

## **SEPTEMBER MEETING**

September 15, 2020

Chair Brewer called the meeting to order. Roll call found all members present except Seep.

The Board observed a moment of silence. County Clerk Vlasak led the Pledge of Allegiance.

Motion by Manning, second by Cosgrove for approval of the agenda. Motion carried.

Chair Brewer asked if any member desires the minutes of the August meeting to be read or if any member desires to amend the minutes of the previous meeting. Hearing no motion to read or amend the minutes of the August meeting, the Chair declared the minutes as approved.

Ordinance No. 20-27 Amendment No. 504 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Tony Augelli In The Town Of Richland was presented to the Board. Motion by Severson, second by Gentes that Ordinance No. 20-27 be enacted. Zoning Administrator Mike Bindl explained the rezoning request. Motion carried and ordinance declared enacted.

### **ORDINANCE NO. 20 - 27**

Amendment No. 504 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Tony Augelli In The Town Of Richland.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

3. That the following described 25.22 acre parcel belonging to Tony Augelli in the Town of Richland is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agricultural and Residential (A-R) District:

The West 14 Acres of the Southeast Quarter of the Southwest Quarter, Section 24, T10N, R1E, Town of Richland, Richland County, Wisconsin.

Also Parcel "A",

A parcel of land located in the Northeast Quarter of the Northwest Quarter, Section 25, T10N, R1E, Town of Richland, Richland County, Wisconsin; bound by the following described line:

Commencing at the North Quarter Corner of Section 25, T10N, R1E, said point being a found Richland County Monument; thence N87°47'56"W, along the north line of the Northwest Quarter, said Section 25, 424.99 feet to a set 3/4" iron re-bar, said point being the Point of Beginning of this description,

thence S14°12'53"E, 368.97 feet to a set 3/4" iron re-bar; thence S21°13'01"W, 54.50 feet to a set 3/4" iron re-bar; thence S58°28'50"W, 15.33 feet to a set 3/4" iron re-bar, and the beginning of a curve; thence Southwesterly, 46.64 feet along the arc of a curve to the right having a radius of 85.00 feet and a central angle of 31°26'18", (the long chord of which bears S74°11'59"W, 46.06 feet to a set 3/4" iron re-bar), and the end of said curve; thence S89°55'08"W, 151.32 feet to a set 3/4" iron re-bar, and the beginning of a curve; thence Westerly, 219.87 feet along the arc of a curve to the left having a radius of 1340.00 feet and a central angle of 9°24'04", (the long chord of which bears S85°13'06"W, 219.62 feet to a set 3/4" iron re-bar), and the end of said curve; thence S80°31'04"W, 47.47 feet to a set 3/4" iron re-bar, and the beginning of a curve; thence Southwesterly, 171.99 feet along the arc of a curve to the left having a radius of 275.00 feet and a central angle of 35°50'00", (the long chord of which bears S62°36'04"W, 169.20 feet to a set 3/4" iron re-bar), and the end of said curve; thence S44°41'04"W, 62.77 feet to a set 3/4" iron re-bar, and the beginning of a curve; thence Southwesterly, 169.91 feet along the arc of a curve to the right having a radius of 274.00 feet and a central angle of 35°31'48", (the long chord of which bears S62°26'58"W, 167.20 feet to a set 3/4" iron re-bar), and the end of said curve; thence S80°12'52"W, 137.56 feet to a set 3/4" iron re-bar set on the west line of the Northeast Quarter of the Northwest Quarter, said Section 25; thence N0°49'59"E, along the west line of the Northeast Quarter of the Northwest Quarter, said Section 25, 712.16 feet to a found 3/4" iron rod at the Northwest Corner of the Northeast Quarter of the Northwest Quarter, said Section 25; thence S87°47'56"E, along the north line of the Northeast Quarter of the Northwest Quarter, said Section 25, 871.96 feet to the Point of Beginning.

