maintenance And Grooming Of Snowmobile Trails.

WHEREAS State funds are available to counties in Wisconsin for the maintenance and grooming of snowmobile trails under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR), and

WHEREAS the Richland County Land Conservation Department, working with the Richland County Snowmobile Alliance, Inc., has proposed that Richland County apply for a \$42,000 grant for the purpose of maintaining and grooming the approximately 140 miles of snowmobile trails in Richland County for the winter of 2021-2022, and

WHEREAS Rule 14 of the Rules of the Board provides that County Board approval is required before any department of County government can apply for and accept a grant and the County Parks Commission has carefully considered this matter and is now recommending that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Parks Commission to apply for and accept a \$42,000 grant from DNR's County Snowmobile Trail Aids Program for the purpose of maintaining and grooming the approximately 140 miles of snowmobile trails in Richland County, with the grant period being from July 1, 2021 to June 30, 2022, and

BE IT FURTHER RESOLVED that County Conservationist Ms. Cathy Cooper is hereby authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE COUNTY PARKS  
COMMISSION

FOR AGAINST

Timothy Gottschall	X
Gary Manning	X
Kerry Severson	X

Resolution No. 21-46 Authorizing The Land Conservation Department To Apply For A Joint Grant From The Wisconsin Department Of Agriculture, Trade And Consumer Protection And The Wisconsin Department Of Natural Resources was read by the County Clerk. Motion by Van Landuyt, second by Williamson that Resolution No. 21-46 be adopted. County Conservationist Cathy Cooper explained the grant. Motion carried and resolution declared adopted.

**RESOLUTION NO. 21 - 46**

A Resolution Authorizing The Land Conservation Department To Apply For A Joint Grant From The Wisconsin Department Of Agriculture, Trade And Consumer Protection And The Wisconsin Department Of Natural Resources.

WHEREAS the Land Conservation Department is eligible to apply for a 2022 joint Wisconsin Department of Agriculture, Trade and Consumer Protection and Wisconsin Department of Natural Resources non-point source grant in an amount not to exceed \$253,060.00, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for any department of County government to apply for and accept a grant, and

WHEREAS the Land Conservation Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Land Conservation department to apply for and accept a 2022 joint Wisconsin Department of Agriculture, Trade and Consumer Protection and Wisconsin Department of Natural Resources non-point source grant in an amount not to exceed \$253,060.00, and

BE IT FURTHER RESOLVED that the grant and the required County match is itemized as follows:

1. Not to exceed \$168,060 for staffing, with no County match, for the first position; 30% County match for the second position and 50% County match for the remaining 2 positions;
2. Not to exceed \$65,000 in cost-share for construction practices, with no required County match;

3. Not to exceed \$20,000 for nutrient management plan cost-sharing, with no County match, and

BE IT FURTHER RESOLVED that the Chair of the Land Conservation Committee is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF LAND CONSERVATION  
COMMITTEE

FOR    AGAINST

Steve Williamson	X
Melissa Luck	X
Shaun Murphy-Lopez	X
Bob Frank	X
Lee Van Landuyt	X

Resolution No. 21-47 Authorizing The County Parks Commission To Apply For And Accept An Outdoor Motorized Recreation Trail Aids Grant From The Wisconsin Department of Natural Resources was read by County Clerk Vlasak. Motion by Severson, second by Manning that Resolution No. 21-47 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 21 - 47**

A Resolution Authorizing The County Parks Commission To Apply For And Accept An Outdoor Motorized Recreation Trail Aids Grant From The Wisconsin Department of Natural Resources.

WHEREAS the County Parks Commission is eligible to apply for an Outdoor Motorized Recreation Trail Aids Grant from the Wisconsin Department of Natural Resources which will pay the total cost, with no County match, of a snowmobile trail rehabilitation project consisting of installing riprap on 750 feet of the trail near Bohmann Drive at a cost of \$26,250, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval before any department of County government can apply for and accept a grant.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Parks Commission to apply for and accept a \$26,250 Outdoor Motorized Recreation Trail Aids grant from the Wisconsin Department of Natural Resources for the purpose of installing riprap on 750 feet of the snowmobile trail near Bohmann Drive, with the \$26,250 total cost of this project to be paid with the grant funds and with no County match, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE COUNTY PARKS  
COMMISSION

FOR AGAINST

Timothy Gottschall	X
Gary Manning	X
Kerry Severson	X

Resolution No. 21-48 Approving The Sheriff's Department For Applying For And Accepting A State Grant For Telephonic-Assisted Cardiopulmonary Resuscitation was read by County Clerk Vlasak. Motion by Frank, second by McGuire that Resolution No. 21-48 be adopted. Motion by Frank, second by Glasbrenner to amend the resolution by adding "BE IT FURTHER RESOLVED that the Sheriff's Department is hereby authorized to apply for additional grant funding in this period if such funds become available through this program. Motion carried on the amendment. Motion carried and resolution, as amended, declared adopted.

