

**AUGUST MEETING**

August 18, 2020

Chair Brewer called the meeting to order. Roll call found all members present.

The Board observed a moment of silence. County Clerk Vlasak led the Pledge of Allegiance.

Motion by Cosgrove, second by Manning for approval of the agenda. Motion carried.

Motion by Williamson, second by Kaul for approval of the July 21<sup>st</sup> minutes. Motion carried

Resolution No. 20-87 Commemorating The Service Of Seven Former County Board Supervisors was read by County Clerk Vlasak. Motion by Gentes, second by McKee that Resolution No. 20-87 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 86**

A Resolution Commemorating The Service Of Seven Former County Board Supervisors.

WHEREAS the terms of the following 7 former County Board Supervisors ended on April 20, 2020.

Jeanetta K. Kirkpatrick whose 16 year term of service started on April 20, 2004;

Edward J. Pulvermacher whose over 2 year term of service started on December 12, 2017;

Buford E. Marshall Jr. whose 10 year term of service started on April 20, 2010;

James D. Huffman whose over 5 year term of service started on January 2, 2015;

Gary A. Peters whose 8 year term of service started on April 17, 2012;

Larry L. Sebranek whose over 16 year term of service started on January 28, 2004;

Jayne Walsh whose two year term of service started on April 17, 2018, and

WHEREAS the County Board does hereby express its sincere appreciation on behalf of the citizens of Richland County to these 7 retiring County Board Supervisors for their dedicated service to Richland County as County Board Supervisors, and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to send a copy of this Resolution to these 7 former Supervisors.

**RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD**

FOR AGAINST

Shaun Murphy-Lopez	X
Donald Seep	X
Kerry Severson	X

Melissa L. Luck X  
Chad Cosgrove X

Resolution No. 20-87 Approving The Town of Ithaca's Rezoning Of A Parcel Belonging To Wiedenfeld Properties, LLC was presented to the Board. Motion by Cosgrove, second by Wegner that Resolution No. 20-87 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 87**

A Resolution Approving The Town of Ithaca's Rezoning Of A Parcel Belonging To Wiedenfeld Properties, LLC.

WHEREAS the usual way that zoning is accomplished in the unincorporated areas of counties in Wisconsin is for the county to adopt county-wide zoning and for the town boards that wish to do so elect to be covered by that zoning, but there is an alternate, seldom-used method whereby towns, with the permission of the county board, can adopt their own zoning ordinances, and

WHEREAS the Town of Ithaca is one of two towns in Richland County that has elected to have town zoning and Wisconsin Statutes, section 60.62(3) provides that the County Board must not only approve the Town's initial zoning ordinance and zoning maps but the County Board must also approve any rezonings before they become effective, and

WHEREAS representatives of the Town of Ithaca met recently with the Zoning and Land Information Committee and requested that the County Board approve the Town's rezoning of a parcel belonging to Wiedenfeld Properties, LLC from the Agricultural District to the Residential 2 District in the Town of Ithaca's Zoning Ordinance and the Zoning Land Information Committee has carefully considered this matter and is now recommending that the County Board approve this rezoning.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors in accordance with Wisconsin Statutes, section 60.62(3), that approval is hereby granted for rezoning the following-described parcel from the Agricultural District to the Residential 2 District in accordance with the Town of Ithaca's Zoning Ordinance:

Part of the Southeast quarter of the Southeast quarter of Section 17, Township 10 North, Range 2 East, Town of Ithaca, Richland County, Wisconsin more particularly described as follows:

Commencing at the Southeast corner of said Section 17;  
Thence South 89°15'21" West, along the South line of said Southeast quarter, 532.71 feet the point of beginning of the lands hereinafter described;  
Thence continuing South 89°15'21" West, along said South line, 344.63 feet;  
Thence North 03°13'41" West, 277.50 feet;  
Thence North 38°34'38" East, 101.38 feet;  
Thence South 54°09'20" East, 104.38 feet;  
Thence South 73°00'24" East, 94.20 feet;  
Thence South 81°35'35" East, 96.24 feet;  
Thence South 18°34'13" East, 23.62 feet;  
Thence South 04°56'11" East, 227.57 feet to a point on the South line of said Southeast quarter and the point of beginning, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

