

Richland County Committee - Agenda Item Cover

Agenda Item Name: Appointment of Department Heads

Department	Administration	Presented By:	Clinton Langreck
Date of Meeting:	3 November 2020	Action Needed:	Resolution
Disclosure:	Open Session	Authority:	Committee Structure (E)
Date submitted:	27 October 2020	Referred by:	

Recommendation and/or action language:

Motion to... recommend the Richland County Board of supervisors: 1) confirms the following County Administrator's appointees to department heads positions (below) and 2) recognize the statutory authorities regarding appoint, supervise and removal during transition (below):

<u>Department Head Position:</u>	<u>Appointee:</u>
Corporation Counsel	Benjamin Southwick
Health and Human Services Director	Tracy Thorsen
Zoning Administrator	Mike Bindl
Veterans Service Officer	Karen Knock
Highway Commissioner	Roger Petrick
Emergency Medical Service Director/ Emergency Services Director	Darin Gudgeon
Child Support Administrator	Amy Forehand
County Conservationist	Cathy Cooper
MIS Director	Barbara Scott
UW Food Services Supervisor	Angie Arneson
Fair and Recycling Coordinator	Carla Dounda
Courthouse Maintenance	Randy Nelson
Pine Valley Community Village Administrator	Tom Rislow

<u>Department Head Position:</u>	<u>Appoint:</u>	<u>Supervise:</u>	<u>Remove:</u>
Corporation Counsel	59.42(1)(b)	59.42(1)(b)	59.42(1)(b)
Health and Human Services Director	46.23(6m) and 59.18(2)(b)(b)	46.23(6m) and 59.18(2)(b)(b)	59.18(2)(b)(b) and 17.10(6)(6)
Zoning Administrator	59.69(10)(b)2	59.69(10)(b)2	59.69(10)(b)2
Veterans Service Officer	45.80(1)(c) and 59.18(2)(b)(b)	45.80(1)(c) and 59.18(2)(b)(b)	17.10(2) and 59.18(2)(b)(b)
Highway Commissioner	83.01(1)(c) and 59.18(2)(b)(b)	83.01(1)(c) and 59.18(2)(b)(b)	59.18(2)(b)(b), 17.10(2), + 83.01(2)
Pine Valley Community Village Administrator	46.19(1) and 59.18.(2)(b)(b)	46.19(2) and 59.18.(2)(b)(b)	46.19(1) and 59.18.(2)(b)(b)
Emergency Medical Service Director/ Emergency Services Director Child Support Administrator County Conservationist MIS Director UW Food Services Fair and Recycling Coordinator Courthouse Maintenance Supervisor	59.18(2)(b)(b)	59.18(2)(b)(b)	59.18(2)(b)(b)

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Background: *(preferred one page or less with focus on options and decision points)*

Whereas:

Richland County is continuing to transition to an administrator model of government, and state statute 59.18 provides the basis for this action to affirm existing appointments, giving an Administrator the power to “. . . supervise the heads of all departments of the county except those elected by the people . . .” Furthermore, the statute says, “the county administrator shall also . . . supervise all department heads where the law provides that the appointment shall be made by a board or commission, by the chairperson of the county board or by the county board.”

These appointments help solidify the relationship between the County Administrator and the identified department heads and helps set context to a performance evaluation program and defines the relationships in the event that corrective action or removal is necessary.

Position with statutory languages other than 59.18, defining actions will be recognized, and when questions arise on authority for such actions I (as the County Administrator) intend to communicate with the Board and sub-bodies on appropriate action with guidance from corporation counsel.

For some of these department head positions, future appointees that are filling vacancies post- arrival of an administrator will be subject exclusive to chapter 59.

Attachments and References:

Ref: Department Head Statute Matrix	

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input checked="" type="checkbox"/>	No financial impact		

(summary of current and future impacts)

No foreseeable impacts.

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)