

## **JANUARY MEETING**

January 19, 2021

Chair Brewer called the meeting to order. Roll call found all members present except Richard McKee, Brad Wegner, Marc Couey and Daniel McGuire.

Pastor Cathy Van Landuyt, Town and County Presbyterian Church, Richland Center, gave the Invocation. County Clerk Vlasak led the Pledge of Allegiance.

Motion by Cosgrove, second by Manning for approval of the agenda. Motion carried.

Motion by Williamson, second by Van Landuyt for approval of the December, 2020, minutes. Motion carried.

Resolution No. 21-1 Recognizing The Retirement Of Two Employees Of Pine Valley Community Village was read by County Clerk Vlasak. Motion by Severson, second by Cosgrove that Resolution No. 21-1 be adopted. Motion carried and resolution declared adopted.

### **RESOLUTION NO. 21 - 1**

A Resolution Recognizing The Retirement Of Two Employees Of Pine Valley Community Village.

WHEREAS Ms. Marilyn Jensen was hired at Pine Valley Community Village on May 23, 2007 and she retired as a Food Service Worker II on September 30, 2020, and

WHEREAS Ms. Kathy Bingham was hired at Pine Valley Community Village on August 22, 2001 and she retired as a Certified Nursing Assistant on December 31, 2020, and

WHEREAS the County Board wants to express its sincere appreciation to Ms. Marilyn Jensen for her over 13 years of dedicated service at Pine Valley Community Village and to Ms. Kathy Bingham for her over 19 years of dedicated service at Pine Valley Community Village.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation to Ms. Marilyn Jensen for her over 13 years of dedicated service at Pine Valley Community Village and to Ms. Kathy Bingham for her over 19 years of dedicated service at Pine Valley Community Village, and

BE IT FURTHER RESOLVED that the County Board wishes Ms. Jensen and Ms. Bingham long and happy retirements, and

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this Resolution to:

Ms. Marilyn Jensen  
E2871 Kennedy Road  
Lone Rock, WI 53556

Ms. Kathy Bingham  
29224 Hell Hollow Road  
Richland Center, WI 53581

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE PINE VALLEY  
COMMUNITY VILLAGE BOARD OF TRUSTEES

FOR AGAINST

Richard McKee	X
Marty Brewer	X
Donald Seep	X

Resolution No. 21-2 Approving The Submission Of Two Community Development Block Grant Applications was read by County Clerk Vlasak. Motion by Van Landuyt, second by Turk that Resolution No. 21-2 be adopted. Motion by Williamson, second by Cosgrove that the resolution be amended to state that

**RESOLUTION NO. 21-2**

A Resolution Relating To Richland County's Participation In The Community Development Block Grant (Substitute Amendment) – Close Program.

WHEREAS Federal monies are available under the Community Block Grant (CDBG program, administered by the Wisconsin Department of Administration (DOA) Division of Energy Housing and Community Resources (DEHCR) for the purpose of or for the provision of Economic Development, and

WHEREAS, after public meeting and due consideration, the County Board has recommended that applications be submitted to DOA for the following projects; (1) Richland Center City Auditorium – Accessibility Projects; Village of Lone Rock – Village Center Park, and

WHEREAS it is necessary for the County Board to approve the preparation and filing of applications for the County to receive funds from these programs; and

WHEREAS the County Board has reviewed the need for the proposed projects and the benefits to be gained there from.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County Board does hereby approve and authorize the preparation and filing of an application for the above-named projects and that the County Board Chair is hereby authorized to sign all necessary documents on behalf of the County, and

BE IT FURTHER RESOLVED that authority is hereby granted to the County Board to take the necessary steps to prepare and file the applications for funds under this program in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR AGAINST

Shaun Murphy-Lopez	X
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Marc Couey	X
Marty Brewer	X
Linda Gentes	X
Melissa Luck	X
Donald Seep	X
David Turk	X

Resolution No. 21-3 Amending Resolution No. 20-19 Relating To Authorizing Richland County To Serve As Co-Applicant On A Disaster Recovery And Economic Resiliency Grant From The Federal Economic Development Administration was read by County Clerk Vlasak. Motion by Luck, second by Murphy-Lopez that Resolution No. 21-3 be adopted. Motion carried and resolution declared adopted.