**RESOLUTION NO. 21 – 48 (Amended)**

A Resolution Approving The Sheriff's Department For Applying For And Accepting A State Grant For Telephonic-Assisted Cardiopulmonary Resuscitation.

WHEREAS the Wisconsin Department of Health Services has indicated that the County is eligible to apply for a mini-grant of \$5,000 to support the cost of providing telephone-assisted cardiopulmonary resuscitation training, certification and continuing education, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for any department of County government to apply for and accept a grant, and

WHEREAS the Law Enforcement and Judiciary Committee and Sheriff Jim Bindl have recommended that approval be granted for applying for and accepting this grant and also that the approval will be retroactive because the Department already applied for the grant in order to meet the February 19, 2021 deadline.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is granted for the Sheriff's Department to apply to the Wisconsin Department of Health Services for a mini-grant of \$5,000 for the purpose of supporting the costs of providing telephonic-assisted cardiopulmonary resuscitation training, certification and continuing education, and

BE IT FURTHER RESOLVED that the action taken by the Sheriff's Department to apply for this grant by the deadline of February 19, 2021 is hereby ratified, and

BE IT FURTHER RESOLVED that Sheriff Jim Bindl is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that the Sheriff's Department is hereby authorized to apply for additional grant funding in this period if such funds become available through this program, and

BE IT FURTHER RESOLVED that this Resolution shall be effective as of February 19, 2021.



RESOLUTION OFFERED BY THE LAW  
ENFORCEMENT AND JUDICIARY  
COMMITTEE:

FOR AGAINST

Melissa Luck	X
David Turk	X
Chad Cosgrove	X
Daniel McGuire	X
Kerry Severson	X

Resolution No. 21-49 Approving The Department of Health And Social Services Applying For And Accepting A State Opioid Response Grant was read by County Clerk Vlasak. Motion by Nelson, second by Gentes that Resolution No. 21-49 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 21 - 49**

A Resolution Approving The Department of Health And Social Services Applying For And Accepting A State Opioid Response Grant.

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tracy Thorsen, have indicated that the Department is eligible for a State Opioid Response Prevention Services grant of up to \$7,300, or more if the grant allows for excess funding requests, from the Alliance for Wisconsin Youth Regional Prevention Centers, and

WHEREAS the purpose of the grant is to allow the Health and Human Services Department to act as the fiscal agent to reimburse the Richland County Partners for Prevention, which is the fiscal agent for the Richland School District, to respond to the need for community education and prevention related to opioid and similar use disorders, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval before any department of County government can apply for and accept a grant.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Department to apply for and accept a State Opioid Response Grant from the Alliance for Wisconsin Youth Regional Prevention Centers, with the grant to be up to \$7,300 or more if the grant allows for excess funding requests, with the Department to act as fiscal agent to reimburse the Richland County Partners for Prevention, which is the fiscal agent for the Richland School District, and

BE IT FURTHER RESOLVED that this grant will allow for continued risk management in the community to include the following services and items:

- Drug Take Back Events and Medication Disposal
- Prescription Drug Deactivation Units
- Take Away Medication Return Envelopes
- Prescription Drug Lock Boxes
- Prescription Drug Lock Bags
- Community Education Events
- Public Awareness Campaign, and

BE IT FUTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tracy Thorsen, is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD

FOR AGAINST

Kerry Severson	X
Ingrid Glasbrenner	X
Van Nelson	X

Resolution No. 21-50 Approving Amendments To Two 2020 Contracts And Approving Two 2021 Contracts For The Department of Health and Human Services was read by County Clerk Vlasak. Motion by Kaul, second by Van Landuyt that Resolution No. 21-50 be adopted. Health and Human Services Director Tracy Thorsen explained the amendments to the 2020 contracts and explained the 2021 contracts. Motion carried and resolution declared adopted.

