

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Increase Emergency Management hours from 35 to 40 per work week.

Department	Ambulance & Emergency Management	Presented By:	Darin Gudgeon
Date of Meeting:	3 Nov 2020	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure (D)
Date submitted:	28 Oct 2020	Referred by:	Emergency Management Committee

Recommendation and/or action language:

Motion to increase the hours of the Emergency Management Director position from 35 to 40 beginning the first pay period of 2021

Background: *(preferred one page or less with focus on options and decision points)*

The Emergency Management Director position is one of the few remaining full-time County positions still at a 35 hour work week. During the 2021 budget process the budget that was presented and approved included the cost of increasing the director's position from 35 hours a week to 40 hours a week with NO increase in the hourly rate. Even with the increase the emergency management & ambulance budget saw a reduction in payroll expenses. Initial salary and fringe for the director was \$75,121.20, with the increase in hours and the reduction of insurance cost due to dropping to a single plan the adopted budget for salary and fringe for the director (to include the increase to 40 hours) \$71,649.63. (Note that these figures to do not reflect the most current insurance rate as that information, to the best of my memory, has not been provided to me.

Estimates on the project: payroll cost savings of approximately \$3,471.57

Attachments and References:

Adopted Budget	
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Financial Review:

(please check one)

X	In adopted budget	Fund Number	10 and 51
	Apportionment needed	Requested Fund Number	
	Other funding Source		
	No financial impact		

(summary of current and future impacts)

Approval:

Darin Gudgeon

Department Head

Review:

Administrator, or Elected Office (if applicable)