	FOR	AGAINST
Steve Williamson	X	
Linda Gentes	X	
Ingrid Glasbrenner	X	
Chad Cosgrove	X	
Marc Couey	X	

Resolution No. 20-88 Approving The Town of Rockbridge's Rezoning Of Two Parcels Belonging To Dolan and Daryl Hostetler was presented to the Board. Motion by Wegner, second by McKee that Resolution No. 20-88 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 88**

A Resolution Approving The Town of Rockbridge's Rezoning Of Two Parcels Belonging To Dolan and Daryl Hostetler.

WHEREAS the usual way that zoning is accomplished in the unincorporated areas of counties in Wisconsin is for the county to adopt county-wide zoning and for the town boards that wish to do so elect to be covered by that zoning, but there is an alternate, seldom-used method whereby towns, with the permission of the county board, can adopt their own zoning ordinances, and

WHEREAS the Town of Ithaca is one of two towns in Richland County that has elected to have town zoning and Wisconsin Statutes, section 60.62(3) provides that the County Board must not only approve the Town's initial zoning ordinance and zoning maps but the County Board must also approve any rezonings before they become effective, and

WHEREAS representatives of the Town of Rockbridge met recently with the Zoning and Land Information Committee and requested that the County Board approve the Town's rezoning of two parcels belonging to Dolan and Daryl Hostetler and the Zoning Land Information Committee has carefully considered this matter and is now recommending that the County Board approve this rezoning.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors in accordance with Wisconsin Statutes, section 60.62 (3), that approval is hereby granted the Town of Rockbridge's rezoning of the following two parcels in the following manner in accordance with the Town of Rockbridge's Zoning Ordinance:

Parcel # 1

Rezoning the following-described parcel from the Agricultural-Forestry District to the Agricultural and Residential District:

Part of the Northwest quarter of the Northwest quarter and part of the Northeast quarter of the Northwest quarter of Section 33, Township 11 North, Range 1 East, Town of Rockbridge, Richland County, Wisconsin all

lying easterly of US HWY 80 Except for those land conveyed for highway purposes, set forth in Volume 39 of Misc., page 589, recorded March 12, 1971, as document No. 147136, and Volume 115 of Records, recorded October 26, 1965, as Document No. 136108.

Also except out:

Commencing at the North quarter corner of said Section 33;

Thence South 00°00'24" West, along the East line of the Northwest quarter, 1288.19 feet to the Southeast corner of the Northeast quarter of the Northwest quarter;

Thence North 89°54'36" West, along the South line of the Northeast quarter of the Northwest quarter, 1255.17 feet to the point of beginning of the Lands hereinafter described;

Thence continuing North 89°54'36" West, along said South line and the South line of the Northwest quarter of the Northwest quarter, 379.19 feet to a point on the Southeasterly right-of-way of State Trunk Highway 80;

Thence North 34°30'00" East, along said right-of-way, 38.69 feet;

Thence North 29°09'19" East, along said right-of-way, 483.10 feet;

Thence North 34°30'00" East, along said right-of-way, 268.34 feet;

Thence North 36°41'24" East, along said right-of-way, 128.22 feet to the point of curvature of a 2231.84 foot radius curve concave to the Southeast;

Thence Northeasterly continuing along said curve and right-of-way, 96.17 feet with a central angle of 02°28'08" and a chord bearing North 39°34'14" East, 96.17 feet;

Thence South 48°58'12" East, 257.32 feet;

Thence South 27°54'31" West, 773.52 feet to a point on the South line of the Northeast quarter of the Northwest quarter and the point of beginning.