4. This Ordinance shall be effective on September 15, 2020.

Dated: September 15, 2020  
Passed: September 15, 2020  
Published: September 24, 2020

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

Marty Brewer, Chair  
Richland County Board of Supervisors

Linda Gentes  
Steve Williamson  
Chad Cosgrove  
Marc Couey  
Ingrid Glasbrenner

FOR AGAINST

ATTEST:  
Victor V. Vlasak  
Richland County Clerk

X  
X  
X  
X  
X

Ordinance No. 20-28 Amendment No. 505 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To James and Dawn Berghorn In The Town Of Akan was presented to the Board. Motion by Cosgrove, second by Williamson that Ordinance No. 20-28 be enacted. Zoning Administrator Mike Bindl explained the rezoning request. Motion carried and ordinance declared enacted.

## **ORDINANCE NO. 20 - 28**

Amendment No. 505 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To James and Dawn Berghorn In The Town Of Akan.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

3. That the following described 7.23 acre parcel belonging to James and Dawn Berghorn in the Town of Akan is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agricultural and Residential (A-R) District:

Part of the Southwest quarter of the Southwest quarter of Section 10, and part of the Northwest quarter of the Northwest quarter of Section 15, Township 10 North, Range 2 West, Town of Akan, Richland County, Wisconsin more particularly described as follows:

Commencing at the Northwest quarter corner of said Section 15;

Thence South 87°29'22" East, along the North line of the Northwest quarter, 50.59 feet to the point of termination of McMullen Lane and the point of beginning of the lands hereinafter described;

Thence North 05°45'04" West, along the centerline of said McMullen Lane, 295.12 feet;

Thence North 85°30'51" East, 708.53 feet;

Thence South 02°00'05" East, 381.40 feet;

Thence South 87°58'49" West, 489.78 feet;

Thence South 09°59'12" West, 323.09 feet;

Thence South 88°18'56" West, 174.60 feet;  
 Thence North 01°41'04" West, 151.84 feet;  
 Thence North 88°27'12" East, 18.70 feet;  
 Thence North 18°47'40" East, 63.50 feet;  
 Thence North 01°42'14" West, 160.38 feet to the point of beginning.

Dated: September 15, 2020  
 Passed: September 15, 2020  
 Published: September 24, 2020

**ORDINANCE OFFERED BY THE ZONING AND  
 LAND INFORMATION COMMITTEE**

Marty Brewer, Chair  
 Richland County Board of Supervisors

Linda Gentes  
 Steve Williamson  
 Chad Cosgrove  
 Marc Couey  
 Ingrid Glasbrenner

FOR AGAINST

X  
 X  
 X  
 X  
 X

ATTEST:  
 Victor V. Vlasak  
 Richland County Clerk

Ordinance No. 20-29 Amendment No. 506 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Joseph and Shirley Decot In The Town Of Westford was presented to the Board. Motion by Gentes, second by Kaul that Ordinance No. 20-29 be enacted. Zoning Administrator Mike Bindl explained the rezoning request. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 20 - 29**

Amendment No. 506 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Joseph and Shirley Decot In The Town Of Westford.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

3. That the following described 20.393 acre parcel belonging to Joseph and Shirley Decot in the Town of Westford is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agricultural and Residential (A-R) District:

Being located in part of the Northwest quarter of the Northeast quarter and part of the Northeast quarter of the Northeast quarter of Section 24, Township 12 North, Range 2 East, Town of Westford, Richland County, Wisconsin.

