

**Richland County Agriculture and Extension Education Committee**  
**Meeting Minutes**  
**September 2, 2020 - 1:00 p.m.**  
**Meeting held via Zoom**

Present: Marc Couey, Shaun Murphy-Lopez, Van Nelson, Lee Van Landuyt, Steve Williamson, Craig Saxe, Sandy Campbell, Karleen Craddock, Sheena Cook-Fuglsang, Carolyn Ihde, Kristine Lockwood, Jennie Silver, Chelsea Wunnicke,

- I. Meeting was called to order by Chairperson Couey at 1:00 p.m.
- II. Saxe gave proof of notification.
- III. Motion by Nelson, seconded by Williamson, to approve the agenda. Motion carried.
- IV. Motion by Nelson, seconded by Van Landuyt, to approve the minutes. Motion carried.
- V. Public input - None
- VI. Unfinished Business - None
- VII. New Business  
2021 Budget Review – Saxe reported that he had sent out the FTE information that was requested. He also shared a document outlining how the proposed budget cuts would impact Extension programming and services. Couey and Murphy-Lopez reported on the county budget review and approval process.
- VIII. Out of County Requests - None
- IX. Approval of Repairs/Purchases over \$1,000 - None for current month. Discussion on purchase of a new computer. Estimated cost of \$1,500-2,000. Motion by Van Landuyt, seconded by Nelson to spend up to \$2,000. Motion carried.
- X. Expenditures for Office, Agent, Soils, Program and Pesticide accounts – Motion by Nelson, seconded by Van Landuyt, to recommend payment of all accounts. Motion carried.
- XI. AED Update - Nothing additional.
- XII. Educator report by Chelsea Wunnicke, Human Development & Relationships Educator. Wunnicke provided an overview of the Richland County Extension website. She highlighted the new page that includes Extension's commitment to diversity and inclusion as well as resources for the public.  
  
Wunnicke also reported on the Richland County Task Force on Diversity and Inclusion. The recommendations submitted to the City-County Ad Hoc Committee on August 31 include: 1. Survey Richland County leaders; 2. Task force continue to meet through the end of 2020 to review and summarize the survey results. Future recommendations may include: Training for county leaders and staff; seeking input from the community; specific actions to make local institutions more welcoming.  
  
Brief discussion about voting and absentee ballots for the upcoming election. Wunnicke shared that there is a link on the Extension website for voter registration and information.
- XIII. Next meeting date is October 7 at 1 p.m.
- XIV. Motion to adjourn by Nelson and seconded by Van Landuyt. Motion carried.

Minutes submitted by: Karleen Craddock.