#### Parcel # 2

Rezoning the following described parcel from the Agricultural District to the Commercial District:

Part of the Northwest quarter of the Northwest quarter and part of the Northeast quarter of the Northwest quarter of Section 33, Township 11 North, Range 1 East, Town of Rockbridge, Richland County, Wisconsin more particularly described as follows:

Commencing at the North quarter corner of said Section 33;

Thence South 00°00'24" West, along the East line of the Northwest quarter, 1288.19 feet to the Southeast corner of the Northeast quarter of the Northwest quarter;

Thence North 89°54'36" West, along the South line of the Northeast quarter of the Northwest quarter, 1255.17 feet to the point of beginning of the Lands hereinafter described;

Thence continuing North 89°54'36" West, along said South line and the South line of the Northwest quarter of the Northwest quarter, 379.19 feet to a point on the Southeasterly right-of-way of State Trunk Highway 80;

Thence North 34°30'00" East, along said right-of-way, 38.69 feet;

Thence North 29°09'19" East, along said right-of-way, 483.10 feet;

Thence North 34°30'00" East, along said right-of-way, 268.34 feet;

Thence North 36°41'24" East, along said right-of-way, 128.22 feet to the point of curvature of a 2231.84 foot radius curve concave to the Southeast;

Thence Northeasterly continuing along said curve and right-of-way, 96.17 feet with a central angle of 02°28'08" and a chord bearing North 39°34'14" East, 96.17 feet;

Thence South 48°58'12" East, 257.32 feet;

Thence South 27°54'31" West, 773.52 feet to a point on the South line of the Northeast quarter of the Northwest quarter and the point of beginning, and

BE IT FURTHER RESOLVED that the Zoning Administrator shall send a copy of this Resolution to the Clerk of the Town of Rockbridge, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

FOR AGAINST

Steve Williamson	X
Linda Gentes	X
Ingrid Glasbrenner	X
Chad Cosgrove	X
Marc Couey	X

Ordinance No. 20-23 Amendment No. 501 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Drone's Hidden Springs Farm, LLC in the Town of Eagle was presented to the Board. Motion by Glasbrenner, second by Williamson that Ordinance No. 20-23 be enacted. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 20 - 23**

Amendment No. 501 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Drone's Hidden Springs Farm, LLC in the Town of Eagle.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

3. That the following described 30 acre parcel belonging to Drone’s Hidden Springs Farm, LLC in the Town of Eagle is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agricultural and Residential (A-R) District:

Being located in part of the Northeast quarter of the Northwest quarter and part of the Northwest quarter of the Northeast quarter of Section 20, Township 9 North, Range 1 West, Town of Eagle, Richland County, Wisconsin.

Commencing at the North quarter corner of said Section 20;

Thence South 00°47'25" East, along the West line of the Northwest quarter of the Northeast quarter, 1318.24 feet to the Southwest corner of the Northwest quarter of the Northeast quarter and the point of beginning of the lands hereinafter described;

Thence North 89°48'51" West, along the South line of the Northeast quarter of the Northwest quarter, 1306.29 feet to the Southwest corner of the Northeast quarter of the Northwest quarter;

Thence North 00°34'04" West, along the West line of said Northeast quarter of the Northwest quarter, 580.95 feet;

Thence South 80°38'10" East, 596.24 feet;

Thence South 39°26'04" East, 124.86 feet;

Thence North 88°32'42" East, 276.79 feet;

Thence North 74°08'16" East, 492.41 feet;

Thence North 70°41'36" East, 321.31 feet;

Thence North 88°57'35" East, 370.59 feet;

Thence North 23°11'45" East, 98.35 feet to a point on the centerline of Hidden Springs Lane;

Thence South 74°33'39" East, along said centerline, 412.72 feet to the point of curvature of a 250 foot radius curve concave to the South;

Thence Southeasterly along said curve and centerline, 60.15 feet with a central angle of 13°47'05" and a chord bearing South 66°05'31" East, 60.00 feet;

Thence South 03°21'55" West, 539.59 feet;

Thence North 75°05'09" West, 613.04 feet;

Thence South 82°49'15" West, 93.40 feet;

Thence South 07°22'59" West, 214.27 feet to a point on the South line of the Northwest quarter of the Northeast quarter;

Thence North 89°43'22" West, along said South line, 526.84 feet to the point of beginning.