**RESOLUTION NO. 21 - 50**

A Resolution Approving Amendments To Two 2020 Contracts And Approving Two 2021 Contracts For The Department of Health and Human Services.

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tracy Thorsen, have recommended amendments to two 2020 contracts and approval of two 2021 contracts, and

WHEREAS it is provided in Rule 14 of the Rules of the Board that any contract by the Department of Health and Human Services Department which involves the expenditure of \$50,000 or more at any one time or within the course of one year must be approved by the County Board, and

WHEREAS the Health and Human Services Board has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following amendment to the following two 2020 contracts:

1. With Premier Financial Management Services Inc. of Milwaukee, with the original contract being for \$100,000 and the amendment being for \$176,000, due to an increased need for financial management services provided to children with disabilities being served by the Behavioral Health Services Unit;

2. With A Golden Star Adult Family Home, LLC of Racine, with the original contract being for \$49,500 and the amendment being for \$51,000, due to an increased need for adult family home services provided to individuals being served by the Behavioral Health Services Unit, and

BE IT FURTHER RESOLVED that the following 2021 contract is hereby approved:

1. With Chileda Institute, Inc. of LaCrosse in the amount of \$230,000, to provide community-based care at a treatment facility for youth being served by the Children and Youth Services Unit;
2. With Southwest Workforce Development Board of Platteville in the amount of \$230,000 to provide contracted employee services to the Department, largely due to the County's public health pandemic response, and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Board is hereby authorized to sign the above contracts on behalf of the County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD

FOR AGAINST

Kerry Severson	X
Ingrid Glasbrenner	X
Van Nelson	X

Resolution No. 21-51 Creating 8 Casual-Call-In Bailiffs Positions For Jury Trials was read by County Clerk Vlasak. Motion by Seep, second by Couey that Resolution No. 21-51 be adopted. Motion by Brewer, second by Turk to amend the resolution to state that the hourly wage will be at "Grade B, Step 1" in the County's Pay Plan. Motion carried on the amendment. Clerk of Circuit Court Stacy Kleist explained the bailiff positions. Motion carried and resolution, as amended, declared adopted.

**RESOLUTION NO. 21 - 51**

A Resolution Creating 8 Casual-Call-In Bailiffs Positions For Jury Trials.

WHEREAS Clerk of Circuit Court Stacy Kleist has brought to the attention of the Finance and Personnel Committee and the County Administrator the fact that, although 2 bailiffs are required for all jury trials, the County Board has never formally created the casual-call-in position of jury bailiff, and

WHEREAS in-person jury trials are set to resume in March, 2021 and 8 jury bailiff positions are needed, and

WHEREAS the Finance and Personnel Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that 8 casual

part-time positions of jury bailiff are hereby created, with the hourly wage to be at Grade B, Step 1 in the County's Pay Plan and the positions shall be filled by the Clerk of Circuit Court, and

BE IT FURTHER RESOLVED that this Resolution shall be effective as of March 1, 2021.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR AGAINST

Shaun Murphy-Lopez	X
Marc Couey	X
Marty Brewer	X
Linda Gentes	X
Melissa Luck	X
Donald Seep	X
David Turk	X

Resolution No. 21-52 Stating Richland County's Policy Of Filling Long-Term Vacancies By Promoting Current Employees was read by County Clerk Vlasak. Motion by Gentes, second by Seep that Resolution No. 21-52 be adopted. Discussion followed. Motion by Gottschall, second by Murphy-Lopez that the resolution be amended by removing the following language: "If the department has a pool (more than one) of candidates whom meet the minimum credentials and qualifications for the position." Motion carried on the amendment. Motion by Murphy-Lopez, second by Frank to amend the resolution to state that the process in the Richland County Administrative Manual "shall be followed". Motion carried on the amendment. Discussion continued. Roll call vote. AYES: Murphy-Lopez, Van Landuyt, Brewer, Luck, Manning, Gottschall, Glasbrenner, Cooper, Turk, Cosgrove, Frank, Severson, Williamson, Couey, Kaul, McGuire. NOES: Carrow, Seep, McKee, Gentes, Nelson. Ayes 16. Noes 5. Total 21. Motion carried and resolution, as amended, declared adopted.

