

**Commission on Aging Disability Board Meeting Minutes
May 12, 2021**

The Commission on Aging and Disability met via ZOOM.

Members present: Sandra Kramer, Carolyn Denman, Sharon Knudson, David Scribbins, Van Nelson, Linda Symons, and Virginia Wiedenfeld
Members absent: Patrick Manning, Cindy Riley and Gary Peters
HHS Staff present: Roxanne Klubertanz-Gerber, Pam Kul-Berg, Tanya Webster and Linda Batten
Others present:

1. Call Meeting to Order: Meeting was called to order at 1:00 p.m. by David Scribbins

2. Posting and Agenda: Linda Batten verified the agenda was posted properly. Virginia Wiedenfeld made a motion to approve the agenda; Sandra Kramer seconded. Motion carried.

3. Approval of April 12, 2021 Commission on Aging and Disability Meeting Minutes:

- Sandra Kramer made a motion to approve the April 12, 2021 Commission on Aging and Disability meeting minutes; Van Nelson seconded. Motion carried.

4. Board Education: Dementia Care Specialist: Pam Kul-Berg

- Pam Kul-Berg introduced herself and gave the board information on her background.
- Pam said she receives referrals from Information and Assistance personnel. In addition, she will answer questions about dementia to people who have questions.
- These are a few of the things that Pam does: Memory Screens, Boost Your Brain and Memory, Dementia Live, Powerful Tools for Caregivers, Book Club, Dementia Friendly Training, Grandpa and Lucy and new is Savvy Caregivers
- Pam also said she works with businesses to train them about dementia.
- Pam reported that in May a drive thru Memory Café will take place
- Pam further reported that she conducted Dementia Capable training for the volunteer driver meeting.
- Pam said that this summer's event is Alive and Kicking at the Community Center. Within this there will a play Fortune Cookies.

5. Nutrition Program Update:

- Tanya Webster went through her 2020 Nutrition Report with the board.
- Tanya reported that the Community Center is reopening in June.
- Tanya said all Meal sites have been closed because of COVID. Only home delivered meals have been available.
- Tanya said she needs volunteers to deliver meals. She went from over 70 volunteers to just a handful. She asked the board that if they knew of anyone to please give them her name.

6. Transportation 5 Year Site Compliance Review Update:

- Roxanne informed the board that we had our DOT Site Compliance review yesterday and it went well. She said that there were some minor issues but nothing major. She said that they would send us a Correction Action Plan within a few weeks.
- Roxanne and Linda thanked Linda Symons for having a template that we could tweak to our current needs.

7. ADRC Update:

- Roxanne reported to the board that we are getting a new Transportation Database. Kane Sharp, who helped develop the current Database, needed a Senior College Project. He has revamped the current Database.
- Roxanne told the board that we are in need of more volunteer drivers as we are seeing an increase of trips.
- Roxanne also told the board that we are down two bus drivers. However, there will be a driver interview this afternoon.
- Roxanne said she is working on the 3 year Aging Plan and that with the surveys that she has received already; the major item is that Richland Center needs another grocery store.
- Roxanne also said that she is working with Symons Recreation on different exercise programs.
- Roxanne informed the board that the ADRC is now fully staffed for Information and Assistance. Cassie who started in January is now seeing people while Jennifer who started in March started seeing people in May.

- Roxanne said she is now writing for a United Givers grant. She said this grant is usually \$300.00 and these funds will be used for urgent needs for people under 60.
- Roxanne told the board that we provided 50 bags for the Shopping News drive thru event. She also said that on May 27, there will be a drive thru Memory Café and she is ordering puzzles and word searches for this event.
- Roxanne gave more information to the board about the Alive and Kicking event. It will be on August 26 at 1:00. At this time, 25% capacity will be at the Community Center. Masks and social distancing will be required. The campus kitchen will provide lunch. (This will be as long as the COVID numbers stay down.)
- Roxanne reported to the board that two people are signed up for Project Lifesaver and there is another person interested. She is awaiting a diagnosis from the doctor.

8. ADRC Budget Review:

- Roxanne reported that the Aging budget is at 25.8% utilization and that the ADRC budget is at 28.3% utilization. She said everything looks good.

9. Regional Updates:

- Roxanne said that she learned that the 2022 ADRC funding is staying the same as it is now.
- Roxanne told the board that Vernon, Crawford, Juneau and Richland all are putting on an Alive and Kicking presentation. Some of these will be in the evening and some will be matinees.

10. Reports from Aging and Disability Organizations:

- Sharyn Knudson reported that Schmitt residents are now able to have visitors. They still have to be screen and make an appointment because only so many visitors can be in the building at one time.
- Sharyn further reported that they are still screening new admissions.
- Sharyn said the Adult Day Care is up and running.
- Sharyn gave the board the sad news that she will be retiring in June. She said that she is going to be at the June board meeting.

11. Citizen Comments:

- Sandra Kramer reported that July 6, the American Legion is putting on a drive thru 40 & 8 Pancake Supper.
- Virginia Wiedenfeld commented that ET Foods is as big as some grocery stores.
- Carolyn Denman congratulated Roxanne, Linda and David for doing a good job.

12. Schedule Next Meeting:

- Next meeting is scheduled for Wednesday, June 9, 2021 at 1:00 p.m. via ZOOM.

13. Adjourn:

- Motion to adjourn until Wednesday, June 9, 2021 at 1:00 p.m. was made by Sandra Kramer; Virginia Wiedenfeld seconded. Motion carried.

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office