4. This Ordinance shall be effective on August 18, 2020.

Dated: August 18, 2020  
Passed: August 18, 2020  
Published: August 27, 2020

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

Marty Brewer, Chair  
Richland County Board of Supervisors

Steve Williamson  
Linda Gentes

Ingrid Glasbrenner  
Chad Cosgrove

FOR AGAINST

ATTEST:  
Victor V. Vlasak

X  
X  
X  
X

Ordinance No. 20-24 Amendment No. 502 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Kyle Falk In The Town Of Henrietta was presented to the Board. Motion by Van Landuyt, second by Gentes that Ordinance No. 20-24 be enacted. Motion carried and ordinance declared enacted.

### **ORDINANCE NO. 20 - 24**

Amendment No. 502 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Kyle Falk In The Town Of Henrietta.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

3. That the following described 16 acre parcel belonging to Kyle Falk in the Town of Henrietta is hereby rezoned from the General Agricultural and Forestry District (A-F) and Single Family Residential (R-2) District to the Agricultural Residential (A-R) District:

Being located in part of the Northwest Quarter of the Southeast Quarter of Section 32, Township 12 North, Range 1 East, Town of Henrietta, Richland County, Wisconsin more particularly described as Commencing at the North Quarter Corner of said Section 32, Thence South 01°03'43" West, 2627.87 feet along the North-South Quarter line of said Section 32 to the Northwest Corner of the Northwest quarter of the Southeast Quarter of said Section 32 and the point of beginning;

Thence North 88° 35'59" East, 957.38 feet along the North side of said forty to a point on the centerline of Syresville Lane;

Thence Southerly 51.49 feet along the arc of a curve to the right which has a radius of 2119.45 feet to a cord bearing South 00°22'30" East, 51.48 feet, and a central angle of 01°23'31" and along said centerline;

Thence south 00°19'14" West 41.25 feet along said centerline;

Thence Southerly 221.79 feet along the arc of a curve to the left which has a radius of 3597.69 feet, a chord bearing South 01°26'43" East, 221.76 feet and a central angle of 03°31'56" and along said centerline;  
 Thence South 03°13'22" East 381.16 feet along said centerline to the South side of the North One-half of said Northwest quarter of the southeast quarter;  
 Thence South 89°59'00" West along said south side, 996.05 feet to a point on the aforementioned North-South Quarter line and the West side of said forty;  
 Thence North 01° 03'43" East, 672.00 feet along said West side to the Point of Beginning

4. This Ordinance shall be effective on August 18, 2020.

Dated: August 18, 2020  
 Passed: August 18, 2020  
 Published: August 27, 2020

ORDINANCE OFFERED BY THE ZONING AND  
 LAND INFORMATION COMMITTEE

	FOR	AGAINST
Marty Brewer, Chair		
Richland County Board of Supervisors		
	Linda Gentes	X
	Steve Williamson	X
ATTEST:	Ingrid Glasbrenner	X
Victor V. Vlasak	Chad Cosgrove	X
Richland County Clerk	Marc Couey	X

Ordinance No. 20-25 Amendment # 503 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Pearl Lenz In The Town Of Willow was presented to the Board. Motion by Wegner, second by Kaul that Ordinance No. 20-25 be enacted. Motion by Cosgrove, second by Seep that the ordinance be amended to state that the parcel belongs to "Pearl Lenz in the Town of Willow". Motion carried on the amendment. Motion carried and ordinance, as amended, declared enacted.

**ORDINANCE NO. 20 - 25**

Amendment No. 503 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Pearl Lenz In The Town Of Willow.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:
  - (a) Adequate public facilities to serve the development are present or will be provided.
  - (b) Provision of these facilities will not be an unreasonable burden to local government.
  - (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
  - (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
  - (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
  - (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
  - (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.