**RESOLUTION NO. 21 - 52**

A Resolution Stating Richland County's Policy Of Filling Long-Term Vacancies By Promoting Current Employees.

WHEREAS County Administrator Clinton Langreck has proposed to the Finance and Personnel Committee that the County establish a policy of filling long-term vacancies by promoting existing County employees, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the County's Administrative Manual is amended by adding the following language to Section III Recruitment and Hiring, under the heading "Hiring Process To Fill Vacancies":

"Richland County's hiring policy is intended to promote a well-qualified and diverse workforce that represents both the experience offered by organizational longevity and innovativeness gained through influx.

It shall be policy to promote career advancement opportunities from within departments, while filling positions with qualified employees, best suited for the position and whom bring diverse work-place experiences

to the County.

When the County determines that a vacancy or new position shall be filled, position vacancies may be filled by the department head by promotion, transfer, demotion from within the department; or new hire from public posting. Non-elected Department heads shall be filled by the County Administrator. It is not necessary to recruit outside applicants for vacant positions when the position is filled by promotion, transfer or demotion from within the Department.”

; and under Section III, A Vacancies Longer than 90 Days, as paragraph 2.

The Department Head may fill the position by promotion, transfer, demotion from within the department without public posting or external candidate consideration. When considering to fill the vacancy internally the Department Head must internally post the vacancy within the department for at least one week. When multiple, internal candidates apply, the Department Head shall evaluate through a competitive process and may offer to the best suited candidate. Until the position is filled, the Department Head has the discretion to post the vacancy publically at any time, as there is no entitlement to internal promotion for County positions, and

; and under Section III, A Vacancies Longer than 90 Days, as paragraph 3 the underlined words,

3. When a vacant position is not filled from an internal method, the Administrator or Department Head shall place an advertisement in the Richland Observer to run for at least two weeks...

BE IT FURTHER RESOLVED by the Richland County Board of Supervisors that the Handbook of Personnel Policies and Work Rules is hereby amended by adding the following underlined language and eliminating the stricken language under subheading “Hiring for Long-Term Vacancies (90 days or longer) under the heading “Hiring and Employment Considerations.:

1. **Hiring for Long-Term Vacancies (90 days or longer):** Whenever it appears to a Department Head that an approved job position within the department will be vacant for a period of 90 days or longer the process defined in the Richland County Administrative Manual, shall be followed:
  - a. ~~The Department Head shall immediately notify the supervising committee and the County Clerk, who shall in turn notify the Finance and Personnel Committee. In case of a vacancy in a Department Head position, the County Clerk shall perform the hiring steps which the Department Head would otherwise do.~~
  - b. ~~The County Clerk or Department Head shall then place an advertisement in the Richland Observer to run for at least two weeks. The County Clerk or Department Head must also send the advertisement to the MIS Department who shall advertise the position on the County website. The advertisement shall, at a minimum briefly describe the job position, necessary qualifications, where and how to apply for the position and include the sentence that the County is an equal opportunity employer. All applicants must be directed to fill out the application form attached as Addendum B to the County’s Administrative Manual unless the department has its own approved application form.~~
  - c. ~~The Department Head or designee and the applicable committee or board may interview those applicants who appear from their written applications to be qualified for the job;~~
  - d. ~~Skills testing is required for all positions. The Department Head shall determine what skill tests are necessary and appropriate for each position and when in the hiring process to administer the tests. All tests shall be designed to determine whether the applicant has the~~

~~basic skills and aptitude necessary to satisfactorily perform the job duties of the position. Department Heads may seek approval from their supervisory committee and the Finance and Personnel Committee to not administer skills testing for specific positions if skills testing is not necessary to determine if the applicant has the basic skills for the position.~~

- ~~e. Background checks must be performed on all final candidates prior to making an offer of employment in accordance with department policy and state and federal law. Except as otherwise required by law, the scope of the background check shall be determined by the Department Head. The Department Head shall obtain a legal review if the background check reveals information that may be used adversely against the candidate.~~
- ~~f. The appropriate board or committee, after receiving the recommendation of the Department Head, shall make the final decision as to who shall be hired;~~
- ~~g. a. The County Clerk shall not pay wages to any County employee whose hiring has not been accomplished in accordance with the Administrative Manual policy ~~this paragraph~~ or appropriate addendum.~~

