

Richland County Committee

Agenda Item Cover

Agenda Item Name: Large Courtroom Project - Carpentry/Electrical Awarding Bid

Department	Administration	Presented By:	Administrator
Date of Meeting:	08 Dec 2020	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Committee Structure F
Date submitted:	02 Dec 2020	Referred by:	

Recommendation and/or action language:

Motion to... 1) authorize utilization of short-term capital borrowing funds, and 2) recommend the county board award the bid for carpentry and electrical support in the large courtroom improvements project to Mike Marshall Carpentry and Decoration in the amount of \$19,6000, with change order authorization granted to the administrator not to exceed \$ 3,000.

Background: *(preferred one page or less with focus on options and decision points)*

The county is currently undertaking upgrade opportunities to both courtrooms. Upgrades to the large courtroom include installations of digital audio recorder systems (DAR) and video conferencing systems. These projects will include flooring, minor carpentry and cabinetry, wire conduit installation, electrical work, data cabling, replacing carpet, etc..

Awarding the proposed bid allows the county to move forward with the preliminary carpentry and electrical needed to run data wiring and place the recording and teleconferencing systems.

Our current priority is focused on completing the project prior to March 2021 with compliance of County Board Rules. The project was posted in compliance with Rule #14 and bids were reviewed on December 4th.

Attachments and References:

Attached Bid	
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Financial Review:

(please check one)

<input checked="" type="checkbox"/>	In adopted budget	Fund Number	Short-term capital borrowing
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

(summary of current and future impacts)

The bid amount is \$ 19,600. Based on experiences with courthouse improvement projects, there is likely going to be a need for a change order once the walls and floors are opened. For sake of expediting the completion, recommend that a contingent amount of \$ 3,000 be made available for the administrator if needed.

Approval:

Review:

Clinton Langreck

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Department Head

Administrator, or Elected Office (if applicable)
