

## Richland County Committee

### Agenda Item Cover

**Agenda Item Name:** Plan for the 2022 Budget Process

<b>Department</b>	Administration	<b>Presented By:</b>	Administrator
<b>Date of Meeting:</b>	01 Dec 2020	<b>Action Needed:</b>	Vote
<b>Disclosure:</b>	Open Session	<b>Authority:</b>	Committee Structure
<b>Date submitted:</b>	25 Nov 2020	<b>Referred by:</b>	

**Recommendation and/or action language:**

Motion to... adopt proposed timeline and initiatives in preparation for the 2022 County Budget.

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**Background:** *(preferred one page or less with focus on options and decision points)*

In response to the continued financial challenges resulting from aging infrastructure, state imposed levy limits, and increased expenditures resulting from rising costs in health insurance, benefits, materials, and services, the attached initiatives and timeline is proposed for the development of the 2022 Richland County Budget. It is not intended that all financial problems will be solved, or strategic plans completed in 2021. What is intended is to begin developing a systematic and reoccurring schedule to identify, discuss, prioritize and address these issues in an annual battle rhythm. It should also be understood that this plan is tentative and may change in response to developments, priorities and desires of the committee.

**Attachments and References:**

2022 Richland County Budget Development Process	
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**Financial Review:**

*(please check one)*

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	
<input type="checkbox"/>	Other funding Source		
<input type="checkbox"/>	No financial impact		

*(summary of current and future impacts)*

This is intended to be the timeline and initiative in developing future budgets.

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**Approval:**

**Review:**

*Clinton Langreck*

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Department Head

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Administrator, or Elected Office (if applicable)

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#### **Richland County 2022 Budget Development Process**

The following tentative time-line is proposed in addressing current needs and strategic goals:

Plan the 2022 budget process -Initiatives and timeline	Dec 2020 – Jan 2021
Affirm commitments to prior resolutions -Res 19-89 Compensation Plan -Res 15-98 General Fund Balance	Jan 2021
Capital Improvements and Projects -Develop forecast plan -Adopt a plan	Jan – Feb 2021
Review and affirm partnerships -Review and affirm	Mar 2021
Staffing and spacing -Review staffing and functions -Determine needs for adjustments	April – June 2021
Health insurance and benefits -Review current package -Explore options	July 2021
Operating budget -Preliminary Guidance -Review: Line item w/ Administrator and F+P Committee -Presentation to Supervisory Committees -Finalization by F+P Committee -Posting	August – September 2021
Hearings and adoption -Hearing -Board Action / Adoption	October 2021