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

	FOR	AGAINST
Shaun Murphy-Lopez	X	
Marc Couey		X
Marty Brewer	X	
Linda Gentes		X
Melissa Luck	X	
Donald Seep		X
David Turk	X	

Ordinance No. 21-5 Amendment # 515 Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Gregory Greenheck In The Town Of Buena Vista was presented to the Board. Motion by Gentes, second by Nelson that Ordinance No. 21-5 be enacted. Zoning Administrator Mike Bindl explained the rezoning request. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 21 - 5**

Amendment No. 515 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Gregory Greenheck In The Town Of Buena Vista.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:
  - (a) Adequate public facilities to serve the development are present or will be provided.
  - (b) Provision of these facilities will not be an unreasonable burden to local government.
  - (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.

- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.49-acre parcel belonging to Gregory Greenheck in the Town of Buena Vista is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Single-Family Residential (R-2) District:

PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 35, TOWN 9 NORTH, RANGE 2 EAST, TOWN OF BUENA VISTA, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:  
 COMMENCING AT THE SOUTH QUARTER CORNER OF SECTION 35, T9N, R2E;  
 THENCE N 00°17'28" W ON THE EAST LINE OF THE SOUTHWEST QUARTER, 2067.97';  
 THENCE S 89°42'32" W, 748.88' TO A POINT ON THE EASTERLY RIGHT-OF-WAY OF OLD MILL ROAD AND THE POINT OF BEGINNING;  
 THENCE N 27°27' 21" W, 33.00' TO A POINT ON THE CENTERLINE OF OLD MILL ROAD;  
 THENCE S 62°32'39" W ON SAID CENTERLINE, 134.00';  
 THENCE CONTINUING SOUTHWESTERLY ON SAID CENTERLINE, 470.46' ON THE ARC OF A 1690.00' RADIUS CURVE TO THE LEFT, MAKING A CENTRAL ANGLE OF 15°57'00" AND A LONG CHORD OF 468.94' THAT BEARS S 54°34'09" W;  
 THENCE S 46°35'39" W, 18.27' TO THE NORTHWEST CORNER OF LOT 1 OF RICHLAND COUNTY CERTIFIED SURVEY MAP NUMBER 867 AND THE LAST POINT ON THE CENTERLINE OF OLD MILL ROAD;  
 THENCE S 46°44'52" E ON THE NORTH LINE OF SAID LOT 1, 54.96';  
 THENCE S 76°47'41" E, 176.29' TO THE NORTHEAST CORNER OF SAID LOT 1;  
 THENCE S 00°15'28" E ON THE EAST LINE OF SAID LOT 1, 64.11';  
 THENCE N 89°44'32" E, 68.78';  
 THENCE N 44°06'02" E, 75.00';  
 THENCE N 25°54'13" E, 450.00' TO THE POINT OF BEGINNING.

3. This Ordinance shall be effective on March 16, 2021.

Dated: March 16, 2021  
 Passed: March 16, 2021  
 Published:

ORDINANCE OFFERED BY THE ZONING AND  
 LAND INFORMATION COMMITTEE

Marty Brewer, Chair  
 Richland County Board of Supervisors

Marc Couey  
 Steve Williamson

FOR AGAINST

X  
 X

ATTEST:	Chad Cosgrove	X
Victor V. Vlasak	Linda Gentes	X
Richland County Clerk	Ingrid Glasbrenner	X

Ordinance No. 21-6 Amendment # 516 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Robert Klang In The Town Of Westford was presented to the Board. Motion by Seep, second by Williamson that Ordinance No. 21-6 be enacted. Zoning Administrator Mike Bindl explained the rezoning request. Motion carried and ordinance declared enacted.

## ORDINANCE NO. 21 - 6

Amendment No. 516 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Robert Klang In The Town Of Westford.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.02-acre parcel belonging to Robert Klang in the Town of Westford is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Single-Family Residential (R-2) District:

Part of the Northwest quarter of the Northeast quarter of Section 11, Township 12 North, Range 2 East, Town of Westford, Richland County, Wisconsin more particularly described as follows:

Commencing at the North quarter corner of said Section 11;

Thence South 00°04'08" East, along the west line of the northeast quarter, 117.03 feet to the point of beginning of the lands hereinafter described;

Thence South 89°59'56" East, 247.69 feet;

Thence South 00°18'49" West, 260.35 feet;

Thence South 20°05'57" West, 109.36 feet;



Thence South 89°27'05" West, 55.09 feet;  
Thence South 24°18'27" West, 91.44 feet;  
Thence North 81°53'25" West, 116.61 feet to a point on said west line;  
Thence North 00°04'08" West, along said west line, 430.46 feet to the point of beginning.

