

FINANCE AND PERSONNEL COMMITTEE

December 1, 2020

The Finance and Personnel Committee met remotely on Tuesday, December 1, 2020, at 1:00:p.m.

Committee members present included: Shaun Murphy-Lopez, Marc Couey, Marty Brewer, Linda Gentes, Melissa Luck and David Turk. Don Seep was absent.

Others present included: County Clerk Victor Vlasak, Department Heads and employees.

Committee Chair Murphy-Lopez called the meeting to order.

Motion by Turk, second by Luck for approval of the agenda, as amended. Motion carried. The agenda item regarding the Short Term Capital Borrowing Policy was struck from the agenda.

Fair Housing Ordinance – The proposed ordinance pertains to fair and open housing in support of the Community Development Block Grant Close initiative. Richland County Ordinance No 1980-2 deals with housing accommodations. An amendment may be needed to the 1980 ordinance to comply with the current CDBG closing requirements. Motion by Murphy-Lopez, second by Couey to postpone action on the agenda item until the Committee's next meeting. Motion carried.

Residential Anti Displacement and Relocation Assistance Plan – Action to adopt the Plan relates to the CDBG Close process. The plan only pertains to CDBG projects. Motion by Brewer, second by Luck to present a resolution to the County Board for approval of the Plan. Motion carried.

Cardiac Monitors Purchase – A proposal was presented to enter into an agreement to purchase three cardiac monitors from Stryker Medical Corporation. Payment for the monitors would be spread over a three-year period. Funding for the payments would come from the Ambulance Service Fund. Motion by Couey, second by Gentes to postpone action on the agreement until the next Committee meeting to allow Corporation Counsel Southwick time to review the agreement. Motion carried.

Uninterruptible Power Supply – Motion by Turk, second by Luck to approve the purchase of the UPS for the Backup Host to replace the unit that had failed. The purchase was from JComp for \$1,881.28. Motion carried.

Budget Process for 2022 – Motion by Couey, second by Gentes to approve the tentative budget time-line. Motion carried.

Strategic Planning – Motion by Brewer, second by Couey to accept the report. Motion carried.

Revenue Reports – Committee members were presented with reports on the cash balance, investments and sales tax.

Future Agenda Items

- Corporation Counsel review.
- Approval of minutes.
- Authorized positions.
- Posting of meetings.
- Handbook changes.
- Melville Hall heating system expenditure.
- Wages paid to newly hired employees.
- Revenue shortfalls and expenditure overages due to COVID.

Motion by Gentes, second by Couey to adjourn to Tuesday, December 8th at 1:00 p.m.
Motion carried. The meeting adjourned at 1:58 p.m.

Victor V. Vlasak
Richland County Clerk