

Richland County Finance and Personnel Committee

Agenda Item Cover

Agenda Item Name: Invoice for services provided by Jewell and Associates

Department	Ambulance	Presented By:	Darin Gudgeon
Date of Meeting:	3 Nov 2020	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure (D)
Date submitted:	28 Oct 2020	Referred by:	Joint Ambulance Committee

Recommendation and/or action language:

Motion to pay an invoice to Jewell and Associates

Background: *(preferred one page or less with focus on options and decision points)*

The Joint Ambulance Committee (JAC) has been actively working towards securing a new facility for EMS operations and Emergency Management office space. In July of 2020 the JAC hired Jewells and Associates to perform a comparative study of 2 different locations to determine if either one would be suitable for EMS and Emergency Management. The cost for this professional service was \$1,600 and it was a budgeted expense in Fund 51 of the ambulance service under line item “contracted services”. This invoice has been paid.

There is a citizen donor who has offered to build a 75’x120’ building shell and donate to the ambulance service. As this committee knows there was \$600,000 placed into fund 75 for a new ambulance facility and the JAC is now reviewing proposals for architect and engineering services for the potential new facility.

The invoice in question is for professional services/new building – schematic design for the purpose of developing an RFP for architect and engineering services in relationship to a new facility. It is a separate project than the one listed above and it is also a budgeted item within the ambulance service’s fund 51 under “contracted services”. The invoice total is \$4,000 and the JAC is respectfully requesting that the invoice be paid using budgeted funds from fund 51 of the ambulance service.

Estimates on the project: \$4,000.00

Attachments and References:

Invoices for services provided	
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Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	51
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

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Approval:

Review:

Darin Gudgeon

Department Head

Administrator, or Elected Office (if applicable)