Beginning at the Northeast corner of section 24;  
 Thence South 00°12'25" East, along the East line of the Northeast quarter, 694.79 feet;  
 Thence North 30°00'03" West, 147.81 feet;  
 Thence North 45°24'39" West, 93.82 feet;  
 Thence North 56°40'04" West, 119.69 feet;  
 Thence North 66°55'36" West, 109.79 feet;  
 Thence North 80°08'37" West, 447.39 feet;  
 Thence South 57°00'35" West, 98.70 feet;  
 Thence South 13°44'05" West, 51.48 feet;  
 Thence South 10°12'11" East, 210.39 feet  
 Thence South 11°43'58" West, 85.03 feet;  
 Thence South 21°13'05" East, 119.32 feet;  
 Thence South 03°25'32" East, 76.15 feet;  
 Thence South 05°17'20" West, 101.89 feet to a point on the Easterly right-of-way of Sparks Hill Drive;  
 Thence South 86°18'23" West, 66.00 feet to a point on the westerly right-of-way of said Sparks Hill Drive;  
 Thence South 81°11'02" West, 36.77 feet;  
 Thence South 46°14'09" West, 104.58 feet;  
 Thence South 56°26'51" West, 244.09 feet;  
 Thence North 00°21'12" West, 548.21 feet to a point on the North line of the South Half of the Northeast quarter of the Northeast quarter;  
 Thence South 89°36'41" West, along said North line of South half and the North line of the South half of the Northwest quarter of the Northeast quarter, 363.00 feet;  
 Thence North 00°21'12" West, 313.50 feet;  
 Thence North 89°36'41" East, 247.50 feet to a point on the West line of the Northeast quarter of the Northeast quarter;  
 Thence North 00°21'12" West, along said West line, 341.05 feet to the Northwest corner of the Northeast quarter of the Northeast quarter;  
 Thence North 89°24'54" East, along the North line of the Northeast quarter, 1320.83 feet to the point of beginning.

4. This Ordinance shall be effective on September 15, 2020.

Dated: September 15, 2020  
 Passed: September 15, 2020  
 Published: September 24, 2020

ORDINANCE OFFERED BY THE ZONING AND  
 LAND INFORMATION COMMITTEE

Marty Brewer, Chair  
 Richland County Board of Supervisors

Linda Gentes  
 Steve Williamson  
 Chad Cosgrove  
 Marc Couey

FOR AGAINST

ATTEST:  
 Victor V. Vlasak

X  
 X  
 X  
 X

Zoning Administrator Mike Bindl reported the receipt of the following rezoning request. Chair Brewer referred the petitions to the Zoning and Land Information Committee for action.

- Brad and Donnanne Marvin to rezone 33 acres from Agricultural Forestry to Agricultural Residential in Section 2, Town of Akan.
- Larry Ferguson and Brian and Rachel Jelinek to rezone 3.0 acres from Agricultural Forestry to Residential-2 in Section 10, Town of Dayton.
- John and May Kaul to rezone 35 acres from Agricultural Forestry to Agricultural Residential and a Conditional Use Permit hearing for a public park/ball field in Section 1 and 2, Town of Buena Vista (9).

Zoning Administrator Mike Bindl reported that there were no rezoning petitions being recommended for denial by the Zoning and Land Information Committee.

Resolution No. 20-99 Resolution Authorizing Not To Exceed \$1,050,000 Taxable General Obligation Promissory Notes For Capital Improvement Projects was read by County Clerk Vlasak. Motion by McKee, second by Murphy-Lopez that Resolution No. 20-99 be adopted. Motion by Cosgrove, second by Couey to amend the resolution to state that the authorization is for a not to exceed amount of "\$1,050,000". Motion carried on the amendment. Roll call vote. AYES: Murphy-Lopez, Van Landuyt, McKee, Brewer, Luck, Gottschall, Glasbrenner, Wegner, Gentes, Turk, Cosgrove, Frank, Severson, Williamson, Couey, Kaul, McGuire, Carrow. NOES: Manning, Nelson. Ayes 18. Noes 2. Total 20. Motion carried and resolution, as amended, declared adopted.

#### **RESOLUTION NO. 20 – 99 (Amended)**

A Resolution Authorizing Not To Exceed \$1,050,000 Taxable General Obligation Promissory Notes For Capital Improvement Projects.

WHEREAS Richland County, Wisconsin (the "County") is in need of an amount not to exceed \$1,050,000 for the public purpose of financing capital improvement projects, including highway improvements, vehicles and fleet management, technology capital improvements, facility maintenance and improvements, radio and tower project engineering and project design, and

WHEREAS it is desirable to authorize the issuance of general obligation promissory notes for such purpose pursuant to Chapter 67 of the Wisconsin Statutes, and

WHEREAS it has been determined that it is in the best interest of the County to issue such notes on a taxable rather than a tax-exempt basis.

