

RESOLUTION NO. 21-__

Resolution amending the pay plan for certain positions at Pine Valley Community Village.

WHEREAS the Board of Trustees of Pine Valley Community Village and the Director at Pine Valley, Tom Rislow, has proposed reclassifying the pay grades of the two Fiscal Clerk positions at Pine Valley, (Fiscal Clerk A and Fiscal Clerk B) and has proposed changing the job titles of these two positions, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration, and

WHEREAS both Fiscal Clerk A and Fiscal Clerk B's job positions have increased in their complexity and expectations, and

WHEREAS both job descriptions were revised to reflect that increased complexity and expectations, and were reviewed by the County Administrator, and

WHEREAS Carlson Dettman's review of both job positions concluded that both jobs had increased in complexity and expectations, and

WHEREAS both job positions have no back-up to do their work other than their supervisor, and both positions serve a critical role for Pine Valley's \$9,900,000 budget and 155 employees, and

WHEREAS one of the job positions has turned over twice since the last update to the pay plan;

NOW, THEREFORE, BE IT RESOLVED, by the Richland County Board of Supervisors that both Fiscal Clerk A and Fiscal Clerk B positions have their wage grade moved from Grade E to Grade F in the County's Pay Plan for Pine Valley, which at their current step 5 would move their hourly wage from \$17.56 to \$19.85, and

BE IT FURTHER RESOLVED that the job title for Fiscal Clerk A be changed to "Payroll & Accounts Payable Clerk", and the job title for Fiscal Clerk B be changed to "Billing Specialist", and

BE IT FURTHER RESOLVED that the cost of this proposal (\$4,500 for the remainder of 2021) will be paid for from Pine Valley operations/reserves, and

BE IT FURTHER RESOLVED that this Resolution shall be effective on June 20, 2021.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
FINANCE AND PERSONNEL COMMITTEE

AYES _____ NOES _____

FOR AGAINST

RESOLUTION: _____

DEREK S. KALISH
COUNTY CLERK

DATED: JUNE 15, 2021

SHAUN MURPHY-LOPEZ
DAVID TURK
MELISSA LUCK
MARTY BREWER
LINDA GENTES
MARC COUEY
DONALD SEEP

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