### **RESOLUTION NO. 21 - 3**

A Resolution Amending Resolution No. 20-19 Relating To Authorizing Richland County To Serve As Co-Applicant On A Disaster Recovery And Economic Resiliency Grant From The Federal Economic Development Administration.

WHEREAS at its February 18, 2020 meeting, the County Board adopted Resolution # 20-19 relating to authorizing the County to serve as co-applicant on a Disaster Recover and Economic Resiliency grant from the Federal Economic Development Administration and this Resolution needs to be amended because the terms of the grant have been changed, and

WHEREAS the purpose of this Resolution is to amend Resolution # 20-19 to conform to the terms of a proposed contract between Richland County and the Southwestern Wisconsin Regional Planning Commission, and

WHEREAS the Finance and Personnel Committee has carefully considered these proposed amendments and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that Resolution # 20-19 is hereby amended by repealing the following crossed-out material and adopting the following underlined material:

1. BE IT FURTHER RESOLVED that approval is hereby granted for the Richland County Economic Development Director to work in-kind hours between 2020 and 2022 in an amount equal to ~~\$31,078.80~~ \$51,164.20 in order to satisfy the remaining amount of the required 20% match that is not being supplied by the Commission, and
2. The following is added after the first BE IT FURTHER RESOLVED end of paragraph:

“BE IT FURTHER RESOLVED that, to participate in this project, the County commits providing \$25,000 in cash, to be paid across a 2-year period as agreed upon by the County and SSWRPC .”, and

BE IT FURTHER RESOLVED that approval is hereby granted for the payment of Invoice # 526 received from Southwestern Wisconsin Regional Planning Commission in the amount of \$12,500, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR AGAINST

Shaun Murphy-Lopez	X
Marc Couey	X
Marty Brewer	X
Linda Gentes	X
Melissa Luck	X
Donald Seep	X
David Turk	X

Resolution No. 21-4 Approving Purchasing Backup, Recovery And Monitoring Software For Servers For The Management Information Systems Department was read by County Clerk Vlasak. Motion by Kaul, second by Turk that Resolution No. 21-4 be adopted. Motion carried and resolution declared adopted.

#### **RESOLUTION NO. 21 - 4**

A Resolution Approving Purchasing Backup, Recovery And Monitoring Software For Servers For The Management Information Systems Department.

WHEREAS the Director of the Management Information Systems Department, Ms. Barbara Scott, has recommended that she be authorized to purchase backup, recovery and monitoring software for servers that is used for protection and analytics of data, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for any purchase costing \$5,000 or more, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors approval is hereby granted for the Management Information Systems Department to purchase Veeam Essentials software for 3 years from JComp Technologies, Inc. of Baraboo at a cost of \$13,627.86, and

BE IT FURTHER RESOLVED that this purchase shall be paid for from funds from the Borrowed Money Fund (Fund # 75), and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

#### **RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

FOR AGAINST

Shaun Murphy-Lopez	X
Marc Couey	X
Marty Brewer	X
Linda Gentes	X
Melissa Luck	X
Donald Seep	X
David Turk	X

Resolution No. 21-5 Amending The First Paragraph Of Rule 1 Of The Rules Of The Board was read by County Clerk Vlasak. Motion by Cosgrove, second by Gottschall that Resolution No. 21-5 be adopted. Motion carried and resolution declared adopted.

## RESOLUTION NO. 21 - 5

A Resolution Amending The First Paragraph Of Rule 1 Of The Rules Of The Board.

WHEREAS it is provided in the first paragraph of Rule 1 of the Rules of the Board that the County Clerk shall mail all Resolutions and Ordinances to Supervisors on the Wednesday before the County Board meeting on the following Tuesday, and

WHEREAS, practically speaking, for a variety of reasons, this provision is not uniformly complied with and the Rules and Resolutions Committee, working with County Administrator Clinton Langreck, have proposed amendments to the first paragraph of Rule 1 so that it better conforms to the reality of the situation, and

WHEREAS the Rules and Resolutions Committee, having carefully considered this matter, is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the first paragraph of Rule 1 of the Rules of the Board is hereby amended by repealing the following crossed-out words and adopting the following underlined words:

“The hour of the meeting of the board shall be 7:00 p.m. The County Clerk shall send the minutes of the previous meeting, and the agenda for the next meeting and all Resolutions ~~or~~ and Ordinances to be considered at the next meeting to each ~~member by U.S. Mail~~ Supervisor digitally or, if a Supervisor elects, ~~digitally by U.S. Mail~~, by not later than Wednesday before the next County Board meeting. Resolutions or Ordinances, or subsequent drafts of Resolutions or Ordinances, which were not timely sent out may be considered by the County Board as long as long as they are approved by the County Board Chair, unless the County Board adopts a motion objecting to consideration of a specific Resolution or Ordinance, and

BE IT FURTHER RESOLVED that this Resolution shall be effective at the start of the February, 2021 County Board Meeting.

### RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD

FOR AGAINST

Shaun Murphy-Lopez	X
Chad Cosgrove	X
Kerry Severson	X
Melissa Luck	X
Donald Seep	X

Resolution No. 21-6 Approving A Temporary Suspension Of Part Of Rule 19 Of The Rules Of The Board was read by County Clerk Vlasak. Motion by Luck, second by Van Landuyt that Resolution No. 21-6 be adopted. Motion carried and resolution declared adopted. Motion by Murphy-Lopez, second by Cosgrove that the resolution be amended to state that Supervisors may indicate “by verbally stating no at the County Board

meeting” to the County Clerk that they would not have signed the Resolution. Motion carried on the amendment. Motion carried and resolution, as amended, declared adopted.

### **RESOLUTION NO. 21 – 6 (Amended)**

A Resolution Approving A Temporary Suspension Of Part Of Rule 19 Of The Rules Of The Board.

WHEREAS, the following is provided in part of Rule 19 of the Rules of the Board:

“No resolution or ordinance shall be brought to the consideration of the Board unless it has been signed by a majority of the members of the appropriate committee. Upon signing a proposed resolution or ordinance, members may indicate on the resolution or ordinance their position for or against the proposed resolution or ordinance; . . . .’, and

WHEREAS the requirement that Resolutions and Ordinances must be signed by Supervisors before they can be considered by the County Board has proven to be difficult to accomplish due to the restrictions imposed by the coronavirus pandemic, and

WHEREAS County Administrator Clinton Langreck has proposed to the Rules and Resolutions Committee that this signature requirement be temporarily suspended until the likely end of the pandemic and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the provision of Rule 19 of the Rules of the Board that requires a majority of the members of a committee to sign a Resolution or Ordinance that a committee wants to present to the County Board is hereby temporarily suspended, and

BE IT FURTHER RESOLVED that it will be assumed that Supervisors would otherwise be willing to sign the Resolution and would be in favor of its adoption, although Supervisors may indicate by verbally stating no at the County Board meeting to the County Clerk that they would not have signed the Resolution and/or that they are opposed to it, and

BE IT FURTHER RESOLVED that this Resolution shall expire on June 30, 2021.

#### **RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD**

FOR AGAINST

Shaun Murphy-Lopez	X
Chad Cosgrove	X
Kerry Severson	X
Melissa Luck	X
Donald Seep	X

Resolution No. 21-7 Approving The Sheriff’s Department Purchasing 3 New Portable Radio Units With Capital Improvement Funds was read by County Clerk Vlasak. Motion by Turk, second by Frank that Resolution No. 21-7 be adopted. Motion carried and resolution declared adopted.

### **RESOLUTION NO. 21 - 7**

A Resolution Approving The Sheriff's Department Purchasing 3 New Portable Radio Units With Capital Improvement Funds.

WHEREAS the Sheriff's Department portable radio inventory is aging and is mostly made up of second hand units and there is a need for the Department to update its portable radio inventory by purchasing 3 new portable radio units, and

WHEREAS the Law Enforcement and Judiciary Committee and Sheriff Jim Bindl have recommended to the Finance and Personnel Committee that the purchase of these units be approved, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Sheriff's Department to purchase 3 new portable radio units from Bandt Communications, Inc. of Janesville at a total cost of \$5,409.18, and

BE IT FURTHER RESOLVED that this purchase shall be paid for with funds from the Capital Improvement Fund (Fund # 75), and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE LAW  
ENFORCEMENT AND JUDICIARY COMMITTEE

FOR AGAINST

Melissa Luck	X
David Turk	X
Chad Cosgrove	X
Daniel McGuire	X
Kerry Severson	X

Resolution No. 21-8 Approving The Payment Of 2 Invoices For The Sheriff's Department was read by County Clerk Vlasak. Motion by Williamson, second by Glasbrenner that Resolution No. 21-8 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 21 - 8**

A Resolution Approving The Payment Of 2 Invoices For The Sheriff's Department.

