

RESOLUTION NO.21- _____

A Resolution Adopting a Memorandum of Understanding for Additional Duties of the County Clerk

WHEREAS, Resolution 21-57 identified the additional \$15,000 in annual County Clerk salary for the remainder of the 2021-24 term may be allocated toward non-statutory duties and to fulfill certain strategic plan and administrative priorities adopted through Resolution 20-107, and

WHEREAS, Resolution 21-57 directed that a memorandum of understanding be developed between the Administrator and incoming Clerk to detail the extra duties assigned to the Clerk for the remainder of the 2021-24 term, and

WHEREAS, Resolution 21-57 that this memorandum of understanding be approved by the County Board with first review by the Finance & Personnel Committee.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that a memorandum of understanding has been developed between the Administrator and County Clerk, and has been reviewed by the Finance and Personnel Committee.

AND BE IT FURTHER RESOLVED the memorandum of understanding includes:

1. The duties, responsibilities and authorities defined by the Additional Duty — Finance Officer Job Description as filed in the County Administrator's Office
2. Assistance with Strategic Goals of Resolution No. 21-107:

III. Make resolutions and ordinance available and organized on the internet
VII. Develop finance and purchasing policy (increase admin authority on purchasing)
3. Begin preliminary assessment and planning for possible next generation finance and payroll system.

AND BE IT FURTHER RESOLVED the memorandum of understanding is an agreement containing additional duties, responsibilities and authorities which may not be statutory by Wisconsin Statute 59.23(2)(c), and these extensions of duties beyond statutory are performed at the discretion of Clerk Derek Kalish and with his consent. If performance concerns arise as related to these extra duties which extend the beyond the scope of Wisconsin Statute 59.23(2)(c) it is recognized that they may not constitute "for cause" as defined through Wisconsin Statutes 17.001 and 17.09(1).

AND BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY FINANCE &
PERSONNEL COMMITTEE

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED JUNE 15, 2021

SHAWN MURPHY-LOPEZ	X
MARC COUEY	X
MARTY BREWER	X
DAVID TURK	X
DONALD SEEP	X
LINDA GENTES	X
MELISSA LUCK	X

FOR AGAINST