

PROPERTY, BUILDING AND GROUNDS COMMITTEE

February 5, 2020

The Property, Building and Grounds Committee met on Wednesday, February 5, 2020 at 3:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Buford Marshall, Larry Sebranek and Chad Cosgrove. Richard McKee and Steve Williamson were absent.

Others present included: Victor Vlasak, County Clerk; and elected officials, department heads and employees.

Committee Chair Marshall called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Property Committee members; a copy was posted on the Courthouse Bulletin Board and County web site; a copy was faxed to The Richland Observer; and copies were sent by email to WRCO and Courthouse Department Heads.

Motion by Cosgrove, second by Sebranek for approval of the agenda, as amended. The motion carried unanimously.

Tax Delinquent Town of Sylvan Parcel # 028-3024-1100 – The parcel is assessed at \$1,500. Outstanding taxes and interest total \$404.38. Motion by Cosgrove, second by Sebranek to present a resolution to the County Board for approval to take a Tax Deed on the parcel. The motion carried unanimously.

Town of Richland Tax Deed Parcel # 022-2933-5000 Reappraisal – The Property Committee appraised the parcel at \$13,000. Corporation Counsel Southwick has recommended that the appraised value be increased. Motion by Sebranek, second by Cosgrove to reappraise the parcel at \$20,000.

Possible Placement of Convicted Sex Offender on Tax Parcel # 022-2933-5000 – Corporation Counsel Ben Southwick addressed the Committee by phone regarding using the parcel to meet a requirement that the County secure housing for a convicted sexual offender. Zoning Administrator Mike Bindl explained where trailers are located on the parcel. Corporation Counsel Southwick noted that the County could evict the owners of the mobile homes. Health and Human Services Director Tracy Thorsen explained that the Chapter 980 Committee discussed determining if this is a viable property for the 980 situation. Law enforcement would go out to the surrounding residences to notify them of what is being considered and provide some information on the type of monitoring that would be received if the individual was placed there. That would let the 980 Committee know the status of the community and the surrounding area and whether or not this is something that the County should proceed on. Motion by Sebranek, second by Cosgrove to rescind the motion that the appraised value be increased from \$13,000 to \$20,000 and grant approval for moving forward with

notifying the residences and gathering more information. The Clerk reported that the parcel is not being advertised. The motion carried unanimously.

Snow Removal Agreement – Chair Marshall related complaints received regarding the snow removal at the courthouse. The Clerk noted that there is a written, signed agreement for a period of one year for lawn mowing and snow removal. The agreement allows for termination by either party upon one month’s written notice.

Ambulance Garage/Jail Plumbing Issue – Nelson reported the receipt of an estimate in the amount of \$4,520 from Schneider’s to fix the plumbing issues in the sally port. Motion by Cosgrove, second by Sebranek to proceed with the repairs. The motion carried unanimously.

Environmental Health Coordinator On-Site Investigation – Nelson reported that there has been no further contact regarding the issue.

Wisconsin Department of Safety and Professional Services Inspection – Nelson reported that he has completed “Exit Routes, Emergency Action Plans and Fire Prevention” and “Hazard Communication”. The material safety data sheets manual has been completed. Darin Gudgeon and John Heinen need to complete the asbestos and bloodborne pathogens policies.

Courthouse Budget Update – Copies of the courthouse expenditure guideline were distributed and reviewed.

Motion by Sebranek, second by Cosgrove to adjourn to March 4th at 3:00 p.m. The motion carried unanimously. The meeting adjourned at 3:55 p.m.

Victor V. Vlasak
Richland County Clerk