

**Commission on Aging Disability Board Meeting Minutes
August 11, 2021**

The Commission on Aging and Disability met via ZOOM and Conference Rooms A & B of the Community Services Building.

Members present: Sandra Kramer, Carolyn Denman, David Scribbins, Van Nelson, Linda Symons, Gary Peters, Virginia Wiedenfeld and Cindy Riley

Members absent: Patrick Manning

HHS Staff present: Roxanne Klubertanz-Gerber, John Grothjan, Lori Jacobson and Linda Batten

Others present:

1. Call Meeting to Order: Meeting was called to order at 1:00 p.m. by David Scribbins

2. Posting and Agenda: Linda Batten verified the agenda was posted properly. Carolyn Denman made a motion to approve the agenda; Virginia Wiedenfeld seconded. Motion carried.

3. Approval of July 14, 2021 Commission on Aging and Disability Meeting Minutes:

- Van Nelson made a motion to approve the July 14, 2021 Commission on Aging and Disability meeting minutes; Sandra Kramer seconded. Motion carried.

4. Board Education: Transportation Options – SWCAP and Linda

- Linda Batten went through the different bus programs that Richland County Transportation offers.
- Additionally, Linda Batten informed the board that the program is in need of volunteer drivers as the snow birds are starting to leave and people are on vacations.
- Lori Jacobson explained that SWCAP (Southwest Cap) transportation is similar to Richland Counties. However, they do a lot more transportation for people who need to get to work.
- Lori explained that she does bus driver training and recruitment.
- Lori told the board that she has ordered tee shirts with SWCAP on the sleeve and Richland County ADRC Transportation on the front as a way to get more volunteers. The shirts will be dark blue.
- Lori said that she would be on the Morning Show on September 14.
- Lori also told the board that on September 16, SWCAP and Richland County ADRC would be having Transportation Bingo and Pizza at the Phoenix Center from 1:30 to 3:00 as another way to find volunteers.

5. Program Update: Lending Library - Karla

- Roxanne told the board that Karla was on vacation.
- Roxanne said that the ADRC has a lending library that has a collection of books, DVD's and videos that can be checked out or bought.
- Roxanne informed the board that some of these items are large print for low vision individuals. There are things about a variety of topics for example: dementia and items about caregiver support.
- Roxanne said that new items would be purchased at the end of the year if there are extra funds left.

6. ADRC Return on Investment information: John Grothjan

- John Grothjan said that there was a Grant from 2018 to quantify how ADRCs save taxpayers money.
- John gave different statistics on how ADRCs save money versus not having them.
- John said there is a 22% decrease in hospital admissions within 30 days versus 11% increase without ADRC's.
- John gave other statistics. The bottom line was that having ADRCs saves money.
- John said in Richland County \$1.61 is saved for every dollar spent on ADRCs.

7. 2021 Review confidentiality policy and non-disclosure agreement:

- Roxanne went over the Confidentiality and non-disclosure agreement, which was sent to all board members.
- Roxanne asked the board member who were attending via ZOOM to send Linda an email stating that they read and understood the confidentiality policy.

8. ADRC Update:

- Roxanne informed the board that the Alive and Kicking performance has been cancelled after speaking with the performers and other counties because of the increase in COVID 19 cases. The cancelation notice was aired on WRCO and we will be calling everyone that signed up to let them know.
- Roxanne said that all Support Groups would continue to be virtual.
- Roxanne told the board that at 2:00, this afternoon, a Caregiver Coordinating meeting would be held.

9. ADRC Budget Review:

- Roxanne said that the ADRC budget utilization is at 53.4% with a target of being under 58 %. The Aging budget is at 48% this is under also.
- Roxanne did say that there is a three-payroll month in December, which will bring usage closer to the 100% mark.
- Roxanne does not see any issues with either budget at this time.

10. Regional ADRC Updates:

- John reported that the Regional 2022 budget would be the same.
- John reiterated what Roxanne said, the Alive and Kicking performance is cancelled.

11. Reports from Aging and Disability Organizations:

- Cindy Riley said she had nothing to add.

12. Citizen Comments:

- Roxanne asked the board members, because of the increase in COVID cases in the county, if they were OK with going back to ZOOM only for meetings. The majority said that they were OK with that.
- Roxanne said we are awaiting approval from the Health and Human Services Board for Joe Scribbins as a board member.
- Roxanne reminded everyone on the board that there continues to be an opening for a Youth in Transition member and a Disabled Adult board member. The Disabled Adult member must be under 34. She asked that if they knew of anyone who fit these criteria and was interested in being a board member to have that person submit a letter of interest.

13. Schedule Next Meeting:

- Next meeting is scheduled for Wednesday, September 8, 2021 at 1:00 p.m. via ZOOM.

14. Adjourn:

- Motion to adjourn until Wednesday, September 8, 2021 at 1:00 p.m. was made by Sandra Kramer; Gary Peters seconded. Motion carried.

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office