

## **RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD**

April 3, 2020

The Rules and Resolutions Committee and Ethics Board met on Friday, April 3, 2020, at 3:00 p.m. via WebEx.

Committee members present included: David Turk, Donald Seep, Chad Cosgrove, Ed Pulvermacher and Jayme Walsh.

Others present included: Victor Vlasak, County Clerk; Jeanetta Kirkpatrick, County Board Chair; Clinton Langreck, County Administrator; Ben Southwick, Corporation Counsel; Julie Keller, County Treasurer; and Marty Brewer.

Committee Chair Turk called the meeting to order.

The Clerk verified that the meeting was properly noticed. Copies of the agenda were emailed to all Rules and Resolutions Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and a copy was emailed to Fruit Broadcasting, LLC.

Motion by Cosgrove, second by Walsh for approval of the agenda. The motion carried unanimously.

Rule 3 of the Rules of the Board was discussed. An amendment is needed to the Rule to allow for meetings to be conducted via teleconference in emergency situations. Motion by Cosgrove, second by Walsh that Corporation Counsel Southwick draft a resolution for presentation to the County Board amending the Rules of the Board to allow for conducting meetings via teleconference. The motion carried unanimously.

Rule 14 of the Rules of the Board was discussed. Rule 14 governs departmental spending authority and the sets the limits above which County Board approval is required. Discussed was the requirement that program initiatives and grants receive prior approval by the County Board before being entered into by departments. Motion by Seep, second by Cosgrove that the County Administrator and County Clerk come back to the Rules and Resolutions Committee with recommendations on how to streamline the process. The motion carried unanimously.

The Committee discussed defining the duties of the position of County Administrator. Presently there is a job description and a contract setting forth the duties. Corporation Counsel Southwick is recommending that a resolution be adopted by the County Board defining the duties, and after the resolution is adopted, that the job description and contract be reviewed to eliminate any conflict with the resolution.

The meeting adjourned.