

## Richland County Finance and Personnel Committee

### Agenda Item Cover

**Agenda Item Name:** Strategic Challenges and Goals

<b>Department</b>	Administration	<b>Presented By:</b>	Clinton Langreck
<b>Date of Meeting:</b>	O3 Nov 2020	<b>Action Needed:</b>	Motion on guidance or accept
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Committee Structure E
<b>Date submitted:</b>	30 Oct 2020	<b>Referred by:</b>	

**Recommendation and/or action language:**

Motion to accept report.

\*Anticipating possible motions to “advise” and provide guidance.

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**Background:** *(preferred one page or less with focus on options and decision points)*

Under authorities and responsibilities established through the County’s Committee Structure document the Finance and Personnel Committee is charged with:

*E. The committee shall advise and supervise County administrative affairs in general with a view of bringing about proper coordination and cooperation between the various departments and agencies in the County to the end that the best business practices may be observed; that due efficiency may be maintained; and that the interests of the citizens of the County may best be served.*

And with regards to Resolution No. 21-107 A Resolution approving the County Administrative Strategic Plan and Administrative Priorities, the Administrator intends to make routine reports to the Finance and Personnel Committee regarding the status and progress of meeting the goals.

It is anticipated the committee may take action to advise the Administrator by motion and defer to the County Board to confirm the intentions of the full body when needed.

**Attachments and References:**

Tracker (30 Oct 2020)	
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**Financial Review:**

*(please check one)*

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

No direct expenses, but may significantly influence project and funding decisions.

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**Approval:**

**Review:**

*Clinton Langreck*

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Department Head

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Administrator, or Elected Office (if applicable)

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Strategic Plan Tracking and Reporting: 2020-2021			
Items:	Actions:	Status:	
Challenges for the County Administrator (18 month goals for administrator):		29-Sep-20	30-Oct-20
1. Develop a long-term strategic plan	Meeting with SW Regional planning 28 Sep 2020	Preliminary	Developing
	Utilization of WI Statutue 75.69(2) for strategic land development		
	Ordinance / Policy Change to Follow		
	Received EAD Grant for Development Resiliency		
	Bagan Marketing and Tourism Focus Team Meetings		
2. Transition finance and HR from County Clerk's Office to the Administrator's Office	Preliminary Discussion with Clerk 16 Sep 2020	Preliminary	Developing
	Administrator moved office to Courthouse 23 Oct 2020		
3. Make resolutions and ordinances available and organized on the internet	HTML Richland CTY Website search tool -by MIS	Preliminary	
4. Develop more uniform HR policy and procedures		No Actions	
5. Implement a uniform performance review program	Legal Research Defining relationships of Dept. Heads	Preliminary	Developing
	Probation Review Administrator		
	Probation Review Economic Development Dir		
	Looking to confirmation of appointed deaprtment heads 3 Nov 20		
6. Develop plan and funding for more broadband	Meeting with SW Regional planning 28 Sep 2020	Preliminary	
	Scheduling meeting with John Bertz		
7. Develop finance and purchasing policy (increase admin authority on purchasing)	Investigating other counties	Preliminary	
8. Develop new county board member orientation program	Discussion and drafts	Preliminary	
9. Full review of county employee handbook, addendums and administrative manual	Reviews in adjusting to Administrator Model	Preliminary	
10. Partner with Southwest Regional Planning in developing a county strategic plan	Meeting with SW Regional planning 28 Sep 2020	Developing	
	Plan on moving forward with EAD Grant Study		
	Received EAD Grant for Development Resiliency		
	Bagan Marketing Focus Team Meetings		
11. Develop policy and procedure to address complaints and investigations (Proposed by Administrator)	Discussion and draft with several supervisors	Preliminary	
12. Develop compensation and classification plan (Proposed by Administrator)		No Actions	