

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Contract Worker for Emergency Management through South West Workforce Development- over \$5,000.00

Department	Emergency Management	Presented By:	Darin Gudgeon
Date of Meeting:	3 Nov 2020	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure (D)
Date submitted:	28 Oct 2020	Referred by:	Emergency Management Committee

Recommendation and/or action language:

Motion to approve a contract with Southwest Wisconsin Workforce Development Board, Inc. for the temporary position with in emergency management

Background: *(preferred one page or less with focus on options and decision points)*

The COVID-19 pandemic created a significant increase in the work load and response coordination responsibilities of the emergency management office. I spoke with the County Administer to get approval to bring on 1 person temporarily to aid in handling the increased workload. A person was hired, but the cost has now exceeded \$5,000 and due to the dollar and amount and the need to have a contract with SWWDB I am respectfully requesting a motion to approve the contract.

Routes to Recovery Grant (RRG) has already paid \$6,277.51 of the approximate \$15,203.13 cost. The remaining cost is accounted for in the remaining RRG submittal and if there is a shortage FEMA will cover 87.5% of the remaining balance due. The temporary position will end 10/30/2020.

Estimates on the project: Approximate cost \$15,203.13

Attachments and References:

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Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	10
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
X	Other funding Source	Routes to Recovery Grant and FEMA declaration funds	
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

Approval:

Darin Gudgeon

Department Head

Review:

Administrator, or Elected Office (if applicable)