WHEREAS the Sheriff's Department has received 2 invoices both of which exceed \$5,000 which need to be paid and these invoices have been presented to the Law Enforcement and Judiciary Committee and approved by that Committee, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for nearly all expenses in excess of \$5,000, and

WHEREAS the Law Enforcement and Judiciary Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following invoices for the Sheriff's Department are hereby approved:

1. From Baycom, Inc. of Green Bay for annual maintenance of the County's emergency radio system in the amount of \$8,361.90;
2. From General Communications, Inc. of Madison for \$10,609.00 for a 2021 maintenance contract for the Sheriff's Department's radio system, and

BE IT FURTHER RESOLVED that payment of these 2 invoices shall be made from the Maintenance Agreement line in the Sheriff's Department's Police Radio account in the 2021 County budget, and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to issue County checks in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE LAW  
ENFORCEMENT AND JUDICIARY COMMITTEE

FOR AGAINST

Melissa Luck	X
David Turk	X
Chad Cosgrove	X
Daniel McGuire	X
Kerry Severson	X

Resolution No. 21-9 Approving The Disposal By The Sheriff's Department Of A 2014 Ford Interceptor Utility Vehicle was read by County Clerk Vlasak. Motion by Luck, second by Cosgrove that Resolution No. 21-9 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 21 - 9**

A Resolution Approving The Disposal By The Sheriff's Department Of A 2014 Ford Interceptor Utility Vehicle.

WHEREAS it is provided in the second paragraph (f) of Rule 14 of the Rules of the Board that the disposal of surplus County property which a department's supervising committee estimates has a market value of more than \$1,000 must be approved by the County Board, and

WHEREAS the Law Enforcement and Judiciary Committee and Sheriff Jim Bindl have recommended that the County Board approve the disposal of a 2014 Ford Interceptor Utility Vehicle, which is Squad # 14, and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that authority is hereby granted for the Law Enforcement and Judiciary Committee and Sheriff Jim Bindl to sell a 2014 Ford Interceptor Utility Vehicle, which is Squad # 14, in a manner deemed appropriate by the Committee and the net sale proceeds shall be deposited in the General Fund in the 2021 County budget, and



BE IT FURTHER RESOLVED that prior to the disposition of this vehicle, the Sheriff's Department shall, again in accordance with the second paragraph (f) of Rule 14 of the Rules of the Board, offer this vehicle by email to other County departments at no cost, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE LAW  
ENFORCEMENT AND JUDICIARY COMMITTEE

FOR AGAINST

Melissa Luck	X
David Turk	X
Chad Cosgrove	X
Daniel McGuire	X
Kerry Severson	X

Resolution No. 20-10 Approving A New 2021 Contract For The Health And Human Services Department was read by County Clerk Vlasak. Motion by Van Landuyt, second by Kaul that Resolution No. 20-10 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 10**

A Resolution Approving A New 2021 Contract For The Health And Human Services Department.

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tracy Thorsen, have recommended that a new 2021 contract be approved, and

WHEREAS it is provided in Rule 14 of the Rules of the Board that any contract by the Department of Health and Human Services Department which involves the expenditure of \$50,000 or more at any one time or within the course of one year must be approved by the County Board, and

WHEREAS the Health and Human Services Board has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for a new 2021 contract with Gundersen Health System – Gundersen St. Joseph's Hospital and Clinics & Gundersen Boscobel Area Hospitals and Clinics (Hillsboro and Boscobel) in the amount of \$100,000 to provide occupational and/or physical therapy services to Birth to Three Program children being served by the Behavioral Health Services Unit, and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Board is hereby authorized to sign the above contracts on behalf of the County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD

SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD

FOR    AGAINST

Kerry Severson	X
Ingrid Glasbrenner	X
Van Nelson	X
Brad Wegner	X

Resolution No. 21-11 Granting Temporary Authority To The County Administrator To Extend The Deadline For Employees To Take Their Accrued Vacation was read by County Clerk Vlasak. Motion by Gentes, second by Brewer that Resolution No. 21-11 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 21 - 11**

A Resolution Granting Temporary Authority To The County Administrator To Extend The Deadline For Employees To Take Their Accrued Vacation.

