

RESOLUTION NO. 21 - \_\_\_\_

A Resolution Amending Rule 18 Making Meeting Materials Available on County Board Supervisor iPads

WHEREAS resolutions and ordinances are required to be available to County Board Supervisors in advance of County Board meetings through Rule #1, and

WHEREAS, meeting materials are not required to be available digitally to County Board Supervisors before or after meetings of the County Board’s committees/commissions/boards, and

WHEREAS, several committees and boards have begun making meeting materials available digitally for the County Board’s committees/commissions/boards on County Board Supervisor iPads, and

WHEREAS, making meeting materials available digitally before and after meetings allows Supervisors serving on committees/commissions/boards to prepare before meetings and easily reference materials afterward, and

WHEREAS, making meeting materials available digitally increases transparency so that other Supervisors can review meeting materials when they are asked to vote on a resolution or ordinance recommended be a committee/commission/board, and

WHEREAS, the County currently has 22 committees/commissions/boards where Supervisors make up a majority of members.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that Rule 18 of the Rules of the Board is hereby amended by adopting the following underlined words:

*Each committee composed of a majority of supervisors shall appoint a person who shall take minutes who shall not be a Supervisor. In the event of the absence of the appointed person, the committee chair shall appoint a person to take the minutes for that meeting. The appointed person shall take minutes of all meetings of the committee. The appointed person shall, within 14 days after the meeting, type up the proposed minutes of the meeting and file them with the County Clerk. The minutes shall indicate the supervisors who are in attendance at the meeting and those who were excused. The Chair of boards, commissions or committees shall be a Supervisor when a majority of the members of the board, commission or committee is made up of Supervisors.*

Meeting materials presented to any board, commission, or committee whose members are made up of a majority of Supervisors shall be made available on County Board Supervisor iPads, unless materials are presented during a closed session. Materials shall be posted 24 hours in advance of a meeting, but in instances where additional materials are presented during the meeting, additional materials shall be posted within one business day after the meeting has adjourned.

, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE  
RULES AND RESOLUTIONS COMMITTEE

AYES \_\_\_\_\_NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: AUGUST 17, 2021

SHAUN MURPHY-LOPEZ	X
CHAD COSGROVE	X
KERRY SEVERSON	X
MELISSA LUCK	X
DONALD SEEP	X

FOR AGAINST