

## Richland County Finance and Personnel Committee

### Agenda Item Cover

**Agenda Item Name:** Utilizing borrowed capital funds for ambulance garage engineering

<b>Department</b>	Ambulance	<b>Presented By:</b>	Darin Gudgeon
<b>Date of Meeting:</b>	3 Nov 2020	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Committee Structure (D)
<b>Date submitted:</b>	03 Nov 2020	<b>Referred by:</b>	Joint Ambulance Committee

**Recommendation and/or action language:**

Motion to approve a resolution for the County Board accepting the proposal for architecture and engineering service provided by Jewell and Associates, utilizing borrowed capital improvement funds

**Background:** *(preferred one page or less with focus on options and decision points)*

The Joint Ambulance Committee (JAC) solicited request for proposals (RFPs) to architecture & engineering firms for the new emergency services facility. An ad was run for 2 weeks, it was advertised in Builder Exchange of Wisconsin for free and sent RFP's to 6 firms. 4 of the 6 firms responded: Jewell and Associates, Delta 3, Dimension IV and Aro Eberle Architects. All of the proposal were reviewed by the sub-committee of the JAC and narrowed it down to two firms; Jewell and Associates and Delta 3. Both firms met the requirements of the RFP, are local and had the lower bid amounts. The JAC met on 10/29/2020 and Jewell and Associates was chosen. Their proposal to provide A/E services came in at \$59,750.00, which was the lowest qualifying proposal.

**Estimates on the project:** \$59,750

**Attachments and References:**

Delta 3 proposal and clarification letters	Jewell & Associates proposals
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**Financial Review:**

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	75
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

**Approval:**

Darin Gudgeon

Department Head

**Review:**

Clinton Langreck

Administrator, or Elected Office (if applicable)