WHEREAS it is provided in subsection 12 entitled “Vacation” under the heading “Compensation and Fringe Benefits” in the Handbook of Personnel Policies and Work Rules that employees’ vacation time must be used within 18 months following the employees’ anniversary date except that the Finance and Personnel Committee is authorized to extend this deadline if the employee has been unable to take their accrued vacation within 18 months due to unforeseen circumstances, and

WHEREAS County Administrator Clinton Langreck has proposed to the Finance and Personnel Committee that the County Administrator be granted temporary authority during the continued pandemic to extend the deadline for employees to utilize their accrued vacation beyond the 18 months deadline, with this authority to expire on April 30, 2021 and extended deadline vacations must be used by not later than June 30, 2021, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the County Administrator is hereby granted temporary authority to extend the 18-month expiration date for employees to use accrued vacation, with extended-deadline vacations to be taken by not later than June 30, 2021, and

BE IT FURTHER RESOLVED that department heads who want to take advantage of this provision should petition the County Administrator for an extended-vacation deadline for their employees or themselves, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication and shall expire on June 30, 2021.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR    AGAINST

Shaun Murphy-Lopez	X
Marc Couey	X

Marty Brewer	X
Linda Gentes	X
Melissa Luck	X
Donald Seep	X
David Turk	X

Resolution No. 21-12 Approving Temporary Coronavirus Unpaid Leave For Qualifying County Employees was read by County Clerk Vlasak. Motion by Seep, second by Severson that Resolution No. 21-12 be adopted. Motion carried and resolution declared adopted.

## RESOLUTION NO. 21 – 12

A Resolution Approving Temporary Coronavirus Unpaid Leave For Qualifying County Employees.

WHEREAS Federal law employment provisions relating to the coronavirus expired on December 31, 2020 and the County wants to take up the slack by allowing full-time County employees up to 80 hours (pro-rated for part-time County employees) of ~~unpaid~~ leave for coronavirus-related reasons, and

WHEREAS County Administrator Clinton Langreck has proposed this policy to the Finance and Personnel Committee which is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that qualifying full-time County employees are hereby authorized to take up to ~~80 hours~~ a total of 10 days in a two week period up to a maximum of 80 hours (pro-rated for qualifying part-time employees) of ~~unpaid~~ leave, for COVID-19 related events that may not currently meet eligibility under sick or FMLA, and ~~leave after first exhausting all accrued sick leave and vacation time, and~~

BE IT FURTHER RESOLVED that employees will utilize accrued benefit time for this leave, or may enter a negative sick balance to receive compensation during this leave if other accrued time is exhausted, or exempt employees eligible for “Exempt COVID-19 Leave” may be compensated under that benefit; and

BE IT FURTHER RESOLVED that, in order to qualify for this program, the employee must meet one of the following conditions:

- (a) subject to a Federal, State or local quarantine or isolation order related to coronavirus;
- (b) advised by health care providers to self quarantine due to concerns related to coronavirus;
- (c) experiencing coronavirus symptoms and seeking medical diagnosis;
- (d) caring for an individual who is subject to a Federal, State or local quarantine or isolation order related to coronavirus or who has been advised by a health care provider to self quarantine due to concerns related to coronavirus;
- (e) caring for a family member if the school or place of care of the family member has been closed or if the child care provider of the family member is unavailable due to coronavirus, and

BE IT FURTHER RESOLVED that leaves taken in accordance with this Resolution shall not affect benefit accrual or be used against health insurance proration factors, and

BE IT FURTHER RESOLVED that this Resolution shall be effective as of January 1, 2021 and shall expire on March 31, 2021.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR AGAINST

Shaun Murphy-Lopez	X
Marc Couey	X
Marty Brewer	X
Linda Gentes	X
Melissa Luck	X
Donald Seep	X
David Turk	X

Resolution No. 21-13 Assigning The Computer Room Between The County Clerk's Office And The Treasurer's Office To The County Administrator was read by County Clerk Vlasak. Motion by Glasbrenner, second by Carrow that Resolution No. 21-13 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 21 - 13**

A Resolution Assigning The Computer Room Between The County Clerk's Office And The Treasurer's Office To The County Administrator.

