

**Commission on Aging Disability Board Meeting Minutes  
November 10, 2021**

The Commission on Aging and Disability met via ZOOM.

**Members present:** Sandra Kramer, Carolyn Denman, David Scribbins, Van Nelson, Linda Symons, Virginia Wiedenfeld and Gary Peters

**Members absent:** Cindy Riley and Patrick Manning

**HHS Staff present:** Roxanne Klubertanz-Gerber, John Grothjan, La Rae Tessman and Linda Batten

**Others present:**

1. **Call Meeting to Order:** Meeting was called to order at 1:00 p.m. by David Scribbins

2. **Posting and Agenda:** Linda Batten verified the agenda was posted properly. Virginia Wiedenfeld made a motion to approve the agenda; Sandra Kramer seconded. Motion carried.

3. **Approval of October 13, 2021 Commission on Aging and Disability Meeting Minutes:**

- Sandra Kramer made a motion to approve the October 13, 2021 Commission on Aging and Disability meeting minutes; Linda Symons seconded. Motion carried.

4. **Board Education: Caregiver Programs**

- Roxanne went through the Caregiver chart. She let the board know what is required of each program.
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| <b><u>AFCSP</u></b><br>Alzheimer's or irreversible cognitive impairment.<br>Receive funds thru GWAAR. | <b><u>NFCSP</u></b><br>No asset test. Receive funds thru GWAAR. 112 hours of Respite per year. | <b><u>Caregiver Respite</u></b><br>Richland County grant. (Newer program) Caregiver needs to be 18 or over. Care Recipient/ Caregiver must be Wisconsin Residents. |
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- Roxanne said she looks at each situation on the amount of money she allocates to each individual.

5. **Project Lifesaver Update:**

- Roxanne reported that we are continuing to offer Project Lifesaver to individuals.
- Roxanne said the ADRC makes referrals to either the Richland Center Police Department or the Sheriff Department.
- Roxanne reported that they are going to purchase three new transmitters. These will be long range and will provide better coverage.
- Roxanne told the board that Cassie Sanders would be Roxanne's replacement in December while she is off.

6. **Review letters of interest & approve new Board Member:**

- Roxanne read a letter from Julie Kast with a Muscoda address. (However, she lives in Richland County.) Julie would like to be an advocate for young adults with disabilities as she has two children with disabilities.
- Sandra Kramer made a motion to approve Julie Kast; Virginia Wiedenfeld and Linda Symons seconded. Motion carried.

7. **ADRC Update:**

- Roxanne reported that Karn Schauf and Pam Kul-Berg did a Dementia Live training on 11/2 for the new employees at Health and Human Services. They had 11 staff members do the training.
- Roxanne informed the board that Powerful Tools for Caregivers was canceled, as there was not enough people to have it.
- Roxanne told the board that Joanne Welsh is very busy because it is Open Enrollment.
- Roxanne said that the ADRC now has a new Disability Specialist. Her name is Kayla Williams and she transferred from the Children's Unit.

- Roxanne reported that she attended a Metastave meeting (remotely) in which there were 17 people on the call. They were brainstorming to try to figure out how to find and retain Caregivers.
- Roxanne informed the board that we are taking reservations for Rotary Lights. We are only going to allow so many people on the bus and they will be required to wear a mask.
- Roxanne told the board that the ADRC and Public Health have put up billboards. This was funded with a vaccine grant.

#### **8. ADRC Budget Review:**

- Roxanne reported that as of the end of October, the ADRC budget was at 76% utilization. It should be at 83% but because of not having a full staff for most of the year this is why it is under. She further reported that the Aging budget is at 71% utilization.
- Roxanne commented that everything in the budget looks good. Roxanne also said she feels the picture (for the Budget) will change for 2022.

#### **9. Regional ADRC Updates:**

- John Grothjan told the board that he appreciates all the work that Roxanne has done to keep the budget in line.
- John also said there is extra money for a Dementia Care Specialist for 2022. Roxanne and Robey will be working on how to utilize this.
- John said that he would help next month in Roxanne's absence.

#### **10. Reports from Aging and Disability Organizations:**

- **None**
- Roxanne told the board that Jodi Hines is the new Social Worker at Schmitt Woodland Hills
- Roxanne also told the board that Charley Leiffler was approved by the County Board to be a COAD board member.

#### **11. Citizen Comments:**

- Roxanne commented that the County Board meeting would be earlier in December. Van Nelson said that there would be a supper at the campus before the meeting.
- Sandra Kramer said there would be a steak feed from 4:00 to 8:00 at the Legion on 11/20. The price per person will be \$14.00.
- Linda Symons said she is helping Richland Center with a comprehensive plan for the future.

#### **12. Schedule Next Meeting:**

- Next meeting is scheduled for Wednesday, January 12, 2022 at 1:00 p.m. via ZOOM.

#### **13. Adjourn:**

- Motion to adjourn until Wednesday, January 12, 2022 at 1:00 p.m. was made by Van Nelson; Sandra Kramer seconded. Motion carried.

Respectfully submitted,

Linda Batten  
ADRC of Eagle Country - Richland Center Office