2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

3. That the following described 2.3 acre parcel belonging to Pearl Lenz in the Town of Willow is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Single Family Residential (R-2) District:

PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 25, TOWN 11 NORTH, RANGE 2 EAST, TOWN OF WILLOW, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:  
COMMENCING AT THE NORTHEAST CORNER OF SECTION 25, T11N, R2E; THENCE N 89°11'32" W, 1321.00' TO THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER;  
THENCE S 00°00'12" W ON THE EAST LINE THEREOF, 878.30' TO THE POINT OF BEGINNING;  
THENCE S 81°00'00" W, 355.03';  
THENCE S 56°37'24" W, 91.84';  
THENCE S 88°21'12" W, 72.91';  
THENCE S 01°32'13" E, 63.69';  
THENCE S 75°35'48" W, 209.34';  
THENCE S 42°46'17" W, 110.00' TO THE NORTHERLY RIGHT-OF-WAY OF ROBIN HOLLOW ROAD;  
THENCE S 01°17'50" E, 33.00' TO THE CENTERLINE OF ROBIN HOLLOW ROAD; THENCE N 88°42'10" E, 66.05' TO THE LAST POINT ON THE CENTERLINE OF ROBIN HOLLOW ROAD;  
THENCE N 00°57'51" E, 16.69' TO THE CENTERLINE OF AN EXISTING DRIVEWAY, THENCE N 67°37'44" E ON THE CENTERLINE OF THE EXISTING DRIVEWAY, 174.88';  
THENCE N 64°21'18" E, 113.18' TO THE LAST POINT ON THE CENTERLINE OF THE EXISTING DRIVEWAY, SAID POINT ALSO BEING THE POINT OF INTERSECTION OF THE CENTERLINE OF THE EXISTING DRIVEWAY WITH A DITCH AND ALSO BEING THE WEST END OF A REFERENCE LINE FOR SAID DITCH;  
THENCE N 85°34'13" E ON SAID DITCH REFERENCE LINE, 446.50' TO THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER;  
THENCE N 00°00'12" E, 169.43' TO THE POINT OF BEGINNING.  
PARCEL CONTAINS 2.11 ACRES (91,900 SQ.FT.), MORE OR LESS, TO THE ABOVE DESCRIBED DITCH REFERENCE LINE. PARCEL ALSO INCLUDES ALL THAT AREA OF LAND LYING SOUTH OF THE ABOVE DESCRIBED DITCH REFERENCE LINE AND NORTH OF THE CENTER OF THE DITCH.

4. This Ordinance shall be effective on August 18, 2020.

Dated: August 18, 2020  
Passed: August 20, 2020  
Published: August 27, 2020

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

Marty Brewer, Chair  
Richland County Board of Supervisors

Steve Williamson  
Linda Gentes  
Ingrid Glasbrenner

FOR AGAINST

ATTEST:

X  
X  
X

Victor V. Vlasak  
Richland County Clerk

Chad Cosgrove  
Marc Couey

X  
X

Zoning Administrator Michael Bindl reported the receipt of the following rezoning petitions:

1. To hear a petition of Tony Augelli to rezone 26 acres from Agricultural Forestry to Agricultural Residential in Section 24 and 25, Town of Richland.
2. To hear a petition of James and Dawn Berghorn to rezone 7.23 acres from Agricultural Forestry to Agricultural Residential in Section 10 and 15, Town of Akan.
3. To hear a petition of Joe and Shirley Decot to rezone 20 acres from Agricultural Forestry to Agricultural Residential in Section 24, Town of Westford.

The rezoning petitions will be referred to the Zoning and Land Information Committee for action.

There were no rezoning petitions being recommended for denial by the Zoning and Land Information Committee.

Resolution No. 20-89 Approving The Town of Buena Vista's Ordinance Relating To The Operation Of All-Terrain Vehicles And Utility-Terrain Vehicles On A Stretch Of U.S. Highway # 14 was read by County Clerk Vlasak. Motion by Manning, second by Gottschall that Resolution No. 20-89 be adopted. Motion by Couey, second by McKee that the resolution be amended to state that it shall be effective "upon approval by the Wisconsin Department of Transportation". Motion carried on the amendment. Motion carried and resolution, as amended, declared adopted.