WHEREAS one of the duties of the Temporary County Administrator Transition Committee is to designate office space for the County Administrator and the Committee is recommending that the computer room located between the County Clerk's office and the Treasurer's office be assigned to the County Administrator, and

WHEREAS the Committee has made this recommendation to the Property, Building and Grounds Committee which has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the computer room, located between the County Clerk's office and the Treasurer's office, is hereby assigned as the office of the County Administrator, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE PROPERTY,  
BUILDING AND GROUNDS COMMITTEE

FOR AGAINST

Richard McKee	X
Chad Cosgrove	X
Steve Carrow	X
Daniel McGuire	X
Steve Williamson	X

Resolution No. 21-14 Making Changes To Two Positions That Are Currently In The County Clerk's Office was read by County Clerk Vlasak. Motion by Luck, second by Manning that Resolution No 21-14 be adopted. Supervisor Luck, Chair of the Administrative Transition Committee, reviewed the Administrative

Transition Committee Resource Report, November-December 2020. Motion by Luck, second by Seep to amend the resolution by deleting paragraph 1 and inserting the following paragraph in its place. “The Accounting Supervisor position, which is currently vacant, is transferred from the County Clerk’s office to the County Administrator’s office with the pay grade J, Step 2, with the potential of Step 3 at the discretion of the department head, and the amended job description for this position which is on file in the County Clerk’s office and which is accessible on the County’s website is hereby approved. Motion carried on the amendment. Motion by Severson, second by Cosgrove to amend the resolution to state that the Accounting Supervisor position is moved to the County Administrator’s office and that the Deputy County Clerk stays in the County Clerk’s office. Motion carried on the amendment. Motion carried and resolution, as amended twice, declared adopted.

**RESOLUTION NO. 21 – 14 (Amended)**

A Resolution Making Changes To Two Positions That Are Currently In The County Clerk’s Office.

WHEREAS there are currently two assistants positions in the County Clerk’s office, an Accounts Payable Specialist, which is held by Ms. Amy Louis, and a Payroll & Benefits Specialist, which is held by Ms. Tami Hendrickson, and

WHEREAS, as part of the transition to the County administrative form of government, the Temporary County Administrator Transition Committee has proposed to the Finance and Personnel Committee which in turn is proposing to the County Board several changes to these positions, including that they report to the County Administrator rather than the County Clerk, and

WHEREAS the Finance and Personnel Committee has carefully considered the proposed changes to these two positions and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following changes to the two positions currently in the County Clerk’s office are hereby approved:

1. The Accounting Supervisor position, which is currently vacant, is transferred from the County Clerk’s office to the County Administrator’s office with the pay grade J, Step 2 with the potential of Step 3 at the discretion of the department head, and the amended job description for this position which is on file in the County Clerk’s office and which is accessible on the County’s website is hereby approved. The Deputy County Clerk stays in the County Clerk’s office.
2. The Payroll & Benefit Specialist position, which is held by Ms. Tami Hendrickson, is hereby transferred from the County Clerk’s office to the County Administrator’s office with the pay grade for Ms. Hendrickson remaining at Step 4, Grade H in the County’s Pay Plan (\$21.62 per hour) and the amended job description which is on file in the County Clerk’s office and which accessible on the County’s website is hereby approved, and

BE IT FURTHER RESOLVED that this Resolution shall be effective on February 1, 2021.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR    AGAINST

Shaun Murphy-Lopez	X
Marc Couey	X
Marty Brewer	X

Linda Gentes	X
Melissa Luck	X
Donald Seep	X
David Turk	X

Resolution No. 21-15 Approving The Purchase And Installation Of A Heat Exchanger At Melvill Hall On The U.W. Platteville-Richland Campus was read by Administrator Langreck. Motion by Van Landuyt, second by Gentes that Resolution No. 21-15 be adopted. Motion carried and resolution declared adopted.

### **RESOLUTION NO. 21 - 15**

A Resolution Approving The Purchase And Installation Of A Heat Exchanger At Melvill Hall On The U.W. Platteville-Richland Campus.