3. This Ordinance shall be effective on March 16, 2021.

Dated: March 16, 2021  
Passed: March 16, 2021  
Published:

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

		FOR	AGAINST
Marty Brewer, Chair			
Richland County Board of Supervisors	Marc Couey	X	
	Steve Williamson	X	
ATTEST:	Chad Cosgrove	X	
Victor V. Vlasak	Linda Gentes	X	
Richland County Clerk	Ingrid Glasbrenner	X	

Ordinance No. 21-7 Amendment No. 517 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Jason Gerner In The Town Of Marshall was presented to the Board. Motion by Gentes, second by Kaul that Ordinance No. 21-7 be enacted. Zoning Administrator Mike Bindl explained the rezoning request. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 21 - 7**

Amendment No. 517 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Jason Gerner In The Town Of Marshall.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- Adequate public facilities to serve the development are present or will be provided.
- Provision of these facilities will not be an unreasonable burden to local government.
- The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- Non-farm development will be directed to non-agricultural soils or less productive soils.
- Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3),

which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 26.09 acre parcel belonging to Jason Gerner in the Town of Marshall is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agricultural and Residential (A-R) District:

Being located in part of the fractional Southwest quarter of the Northwest quarter of Section 31, Township 11 North, Range 1 West, Town of Marshall, Richland County, Wisconsin.

Commencing at the West quarter corner of Section 31;  
Thence South 89°30'57" East, along the South line of the fractional Southwest quarter of the Northwest quarter, 99.00 feet to the point of beginning of the lands hereinafter described;  
Thence North 01°14'24" West, 660.00 feet;  
Thence South 89°31'01" East, 66.00 feet;  
Thence North 25°29'25" West, 182.22 feet;  
Thence North 89°57'46" East, 1391.08 feet to a point on the East line of the fractional Southwest quarter of the Northwest quarter;  
Thence South 00°13'35" East, along said East line, 836.24 feet to the Southeast corner of the fractional Southwest quarter of the Northwest quarter;  
Thence North 89°30'57" West, along the South line of said fractional Southwest quarter of the Northwest quarter, 1367.73 feet to the point of beginning.

3. This Ordinance shall be effective on March 16, 2021.

Dated: March 16, 2021  
Passed: March 16, 2021  
Published:

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

	FOR	AGAINST
Marty Brewer, Chair		
Richland County Board of Supervisors		
	Marc Couey	X
	Steve Williamson	X
ATTEST:	Chad Cosgrove	X
Victor V. Vlasak	Linda Gentes	X
Richland County Clerk	Ingrid Glasbrenner	X

Zoning Administrator Mike Bindl reported the receipt of the following rezoning petitions: Ron and Mary Ewing to rezone 3.68 acres from Agriculture Forestry to Residential-2 and a Conditional Use Permit for Recreational Rental (AirBnB) in Section 31, Town of Richland; and Sira Corp, Gary and Terri Schild, to rezone 6 acres from Agriculture Forestry to Agricultural-Residential in Section 2, Town of Akan. Chair Brewer referred the petitions to the Zoning and Land Information Committee for action.

Zoning Administrator Mike Bindl reported that there were no rezoning petitions being recommended for denial by the Zoning and Land Information Committee.

Chair Brewer reported the receipt of a thank you from Marilyn Houck for the advertisements placed by the County thanking the public for steps taken to defeat the pandemic.

Administrator Langreck reported the receipt of correspondence from Todd Novak, State Representative, 51<sup>st</sup> Assembly District, regarding the County's successful application to receive a Community Development Block Grant for the Village of Lone Rock. The Department of Administration (DOA) award to the Village of Lone Rock is for up to \$481,750 to be used for blight elimination and community park developments.

Motion by Couey, second by McGuire to adjourn to Tuesday, April 20, 2021 at 7:00 p.m. Motion carried.

STATE OF WISCONSIN )  
  )SS  
COUNTY OF RICHLAND)

I, Victor V. Vlasak, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the March meeting held on the 16th day of March, 2021.

Victor V. Vlasak  
Richland County Clerk