

# County Clerk's Office

Richland County, Wisconsin

Victor V. Vlasak  
County Clerk  
Administrative Coordinator

Courthouse – P.O. Box 310  
Richland Center, Wisconsin 53581

(608) 647-2197  
(fax) (608) 647-6134  
victor. [vlasak@co.richland.wi.us](mailto:vlasak@co.richland.wi.us)

December 31, 2019

NOTICE

OF

MEETING

The Richland County Finance and Personnel Committee will be meeting on Tuesday, January 7, 2020, at 9:00 a.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following:

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. December 3<sup>rd</sup>, 10<sup>th</sup> and 30th Minutes Approval
5. Tax Deed Sale
  - a. Village of Lone Rock – Tax Parcel # 146-0005-0900 – Appraised \$5,500
  - b. City of Richland Center – Tax Parcel # 276-1671-4200 – Appraised \$5,000
  - c. City of Richland Center – Tax Parcel # 276-2100-6040 – Appraised \$8,000
6. DeYoung Revolving Loan Fund Loan Agreement Extension
7. Handbook of Personnel Policies and Work Rules
  - a. Jury Duty Reimbursement Policy
8. Annual Computer Software Renewals
  - a. Avenu Insights & Analytics - Public Works, Financial, Payroll and Monthly Support – County Clerk
  - b. GCS Software, Land Records Management - Tax Program Support - Treasurer
  - c. GCS Software, Land Records Management & ImageTek, Inc. - Register of Deeds
9. Initial Resolution Authorizing Not to Exceed \$2,970,000 General Obligation Promissory Notes for Capital Improvement Projects
10. Municipal Advisory Agreement
11. Heins Contracting Change Order – Fairgrounds Conservation Building
12. Heins Contracting Application for Payment – Reroofing Project
13. Economic Development Position Interview Process
14. County Administrator's impact on Finance and Personnel Committee Duties
15. 2018 Clerk's Annual Report
16. Community Services Building Heating and Cooling Unit Replacement using 2019 Health and Human Services Funds
17. Community Services Building Heating and Cooling Units Replacement Financing
18. Pine Valley On-call Nursing Department Wage Increases
19. Adjourn

Note: Agenda item # 9 was changed. Agenda items # 16, 17 and 18 added.

Sincerely,

Victor V. Vlasak, County Clerk/  
Administrative Coordinator

Cc: Committee Members, Richland Observer, WRCO, Bulletin Board and Our Files