Report -Proposed Changes in Committee, Boards, and Commission Assignments

From: Richland County Administrator, Clinton Langreck

To: Richland County Board of Supervisors – Chair, Marty Brewer

Date: 26 OCT 2021

Proposed Changes – 4 Item Package

1. Categorizing and defining our committee, boards and commissions
2. Restructuring the Committee on Committees (elected to appointed)
3. Vacancy Appointments during the session
4. Several changes to committee, boards, commission purposes and structure

Categorizing and defining our committee, boards and commissions

Current Design:

COUNTY BOARD COMMITTEES

May 18, 2021

Administrative Transition Committee (5 Members)

Member's Name	First Appointed		
Brewer, Marty	01/19/21		
Frank, Bob	01/19/21		
Glasbrenner, Ingrid	10/27/20		
Luck, Melissa	10/27/20		
Turk, David	10/27/20		

Agriculture and Extension Education Committee (5 Members)

Member's Name	First Appointed		
Couey, Marc	05/01/18		
Murphy-Lopez, Shaun	05/05/20		
Nelson, Van	05/01/18		
Van Landuyt, Lee	05/05/20		
Williamson, Steve	05/03/16		

Americans with Disability Act Compliance Committee (7 Members)

Member's Name	First Appointed		Representation
Brewer, Marty			County Board Chair
Turk, David			County Board Vice Chair
Carrow, Steve	05/05/20		County Board Supervisor
Seep, Donald	05/05/20		Disabled Individual
Reinke, Bill	05/01/18		Business or Non-Profit Community
Toney, Myrna	06/19/18		Education
Hege, George	03/20/18		Medical/Health Professional

Audit Committee (3 Members)

Member's Name	First Appointed		
Carrow, Steve	05/05/20		
Frank, Bob	07/21/20		
Nelson, Van	05/01/18		

Citizen Participation Planning Committee

Member's Name	First Appointed		
Luck, Melissa	10/27/20		
McGuire, Dan	10/27/20		
Pluemer, Shelly	10/27/20		
Van Landuyt, Lee	10/27/20		
Wentz, Darlo	10/27/20		

Proposed Design:

RICHLAND COUNTY STANDING COMMITTEES

Approved: December 14th, 2021 *Effective: April 19th, 2022*

Administrative Transition
Agriculture and Extension Education
Americans with Disability Act Compliance
Audit
Child Support
Citizen Participation Planning Committee
Committee on Committees
Emergency Management
Fair and Recycling
nce and Personnel

Joint Ambulance
Land Conservation
Law Enforcement and Judiciary
Property, Building and Grounds
Housing Authority and Community Block Grant
Rules and Resolutions
Strategic Planning
UW Platteville-Richland
Veterans Service Committee (added 2022)
Zoning and Land Information

ADMINISTRATOR TRANSITION COMMITTEE

Body Purpose:	Oversee and advise on organizational changes Administrator structure.			**Established by:**	Resolution
Secretarial responsibilities of the body:	Administrator			**Established by:**	County Clerk 59.23(2)(a)
Number of Members:	5	**Maximum Length of Continued Service**	3 sessions	**Bonding Required:**	No
Appointed by:	County Board Chair	**Confirmation of Appointments:**	County Board - by motion		

#	Member's Name	First Appointed	Max Consecutive	Representation
C	Luck, Melissa	10/27/2020	Jan 2022 End	County Board Supervisor
2	Frank, Bob	1/19/2021	Jan 2022 End	County Board Supervisor
3	Glasbrenner, Ingrid	10/27/2020	Jan 2022 End	County Board Supervisor
4	Brewer, Marty	1/19/2021	Jan 2022 End	County Board Supervisor
5	Turk, David	10/27/2020	Jan 2022 End	County Board Supervisor

AGRICULTURE AND EXTENSION EDUCATION COMMITTEE

Body Purpose:	Oversee and advise on UWEX functions and services.			**Established by:**	Stuate 59.56(a)
Secretarial responsibilities of the body:	UWEX Director			**Established by:**	County Clerk 59.23(2)(a)
Number of Members:	5	**Maximum Length of Continued Service**	3 sessions	**Bonding Required:**	No
Appointed by:	County Board Chair	**Confirmation of Appointments:**	County Board - by motion		

#	Member's Name	First Appointed	Max Consecutive	Representation
C	Couey, Marc	5/1/2018	May-24	County Board Supervisor
2	Murphy-Lopez, Shaun	5/5/2020	May-26	County Board Supervisor
3	Nelson, Van	5/1/2018	May-24	County Board Supervisor
4	Van Landuyt, Lee	5/5/2020	May-26	County Board Supervisor
5	Williamson, Steve	5/3/2016	May-22	County Board Supervisor

Restructuring the Committee on Committees

Characteristics:	Current:	Proposed:	Reason for Change:
Formation of Body	Elected at the organizational meeting to convene at a latter date to decide on committees	Appointed by the chair at the organizational meeting to seat standing committees and chairs the same night	Empowers the Chair to set priorities and expedites committee seating
# of Members	7 (w/Chair and Vice)	5 (w/Chair and Vice)	Advisory
Purpose	Recommendations to Board on committee seats	Advisory to CB Chair on committee seats and chairs	Empowers the Chair/Administrator to appoint by statute
When they form:	Organizational meeting or any time an appointment is needed	Organizational meeting or new standing committee is formed	Efficiency in appointing vacant positions.