NOW, THEREFORE IT BE RESOLVED by the Richland County Board of Supervisors that the County borrow an amount not to exceed \$1,050,000.00 by issuing its general obligation promissory notes for the public purpose of financing capital improvement projects, including highway improvements, vehicles and fleet management, technology capital improvements, facility maintenance and improvements, radio and tower project engineering and project design, and

BE IT FURTHER RESOLVED that there be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Marty Brewer	X	
Linda Gentes	X	
Melissa L. Luck	X	
Marc Couey	X	
David J. Turk	X	

Resolution No. 20-100 Approving A Municipal Advisory Agreement With Wisconsin Public Finance Professionals, LLC was read by County Clerk Vlasak. Motion by McKee, second by Couey that Resolution No. 20-100 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 100**

A Resolution Approving A Municipal Advisory Agreement With Wisconsin Public Finance Professionals, LLC.

WHEREAS the Finance and Personnel Committee and the County Administrator, Clinton Langreck, have recommended that the County Board approve the County issuing not to exceed \$1,050,000 taxable general obligation promissory notes for capital improvement projects, and

WHEREAS, in order to facilitate the issuance of these promissory notes, it is necessary for the County to employ public finance professionals and the Finance and Personnel Committee is recommending that the County Board approve a Municipal Advisory Agreement with Wisconsin Public Finance Professionals, LLC for this purpose, and

WHEREAS Rule 14 of the Rules of the Board requires nearly all contracts involving \$5,000 or more to be approved by the County Board and the Finance and Personnel Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Municipal Advisory Agreement with Wisconsin Public Finance Professionals, LLC, a copy of which is on file in the County Clerk's office and which is accessible on the County's website, and

BE IT FURTHER RESOLVED that the County Board Chair, Marty Brewer and the County Administrator, Clinton Langreck, are hereby authorized to sign the Municipal Advisory Agreement on behalf of the County, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer	X
Linda Gentes	X
Melissa L. Luck	X
Marc Couey	X
David J. Turk	X

Resolution No. 20-101 Amending Resolution No. 20-31 Relating To Approving The Purchase Of A New Truck And Snow Plow By The County Highway Department was read by County Clerk Vlasak. Motion by Manning, second by Williamson that Resolution No. 20-101 be adopted. Highway Commissioner Roger Petrick explained specification changes. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 101**

Resolution Amending Resolution No. 20-31 Relating To Approving The Purchase Of A New Truck And Snow Plow By The County Highway Department.

WHEREAS, at its March 17, 2020 meeting, the County Board adopted Resolution No. 20-31 for the purpose of approving the County Highway Department’s purchase of a new tandem-axle plow truck from Lakeside International Trucks in Madison for \$103,185.97, and

WHEREAS the Highway and Transportation Committee and the County Highway Commissioner, Roger Petrick, made changes in the bid specifications for the chassis for this truck and also added a number of features, with the result that the purchase price increased to \$108,511.97, and

WHEREAS the Highway and Transportation Committee has carefully considered this proposed amendment to Resolution No. 20-31 and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for amending paragraph 1 of Resolution No. 20-31 by repealing the following crossed-out numbers and adopting the following underlined numbers:

1. A new tandem-axle plow truck from Lakeside International Trucks of Madison, which was the successful bidder, in the amount of ~~\$103,185.97~~ \$108,516.97, and

BE IT FURTHER RESOLVED that funds for this purchase is in the County Highway Department’s account in the 2020 County budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE HIGHWAY AND TRANSPORTATION COMMITTEE**

FOR AGAINST

Steve Williamson	X
Gary Manning	X



Kerry Severson	X
Chad Cosgrove	X
Marc Couey	X

Resolution No. 20-102 Authorizing The Health and Human Services Department To Apply For And Accept A Treatment Alternatives And Diversion Grant was read by County Clerk Vlasak. Motion by Nelson, second by Wegner that Resolution No. 20-102 be adopted. Health and Human Services Director Tracy Thorsen explained the grant. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 102**

A Resolution Authorizing The Health and Human Services Department To Apply For And Accept A Treatment Alternatives And Diversion Grant.