#### **RESOLUTION NO. 20 – 89 (Amended)**

A Resolution Approving The Town of Buena Vista's Ordinance Relating To The Operation Of All-Terrain Vehicles And Utility-Terrain Vehicles On A Stretch Of U.S. Highway # 14.

WHEREAS the Town Board of the Town of Buena Vista recently enacted an Ordinance authorizing the operation of all-terrain vehicles and utility-terrain vehicles on a stretch of U.S. Highway # 14, and

WHEREAS the Wisconsin Department of Transportation requires County Board approval of that Ordinance before DOT reviews it, and

WHEREAS the Highway and Transportation Committee has reviewed this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that Richland County hereby approves the Town of Buena Vista's Ordinance authorizing the operation of all-terrain vehicles and utility-terrain vehicles on U.S. Highway # 14 from County Highway B to Schuerman Road East, and

BE IT FURTHER RESOLVED that County Highway Commissioner Roger Petrick shall provide the Wisconsin Department of Transportation with a copy of this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon approval by the Wisconsin Department of Transportation.

**RESOLUTION OFFERED BY THE HIGHWAY AND  
TRANSPORTATION COMMITTEE**

FOR AGAINST

Steve Williamson	X
Gary Manning	X
Kerry Severson	X
Chad Cosgrove	X
Marc Couey	X

Resolution No. 20-90 Amending Resolution # 10-97 Relating To Approving The Purchase Of A Pick-Up Truck For Joint Use By Pine Valley And The Land Conservation Department was read by County Clerk Vlasak. Motion by Couey, second by Seep that Resolution No. 20-90 be adopted. Motion carried and resolution declared adopted.

### RESOLUTION NO. 20 - 90

A Resolution Amending Resolution # 10-97 Relating To Approving The Purchase Of A Pick-Up Truck For Joint Use By Pine Valley And The Land Conservation Department.

WHEREAS it is provided in Resolution # 10-97 that authority was granted for the purchase of a new truck to be shared on an equal basis by Pine Valley Healthcare & Rehabilitation Center (now Pine Valley Community Village) and the Land Conservation Department, and

WHEREAS Pine Valley is in the process of purchasing a new truck and it will no longer need the use of the 2010 pick-up truck authorized by Resolution # 10-97 and it has been proposed that the 2010 truck be given to the Land Conservation Department for its exclusive use, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that Resolution # 10-97 is hereby amended by repealing the following crossed-out words and adopting the following underlined words:

“BE IT FURTHER RESOLVED that ~~use of~~ this truck is to be ~~shared on an equal basis by Pine Valley Healthcare & Rehabilitation Center and~~ used exclusively by the Land Conservation Department,” and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR AGAINST

Marc Couey	X
Linda Gentes	X
Marty Brewer	X
Donald Seep	X
Melissa L. Luck	X

David J. Turk	X
Shaun Murphy-Lopez	X

Resolution No. 20-91 Approving Two Budget Transfers was read by County Clerk Vlasak. Motion by Cosgrove, second by Van Landuyt that Resolution No. 20-91 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 91**

A Resolution Approving Two Budget Transfers.

WHEREAS County Highway Commissioner Roger Petrick is requesting a budget transfer from the 2020 Capital Projects Fund (Fund # 75) to pay for asphalt which the County Highway Department purchased and placed in various locations in the County and Symons Natatorium Interim Director Tracy Gobin has requested a budget transfer from the General Fund to the Symons Recreation Complex Fund of the proceeds of the sale of the rubber flooring that is no longer needed in the exercise room at the Natatorium, and

WHEREAS the Finance and Personnel Committee has carefully considered these proposed budget transfers and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for transferring \$800,000 from the 2020 Capital Projects Fund (Fund # 75) to the Highway Fund (Fund # 71) for payment to D.L. Gasser Construction Company for asphalt which the Highway Department has purchased and placed in various locations in the County, and

