

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Capital Fund Allocation for Courthouse Garage Doors

Department	Administration	Presented By:	Clinton Langreck
Date of Meeting:	29 Sep 2020	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure (C)
Date submitted:	23 Sep 2020	Referred by:	Property Committee

Recommendation and/or action language:

Motion to: utilize Capital Fund # 75 allocation, towards the purchase and installation of four courthouse garage doors, to the bid of Garage Door Express, in the amount of \$24,000, as approved by Property Buildings and Grounds on September 2nd, and to forward to the county board for resolution and awarding the bid.

Background: *(preferred one page or less with focus on options and decision points)*

Overhead Garage Doors Replacement – The Committee, at its July 1st meeting, approved and forwarded to the Finance and Personnel Committee the proposal from Garage Door Express, Lone Rock, to replace all five of the overhead garage doors for \$30,000.00.

Corporation Counsel Southwick advised that the replacement of the garage doors must be advertised for bids for at least one week before the contract for the project is awarded. One garage door was replaced at a cost of \$6,200.00 because the door spring for the ambulance bay garage door failed and could not be replaced. Motion by Cosgrove, second by Williamson to place an advertisement for bids to replace the remaining four overhead garage doors. Motion carried.

Subsequently, one of the five garage doors was replaced by emergency procedures. The public improvement project notification was posted in accordance with the rules. Garage Door Express was the only bid received at the rate of \$6,000each for remaining four doors.

Attachments and References:

New Bid – Garage Door Express	
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Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	#75 allocated from “Courthouse – equip/windows...”
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Allocation away from original intent but falls within “purpose language” of resolution.

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)

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Garage Door Express, LLC
PO Box 366
Lone Rock, WI 53556 US
(608) 604-4581
doorexpress5@gmail.com
www.garagedoorexpress.info

Estimate



ADDRESS
Richland County Ambulance P.O. Box 251 Richland Center, WI 53581

SHIP TO
Door Replacement

ESTIMATE #	DATE	EXPIRATION DATE
3827	09/23/2020	11/23/2020

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	RollUp	9-4 x 10-0 insulated steel coiling door gray top coat 22 gauge slats right hand operator- 230 volt single phase remove and haul existing door installed	4	6,000.00	24,000.00

As a responsibility of the General Contractor or Owner all door openings are to be completed flush, plumb and level jambs, header and spring blocks upon installation. Garage Door Express is not responsible for sealing doors on unlevel ground or floors. Note: All dents, scratches, or other defects must be reported within 48 hrs of installation. Note: Standard lead times are 3-4 weeks however these are subject to change without notice. This does not include special ordered items.

TOTAL

\$24,000.00

Payment due upon receipt of invoice unless other arrangements have been made. A service charge of 1.5% per month will be charged on all past due invoices over 30 days. Minimum of \$5.00. We accept MasterCard, Discover, and Visa.

Electrical wiring of all types are not included and are to be completed by others.