WHEREAS, since 2016, the Department of Health and Human Services has received annual Operating While Intoxicated Court Planning and Implementation Programming grants, which are now called Treatment Alternatives and Diversion Grants, from the Wisconsin Department of Justice and the Health and Human Services Department wants to apply for such a grant for 2021, and

WHEREAS, according to the proposed grant, the Department serves as fiscal agent and the Treatment Coordinator position would be jointly supervised by the Department and the Richland County Circuit Court, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval of any department of County government to apply for and accept a grant.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Department to apply for and accept a Treatment Alternatives and Diversion grant for 2021 from the Wisconsin Department of Justice according to which the Department would act as the fiscal agent for the requested amount of the grant of \$163,334 with an anticipated County match of \$40,834 or 25% of the grant amount that is expended, and

BE IT FURTHER RESOLVED that authorization is hereby granted for the grant funds to be spent in accordance with the grant and the acceptance of the Treatment Alternative and Diversion grant for 2021 is hereby approved, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tracy Thorsen, is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD

FOR AGAINST

Kerry Severson	X
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Resolution No. 20-103 Amending Two 2020 Contracts For The Health And Human Services Department was read by County Clerk Vlasak. Motion by McKee, second by Van Landuyt that Resolution No. 20-103 be adopted. Health and Human Services Director Tracy Thorsen explained the reason for the increased contract cost. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 103**

A Resolution Amending Two 2020 Contracts For The Health And Human Services Department.

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tracy Thorsen, have recommended that a 2020 contract be amended to increase the amount authorized to be spent, and

WHEREAS it is provided in Rule 14 of the Rules of the Board that any contract by the Department of Health and Human Services Department which involves the expenditure of \$50,000 or more at any one time or within the course of one year must be approved by the County Board, and

WHEREAS the Health and Human Services Board has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following 2020 contract with the Department of Health and Human Services is hereby amended as follows:

- 1. With Tellurian, Inc. (Madison) with the original contract amount which was amended to \$75,000 and is now amended to \$125,000, to provide detoxification, residential and crisis intervention services to individuals being served by the Behavioral Health Unit, and

BE IT FURTHER RESOLVED that the Health and Human Service Board is hereby authorized to amend the above contract by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tracy Thorsen, is hereby authorized to sign the above contract on behalf of the County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD

FOR AGAINST

Kerry Severson	X
Peg Kaul	X

Resolution No. 20-104 Authorizing The Land Conservation Committee To Apply For A Grant To Construct A Gravel Parking Lot At the Hillview Drive Entrance to Ash Creek Community Forest was read by

County Clerk Vlasak. Motion by Williamson, second by Severson that Resolution No. 20-104 be adopted. County Conservationist Cathy Cooper explained how the grant funds would be used. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 104**

A Resolution Authorizing The Land Conservation Committee To Apply For A Grant To Construct A Gravel Parking Lot At the Hillview Drive Entrance to Ash Creek Community Forest.

WHEREAS the Land Conservation Committee manages the Ash Creek Community Forest, and

WHEREAS the Land Conservation Committee seeks authority to apply for and accept a grant from the Wisconsin Department of Natural Resources to construct the gravel parking lot at the Hillview Drive entrance to Ash Creek Community Forest, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for any department of County government to apply for and accept a grant.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that authority is hereby granted for the Land Conservation Committee to apply for a County Conservation Aid grant from the Wisconsin Department of Natural Resources for the purpose of constructing the gravel parking lot at the Hillview Drive entrance to Ash Creek Community Forest Hillview Drive entrance, and

BE IT FURTHER RESOLVED that the proposed grant is in the amount of \$1,558.00, with a 50% County match which is in the Ash Creek (Fund 79) budget, and

BE IT FURTHER RESOLVED that authority is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the County Conservationist, Ms. Cathy Cooper is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF LAND CONSERVATION  
COMMITTEE**

FOR AGAINST

Steve Williamson	X
Bob Frank	X
Melissa L. Luck	X
Lee Van Landuyt	X

Resolution No. 20-105 Approving Amendments To The County's Covid-19 And Viral Contagion Plan was read by County Clerk Vlasak. Motion by Luck, second by McKee that Resolution No. 20-105 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 105**

A Resolution Approving Amendments To The County's Covid-19 And Viral Contagion Plan.