Your Name: _____ District # _____

RICHLAND COUNTY BOARD OF SUPERVISORS

Committee, Board, Commission and Seat Preferences

Please indicate your preferences by lacing an "X" to mark: your top 5 and your least 5 of preferred assignments. Please also indicate if you are willing to chair the committee, board of commission with an "X." Please also indicate the number of meetings your are willing to attend monthly. Please also indicate if you are interested in the Board Chair or Vice Position.

How many meetings are you willing to attend monthly?

#_____ /month

	YES	NO	
Interested in County Board Chair			
Interested in County Board Vice-Chair			
Committee, Board, Commission or Seats	**Preferences: Top 5**	**Least 5**	**Willing to Chair**
Elected Bodies:			
Highway and Transportation Committee			
Pine Valley Board of Trustees			
Standing Committees:			
Administrative Transition			
Agriculture and Extension Education			
Americans with Disability Act Compliance			
Audit			
Child Support			
Citizen Participation Planning Committee			
Committee on Committees			
Emergency Management			
Fair and Recycling			
Finance and Personnel			
Joint Ambulance			
Land Conservation			
Law Enforcement and Judiciary			
Property, Building and Grounds			
Housing Authority and Community Block Grant			
Rules and Resolutions			
Strategic Planning			
UW Platteville-Richland			
Veterans Service Committee			
Zoning and Land Information			
Boards and Commissions:			
County Parks Commission			
Health and Human Services Board			
Symons Natatorium Board			
Tri-County Airport Commission			
Subcommittees:			
Transporation Coordination (Must be on PV or HHS)			
Seats:			
City Library Board			
City Park Board (From Parks Commission)			
Neighborhood Housing Services of Southwest Wisconsin			
Southwest Wisconsin Community Action Program			
Southwest Wisconsin Library System Board Of Trustees			
Southwestern Wisconsin Regional Planning Commission			
Viola Library Board			

Please comments on w ork schedule and best availability throughout the w eek/month and w illingness to travel out of county:

~Please return completed survey to the Clerk's / Administrator's Office

Supporting documents to expedite the proses:

1. Committee, Board, and Commission and Seat Preferences

2. Appointments Matrix (see next slide)

2022-2024 Appointments - Presented to the Richland County Board for Confirmation:

District	Name	**Elected Bodies:**	Highway and Transportation Committee	Pine Valley Board of Trustees	**Standing Committees:**	Administrative Transition	Agriculture and Extension Education	Americans with Disability Act Compliance (C,V,+1)	Audit	Child Support	Citizen Participation Planning	Committee on Committees (C,V,+1)	Emergency Management (C,V,+1)	Fair and Recycling	Finance and Personnel (C,V,+5)	Joint Ambulance	Land Conservation (2 from Ag. + UWEX)	Law Enforcement and Judiciary	Property, Building and Grounds	Housing Authority and Community Block Grant	Rules and Resolutions	Strategic Planning	UW Platteville-Richland	Veterans Service Committee (NEW)	Zoning and Land Information	**Boards and Commissions:**	County Parks Commission (7 year term)	Richland Economic Development Board (Chair)	Health and Human Services Board 3 year term)	Symons Natatorium Board (3 year term)	Tri-County Airport Commission	**Sub-Committees**	Transportation Coord. Com. (1 from HHS, 1 from PV)	**Seats:**	City Library Board	City Park Board (From Parks Commission)	Neighborhood Housing Services of Southwest Wisconsin	Southwest Wisconsin Community Action Program	Southwest Wisconsin Library System Board Of Trustees	Southwestern Wisconsin Regional Planning Commission (C,+1)	Viola Library Board	**Total for each supervisor:**	
1	Carrow																																									0	Carrow
2	Murphy-Lopez																																									0	Murphy-Lopez
3	Van Landuyt																																									0	Van Landuyt
4	Seep																																									0	Seep
5	McKee																																									0	McKee
6	Brewer							1				1	1		1													1												1		6	Brewer
7	Luck																																									0	Luck
8	Manning																																									0	Manning
9	Gottschall																																									0	Gottschall
10	Glasbrenner																																									0	Glasbrenner
11	Cooper																																									0	Cooper
12	Gentes																																									0	Gentes
13	Turk							1				1	1		1																											4	Turk
14	Cosgrove																																									0	Cosgrove
15	Frank																																									0	Frank
16	Severson																																									0	Severson
17	Williamson																																									0	Williamson
18	Couey																																									0	Couey
19	Nelson																																									0	Nelson
20	Kaul																																									0	Kaul
21	McGuire																																									0	McGuire
	Total Appointed:		0	0		0	0	2	0	0	0	2	2	0	2	0	0	0	0	0	0	0	0	0	0		0	1	0	0	0		0		0	0	0	0	0	1	0		
	Total Supervisor Seats:		5	4		5	5	3	3	3	2	5	3	4	7	2	5	5	5	2	5	5	5	3	5		4	1	4	3	2		2		2	1	1	1	1	2	1		116
	Openings		5	4		5	5	1	3	3	2	3	1	4	5	2	5	5	5	2	5	5	5	3	5		4	0	4	3	2		2		2	1	1	1	1	1	1		106

Vacancy Appointments During the Session:

- Vacancies are filled by appointments of the County Board Chair or County Administrator, or by election (pending statutes) and confirmed by the County Board or Standing Committee.
- Committee on Committee forms with creation of a new standing committee

Several Changes to Committee, Boards, Commission Purposes and Structure:

- Separation of Veterans Committee and Veterans Commission
- Language changes regarding several bodies purposes and responsibilities

When and where are these conversations happening:

- Through the Richland County Rules , Resolutions and Ethics Committee
- December 2021 through January 2022
- This could be a cultural shift, feedback is desired from departments and supervisors
- Changes would be in anticipation for the 2022-2024 Session