BE IT FURTHER RESOLVED that \$1,187.00, which is the sale proceeds from the sale of the rubber flooring in the exercise room, from the General Fund (Fund # 10) to the Symons Recreation Complex Account (Fund # 36), and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

FOR AGAINST

Marty Brewer	X
Linda Gentes	X
Shaun Murphy-Lopez	X
Donald Seep	X
Melissa L. Luck	X
Marc Couey	X
David J. Turk	X

Resolution No. 20-92 Making Several Amendments To The Committee Structure Resolution was read by County Clerk Vlasak. Motion by Murphy-Lopez, second by Turk that Resolution No. 20-92 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 92**

A Resolution Making Several Amendments To The Committee Structure Resolution.

WHEREAS the County maintains a County Board Committee Structure Resolution the purpose of which is to set forth the makeup and duties of each Committee, Board or Commission on which County Board Supervisors are members, and

WHEREAS County Administrator Clinton Langreck has proposed to the Rules and Resolutions Committee several amendments to the Committee Structure Resolution in order to have that document reflect the statutory duties and responsibilities of the County Administrator, and

WHEREAS the Rules and Resolutions Committee has carefully considered these proposed amendments and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED that the County Board Committee Structured document is hereby amended by repealing the following crossed-out language and adopting the following underlined language:

1. As to the Finance and Personnel Committee, section M in which the following is stated:

~~“M. The Personnel and Finance Committee shall have the authority to suspend and relieve personnel of duties, providing a majority of the Personnel Committee and a majority of the respective committee responsible for the individual’s department agree”, and~~

Paragraph Sections M-V are re-lettered M-U:

2. As to the Finance and Personnel Committee, existing section N in which the following is stated:

~~“The committee shall from time to time conduct or cause to be conducted Job Analysis and Evaluations review of job descriptions and a study of the table of operations, and if a change in any of the above is recommended, and said recommendations shall be submitted to the County Board for action”;~~

3. As to the Finance and Personnel Committee, section W in which the following is stated:

~~“W. Investigate all complaints of sexual harassment and endeavor to handle such matters expeditiously in a professional manner so as to protect the offended individual”;~~

Subsections W-Z are re-lettered V-X, and

4. As to the Rules and Resolutions Committee and Ethics Board, section C:

~~“Review and recommend any changes regarding the Rules of the County Board and the Committee Structure Resolution, and~~

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE RULES AND  
RESOLUTIONS COMMITTEE AND ETHICS BOARD

FOR AGAINST

Shaun Murphy-Lopez	X
Donald Seep	X
Kerry Severson	X
Melissa L. Luck	X
Chad Cosgrove	X

Resolution No. 20-93 Approving Four Administrative Policy Documents Proposed By The County Administrator was read by County Clerk Vlasak. Motion by Wegner, second by Cosgrove that Resolution No. 20-93 be adopted. Motion by Glasbrenner, second by Manning that the resolution be amended to state that paragraph 8 (e), of the Policy Establishment document be changed to read as follows: Prior to adoption or administrative revisions of policies, the County Administrator and Corporation Counsel shall “make recommendations concerning changes”. Motion carried on the amendment. Motion carried and resolution, as amended, declared adopted.

### **RESOLUTION NO. 20 - 93**

A Resolution Approving Four Administrative Policy Documents Proposed By The County Administrator.

WHEREAS Wisconsin Statutes, section 59.18 provides that the County Administrator shall be the chief administrative officer of the County and shall appoint and supervise the heads of all departments of the County except those elected by the voters, and

WHEREAS County Administrator Clinton Langreck has proposed the following four policy documents to the Rules and Resolutions Committee:

1. A document relating to the Establishment of Policy;
2. A document relating to the Establishment of Procedure;
3. A document relating to the Authority of Management, Roles of Members and Chairs of Committees, Boards and Commissions;
4. Amendments updating The Administration Manual of Richland County, and