WHEREAS the Wisconsin Statutes provide that the County Board can authorize the County Administrator, by specific Resolution, to issue plans for dealing with public health emergencies, and County Administrator Clinton Langreck, in accordance with a Resolution, developed a Covid-19 & Viral Contagion Plan to deal with various aspects of the current pandemic, and

WHEREAS, in view of the ongoing pandemic and consistent with Governor Evers's Executive Order Declaring Public Health Emergency and Requiring Face Coverings Statewide, the County Administrator has proposed various amendments to the County's Covid-19 Plan, and

WHEREAS the Rules and Resolutions Committee has carefully considered these proposed amendments and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to the County Administrator's proposed amendments to the County's Covid-19 Plan, a copy of which are on file in the County Clerk's office and are online at the County's website, with these proposed changes dealing with the following subjects:

- Amendments to method of spread;
- Amendments to identified symptoms of COVID19;
- Amendments to Non-Pharmaceutical Interventions;
- Amendments to County Public Meetings:
  - requiring those in attendance to wear face coverings;
  - availability of teleconferencing in meetings;
  - directive to specified committee, boards and commissions to make teleconferencing available;
- Amendments to travel restrictions, and

WHEREAS all citizens are urged to fully comply with both Governor Evers's Executive Order and with the County's Covid-19 Plan as amended, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE RULES AND  
RESOLUTIONS COMMITTEE AND ETHICS BOARD

FOR AGAINST

Chad Cosgrove	X
Kerry Severson	X
Melissa L. Luck	X

Resolution No 20-106 Approving The Community Development Block Program's Citizen Participation Plan was read by County Clerk Vlasak. Motion by Couey, second by Kaul that Resolution No. 20-106 be adopted. Economic Development Director Jasen Glasbrenner explained the Plan. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 106**

A Resolution Approving The Community Development Block Program’s Citizen Participation Plan.

WHEREAS Richland County has applied for a Community Development Block Grant, and

WHEREAS the Wisconsin Department of Administration and the Federal Department of Housing and Urban Development require recipients of Community Development Block Grant Program funds to have in place a Citizen Participation Plan, and

WHEREAS the Citizen Participation Plan shall encourage citizen participation, especially by persons of low to moderate income; provide citizens reasonable and timely access to local meetings and information; provide for technical assistance; provide for public hearings; provide for complaint procedures and accommodate non-English speaking residents, and

WHEREAS the Finance and Personnel Committee has carefully reviewed the proposed Citizen Participation Plan for Richland County and has publicly reviewed the proposed Citizen Participation Plan, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that Richland County hereby officially adopts the Citizen Participation Plan, a copy of which on file in the County Administrator’s office and which is accessible on the County’s website.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer	X
Linda Gentes	X
Melissa L. Luck	X
Marc Couey	X
David J. Turk	X

Resolution No. 20-107 Approving The County Administrator’s Strategic Plan And Administrative Priorities was read by County Clerk Vlasak. Motion by McKee, second by Luck that Resolution No. 20-107 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 107**

A Resolution Approving The County Administrator’s Strategic Plan And Administrative Priorities.