WHEREAS the old heat exchanger at Melvill Hall failed in late November and it was necessary to replace it on an emergency basis, and

WHEREAS it is provided in the second paragraph (e) of Rule 14 of the Rules of the Board that the chair of the appropriate committee is authorized to act on behalf of the County on an emergency basis when presentation of the matter to the County Board cannot be accomplished on a timely basis, and

WHEREAS the U.W. Platteville-Richland Committee is now recommending approval of purchasing and installing the heat exchanger on an emergency basis by presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for a project consisting of purchasing and installing a new heat exchanger at Melvill Hall on the U.W. Platteville-Richland campus, and

BE IT FURTHER RESOLVED that the bidding statutes were complied with and the lowest bid of Precision Controls & Service, LLC of Richland Center in the amount of \$17,925.99 is hereby approved and the contract for this project is hereby awarded to that firm, and

BE IT FURTHER RESOLVED that this project shall be paid for with funds from the 2021 Short Term Capital Borrowing Fund (Fund # 92), and

BE IT FURTHER RESOLVED that the action of Supervisor Linda Gentes, the Chair of the U.W. Platteville-Richland Committee, in approving this project on an emergency basis, is hereby ratified, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE U.W.  
PLATTEVILLE-RICHLAND COMMITTEE**

**FOR AGAINST**

Linda Gentes	X
Chad Cosgrove	X
Bob Frank	X
Timothy Gottschall	X

Resolution No. 21-16 Amending Resolution No. 20-16 Which Created A Temporary County Administrator Transition Committee To Complete The Transition To The Administrative Form Of County Government was read by Administrator Langreck. Motion by Seep, second by Murphy-Lopez that Resolution No. 21-16 be adopted. Motion carried and resolution declared adopted.

### **RESOLUTION NO. 21 - 16**

A Resolution Amending Resolution No. 20-126 Which Created A Temporary County Administrator Transition Committee To Complete The Transition To The Administrative Form Of County Government.

WHEREAS, at its August 18, 2020 meeting, the County Board adopted Resolution No. 20-126 creating a Temporary County Administrator Transition Committee to complete the transition to the administrative form of County government, and

WHEREAS the Temporary Committee has met several times and it turns out that the issues surrounding the transition to an administrative form of government are more complicated than initially anticipated, and

WHEREAS County Administrator Clinton Langreck has recommended to the Rules and Resolutions Committee that the Temporary Transition Committee be expanded from 3 Supervisors to 5 Supervisors and that the deadline for the completion of the Temporary Transition Committee's work be extended from February 1, 2021 to June 1, 2021.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that Resolution No. 20-126 relating to creating a Temporary County Administrator Transition Committee to complete the transition to the administrative form of County government is hereby amended by repealing the following crossed out material and adopting the following underlined material:

“1. 3-5 Supervisors appointed by the County Board after receiving nominations from the Committee on Committees;

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication and shall expire on ~~February~~ to June 1, 2021, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

### **RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD**

FOR AGAINST

Shaun Murphy-Lopez	X
Chad Cosgrove	X
Kerry Severson	X
Melissa Luck	X
Donald Seep	X

Ordinance No. 21-1 Amendment No. 512 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Micah and Christina Wilson in the Town of Buena Vista was presented to

the Board. Motion by Manning, second by Cosgrove that Ordinance No. 21-1 be enacted. Zoning Administrator Mike Bindl explained the rezoning request. Motion carried and ordinance declared enacted.

## **ORDINANCE NO. 21 - 1**

Amendment No. 512 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Micah and Christina Wilson in the Town of Buena Vista.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

3. That the following described 0.89 acre belonging to Micah and Christina Wilson in the Town of Buena Vista is hereby rezoned from the General Agricultural and Forestry District to the Single-Family Residential (R-2) District:

LOT 1 AND OUTLOT 1 OF CERTIFIED SURVEY MAP NUMBER 734 RECORDED SEPTEMBER 12, 2006 IN CERTIFIED SURVEYS ON PAGES 29-31 AS DOCUMENT NUMBER 275501, AND ADDITIONAL UNPLATTED LANDS, BEING LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 6, TOWN 9 NORTH, RANGE 2 EAST, TOWN OF BUENA VISTA, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS: COMMENCING AT THE WEST QUARTER CORNER OF SECTION 6, T9N, R2E; THENCE S00°40'15"W ON THE WEST LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER, 303.24' TO THE POINT OF BEGINNING; THENCE S62°44'29"E, 206.83'; THENCE S42°27'59"W, 110.53'; THENCE S31°47'17"E, 68.57'; THENCE S42°27'36"W, 93.67'; THENCE S53°53'06"W, 79.07'; THENCE N 47°39'12" W, 30.64' TO THE WEST LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER; THENCE N 00°45'48" E, 329.66' TO THE POINT OF BEGINNING. PARCEL CONTAINS 0.89 ACRES (38,858 SQ.FT.±), MORE OR LESS.