WHEREAS it is provided in Wisconsin Statutes, section 59.18 (5) that the County Administrator shall, at least annually and otherwise as necessary, communicate to the County Board the condition of the County and recommend such matters to the County Board for its consideration as the County Administrator considers expedient, and

WHEREAS County Administrator Clinton Langreck has presented a proposed Strategic Plan and Administrative Priorities to the Finance and Personnel Committee and the Committee has carefully reviewed this document and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Strategic Plan and Administrative Priorities proposed by County Administrator Clinton Langreck and a copy of this document is on file in the County Clerk’s office and is accessible on the County’s website, and

BE IT FURTHER RESOLVED that the County Administrator’s Strategic Plan and Administrative Priorities consists of the following three sections:

1. Challenges for the County Administrator (18-month goals for administrator);
2. County Board Strategic and Priority goals (longer range goals);
3. County Board Prioritized Values (how we approach solutions when values conflict), and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Marty Brewer	X	
Linda Gentes	X	
Melissa L. Luck	X	
Marc Couey	X	
David J. Turk	X	

Resolution No. 20-108 Approving The Installation Of An Air Purification System In The Courthouse was read by County Clerk Vlasak. Motion by McKee, second by Couey that Resolution No. 20-108 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 108**

A Resolution Approving The Installation Of An Air Purification System In The Courthouse.

WHEREAS the Property, Building and Grounds Committee has received a proposal to install an air purification system in the Courthouse due to the coronavirus as well to generally improve air quality in the Courthouse, and

WHEREAS it is a requirement of Rule 14 of the Rules of the Board that nearly all expenditures in excess of \$5,000 or more be approved by the County Board, and

WHEREAS the bidding statutes have been complied with and the Committee is now recommending that the lowest bid for this project in the amount of \$5,920 be approved by the County Board.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for a project consisting of installing an air purification system in the Courthouse, consisting of installing air purification on two univents, three console heat pumps and three Water Furnace heat pumps, and

BE IT FURTHER RESOLVED that the lowest bid of Precision Controls of Viola in the amount of \$5,920 is hereby approved and the contract for this project is hereby awarded to that firm, with funding to come from the Courthouse Repair Fund # 43, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE PROPERTY,  
BUILDING AND GROUNDS COMMITTEE

FOR AGAINST

Richard McKee	X
Chad Cosgrove	X
Steve Carrow	X
Daniel J. McGuire	X
Steve Williamson	X

Resolution No. 20-109 Transferring A Position From The Clerk Of Circuit Court's Office To the Register In Probate Office was read by County Clerk Vlasak. Motion by Couey, second by Wegner that Resolution No. 20-109 be adopted. Register in Probate Jenifer Laue explained the reasons the position is being requested. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 109**

A Resolution Transferring A Position From The Clerk Of Circuit Court's Office To the Register In Probate Office.

WHEREAS Clerk of Circuit Court Stacy Kleist and Register in Probate Jenifer Laue have recommended to the Finance and Personnel Committee that a full-time, vacant Deputy Clerk position in the Clerk of Circuit Court's office be transferred to the Register in Probate office, which is a one-person office, and

WHEREAS the Finance and Personnel has heard from both Ms. Kleist and Ms. Laue in favor of this proposal and Judge Sharp is in agreement with it also.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the elimination of one full-time, vacant position of Deputy Clerk in the Clerk of Circuit Court's office and the creation at the same grade in the County's Wage Plan of one full-time position of Deputy Clerk in the Register in Probate office, and

BE IT FURTHER RESOLVED that the job description for the Deputy Clerk in the Register in Probate office which is on file in the County Clerk's office is hereby approved, and

BE IT FURTHER RESOLVED that the Definitions section of the Handbook of Personnel Policies and Work Rules under the heading "JUDICIAL OFFICE" is hereby amended by repealing the following crossed-out words and adopting the following underlined words:

"JUDICIAL OFFICE"

**Register in Probate/Probate Registrar/Juvenile Clerk/Judicial Assistant\***

~~Clerical Assistant (part time)~~ Deputy Clerk, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR AGAINST

Marty Brewer	X
Linda Gentes	X
Melissa L. Luck	X
Marc Couey	X
David J. Turk	X

Ordinance No. 20-30 Amending Ordinance # 2003-10 As Amended To Date, Relating To Requiring A Permit For New Driveway Entrances From Land Abutting County Trunk Highways In Richland County was read by County Clerk Vlasak. Motion by Cosgrove, second by Williamson that Ordinance No. 20-30 be enacted. Motion by Wegner, second by McKee that the ordinance be amended to state that one of the remedies will be a money judgement “for” the County’s costs of bringing the driveway in conformity with the Ordinance. Motion carried on the amendment. Highway Commission Roger Petrick explained the reasoning behind the amendment of Ordinance No. 2003-10. Motion carried and ordinance, as amended, declared enacted.