3. This Ordinance shall be effective on January 19, 2021.

Dated: January 19, 2021  
Passed: January 19, 2021

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE



Marty Brewer, Chair  
Richland County Board of Supervisors

Marc Couey  
Steve Williamson  
Chad Cosgrove  
Linda Gentes  
Ingrid Glasbrenner

X  
X  
X  
X  
X

ATTEST:  
Victor V. Vlasak

Richland County Clerk

Motion by Manning, second by Seep to postpone consideration of the Resolution Establishing A Policy For Reporting County Government Management Concerns. Motion carried.

Motion by Murphy-Lopez, second by Williams to postpone consideration of the Resolution Stating The County's Short-Term Borrowing Policy. Motion carried.

No action was taken on the Resolution Approving The County Taking A Tax Deed To Tax Parcel # 002-1534-2100.

Resolution No. 21-17 Establishing A Timetable For Drawing Supervisory District Boundaries After The 2020 Census was read by Administrator Langreck. Motion by Seep, second by Cosgrove that Resolution No. 21-17 be adopted. Motion carried and resolution declared adopted.

### **RESOLUTION NO. 21 - 17**

A Resolution Establishing A Timetable For Drawing Supervisory District Boundaries After the 2020 Census.

WHEREAS the County Board must establish new Supervisory district boundaries after the 2020 census in accordance with the procedure set forth in Wisconsin Statutes, sections 59.10 (1) and (3)(a) to (c), and

WHEREAS the Rules and Resolutions Committee has considered a proposal to establish a timetable for drawing Supervisory district boundaries after the 2020 census and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that the following timetable is established for the drawing of Supervisory district boundaries after the 2020 census:

Step 1	February – March 2021	Determine the size of the County Board and appoint a redistricting committee
Step 2	March 2021	Establish guidelines for redistricting
Step 3	April-May 2021	Develop a tentative plan
Step 4	June-July 2021	Create municipal wards
Step 5	August-September 2021	Finalize and adopt redistricting plan, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE RULES AND  
RESOLUTIONS COMMITTEE AND ETHICS BOARD

FOR AGAINST

Shaun Murphy-Lopez	X
Chad Cosgrove	X
Kerry Severson	X
Melissa Luck	X
Donald Seep	X

Motion by Van Landuyt, second by Gentes for approval of the following appointments. Motion carried.

- Coordinated Service Team Coordinating Committee – Cindy Chicker to replace Linda Gentes effective November 12, 2020.
- Veterans Service Commission – Sherry Hillesheim to replace David Bee effective January 19, 2021.
- Administrative Transition Committee – Bob Frank and Marty Brewer.

Troy Maggied, Executive Director, Southwestern Wisconsin Regional Planning Commission, reported that the following four strategic planning dates have been set. The goal is to have the process concluded in time for a preliminary presentation to the County Board on March 16<sup>th</sup> and a final adoption by the County Board by April 20<sup>th</sup>.

1/27 – Strategic Planning Meeting #1  
2/10 – Strategic Planning Meeting #2  
2/24 – Strategic Planning Meeting #3  
3/10 – Strategic Planning Meeting #4

County Conservationist Cathy Cooper reported on the Driftless Area Water Study of Crawford, Richland and Vernon counties private well water testing that was conducted to gather data on the quality of drinking water. 293 well samples were collected in the tri-county area. Of that number, 79 well samples were collected in Richland County.

Zoning Administrator Mike Bindl reported the receipt of a rezoning petition from George Riggins to rezone 3 acres from Agricultural Residential to Residential-2 in Section 32 of the Town of Richwood. Chair Brewer referred the petition to the Zoning and Land Information Committee for action.

Motion by Manning, second by Williamson to adjourn to Tuesday, February 16, 2021 at 7:00 p.m.  
Motion carried.

STATE OF WISCONSIN )  
  )SS  
COUNTY OF RICHLAND)

I, Victor V. Vlasak, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the January session held on the 19th day of January, 2021.

Victor V. Vlasak  
Richland County Clerk