**ORDINANCE NO. 20 – 30 (Amended)**

An Ordinance Amending Ordinance # 2003-10 As Amended To Date, Relating To Requiring A Permit For New Driveway Entrances From Land Abutting County Trunk Highways In Richland County.

The Richland County Board of Supervisors does hereby ordain as follows:

1. Ordinance # 2003-10, as amended to date, relating to requiring a permit for new driveway entrances from land abutting County Trunk Highways in Richland County is hereby further amended by adopting the following underlined words and repealing the following crossed-out words;

2. (c) Construction of the driveway entrance must be completed within 6 months of the County’s issuance of the driveway entrance permit. After that deadline has passed, the County Highway Commissioner will inspect the driveway. The Commissioner will then notify the permit applicant whether construction is in conformity with the design set forth in the permit. If it is not, the Commissioner will also notify the permit applicant that he or she is in violation of the Ordinance and that the County will take steps to enforce the Ordinance.

3. (d) The driveway must be constructed and maintained in strict conformance with the design set forth in the permit.

4. Subparagraphs 2 (d) and (e) are re-lettered (e) and (f).

5. Any owner or tenant of land abutting a County Trunk Highway who uses, or allows others to use, or constructs or maintains a driveway in violation of this Ordinance shall be subject to a forfeiture of at least ~~\$50.00~~ \$200.00 and not to exceed \$2000.00, plus applicable court costs, for each offense. Each week of



violation shall be deemed a separate offense.

6. In addition to a forfeiture, the County may seek the following remedies from the Court for violation of this Ordinance:

- (a) An injunction against maintaining the violating driveway;
- (b) Authority to enter private land to bring the driveway into conformity with the Ordinance;
- (c) A money judgment with the County’s costs of bringing the driveway in conformity with the Ordinance.

7. Paragraphs 5-7 are renumbered 6-8.

8. The Ordinance shall be effective immediately upon its passage and publication.

Dated: September 15, 2020

Passed: September 15, 2020

Published: September 24, 2020

ORDINANCE OFFERED BY THE HIGHWAY AND  
TRANSPORTATION COMMITTEE

Marty Brewer, Chair  
Richland County Board of Supervisors

Steve Williamson  
Gary Manning  
Kerry Severson  
Chad Cosgrove  
Marc Couey

FOR AGAINST

X  
X  
X  
X  
X

ATTEST:

Victor V. Vlasak  
Richland County Clerk

Motion by Van Landuyt, second by McKee for approval of the following appointments. Motion carried.

- City Park Board – Gary Manning – April 2020 – April 2025
- Health and Human Services Board – Brad Wegner replacing Peg Kaul – County Board Supervisor Representative – April 2019 – April 2022
- Health and Human Services Board – Cindy Chicker – Registered Nurse Representative - April 2019 – April 2022
- Nutrition Advisory Council – Brad Wegner replacing Peg Kaul – County Board Supervisor and Health and Human Services Board Representative – April 2020 – April 2022
- Transportation Coordinating Committee – Sandra McKittrick replacing Don Adelman – Elderly and Disabled Citizens Advocates - ADRC Representative – April 2019 – April 2022
- Transportation Coordinating Committee – Aaron Craig replacing Lydia Metz – Consumer Advocate – SFCA Representative – April 2020 – April 2023

County Administrator Clinton Langreck presented his monthly report. The report included information on the COVID-19 response and community testing; policy development; strategic planning; current administrative projects; and the 2021 budget process.

Motion by Wegner, second by Glasbrenner to adjourn. Motion carried.

STATE OF WISCONSIN )  
                                  )SS

COUNTY OF RICHLAND)

I, Victor V. Vlasak, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the September meeting held on the 15th day of September, 2020.

Victor V. Vlasak  
Richland County Clerk