WHEREAS the Rules and Resolutions Committee has carefully reviewed these matters and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following administrative documents proposed by County Administrator Clinton Langreck. A copy of which are on file in the County Clerk’s office and accessible on the County’s website:

1. A document relating to the Establishment of Policy, including an amendment to paragraph 8 (e);
2. A document relating to the Establishment of Procedure;

3. A document relating to the Authority of Management, Roles of Members and Chairs of Committees, Boards and Commissions;
4. Amendments updating The Administration Manual of Richland County, and

BE IT FURTHER RESOLVED that the County Administrator is directed to ensure that the matters set forth in these policies are complied with, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE RULES AND  
RESOLUTIONS COMMITTEE AND ETHICS BOARD**

FOR    AGAINST

Shaun Murphy-Lopez	X
Donald Seep	X
Kerry Severson	X
Melissa L. Luck	X
Chad Cosgrove	X

Resolution No. 20-94 Amending Two 2020 Contracts For The Health And Human Services Department was read by County Clerk Vlasak. Motion by Nelson, second by Van Landuyt that Resolution No. 20-94 be adopted. Funding for the contract increases will come from the institutional costs funds. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 94**

A Resolution Amending Two 2020 Contracts For The Health And Human Services Department.

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tracy Thorsen, have recommended that two 2020 contracts be amended to increase the amount authorized to be spent, and

WHEREAS it is provided in Rule 14 of the Rules of the Board that any contract by the Department of Health and Human Services Department which involves the expenditure of \$50,000 or more at any one time or within the course of one year must be approved by the County Board, and

WHEREAS the Health and Human Services Board has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following two 2020 contracts with the Department of Health and Human Services are hereby amended as follows:

1. With Children’s Hospital of Wisconsin Community Services – Children’s Service Society of Wisconsin (Milwaukee), with the original amount being \$40,000 is amended to \$75,000, to provide treatment foster care for youth being served by the Child & Youth Services Unit;

2. With Tellurian, Inc. (Madison) with the original contract amount being \$30,000 is amended to \$75,000, to provide detoxification, residential and crisis intervention services to individuals being served by the Behavioral Health Unit, and

BE IT FURTHER RESOLVED that the Health and Human Service Board is hereby authorized to amend the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tracy Thorsen, is hereby authorized to sign the above contracts on behalf of the County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD

FOR AGAINST

Kerry Severson	X
Ingrid Glasbrenner	X
Peg Kaul	X
Van Nelson	X

Resolution No. 20-95 Amending The Handbook Of Personnel Policies And Work Rules Relating To Compensatory Time was read by County Clerk Vlasak. Motion by Couey, second by Severson that Resolution No. 20-95 be adopted. Departments requesting the ability to accrue additional compensatory time include the Highway, Health and Human Services and Sheriff's. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 95**

A Resolution Amending The Handbook Of Personnel Policies And Work Rules Relating To Compensatory Time.

WHEREAS the County Highway Department, the Health and Human Services Department and Sheriff's office have recommended to County Administrator Clinton Langreck that the Handbook of Personnel Policies and Work Rules be amended to allow compensatory time to be accumulated up to a maximum of 40 hours per calendar year as opposed to the current 24 hours, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the second paragraph of subsection 8 entitled "Compensatory Time" of the section entitled "Compensation and Fringe Benefits" is hereby amended by repealing the following crossed-out numbers and adopting the following underlined numbers:

Compensatory time is accumulated only with the Department Head's prior approval in each instance. Compensatory time is accumulated at the rate of one and one-half hours of compensatory time for each hour



worked over 40 hours per week. In instances where compensatory time has been authorized, the employee has the choice of whether to accumulate the extra work time as compensatory time or to be paid for it. Compensatory time may be accumulated up to a maximum of ~~24~~ 40 hours per calendar year and it shall then in all instances be taken by the last pay period of the calendar year in which it was generated or it will be paid for by the last pay period of the year. Compensatory time off shall be by mutual agreement between the employee and his/her Department Head. Any eligible time over an accumulated ~~24~~ 40 hours per year of compensatory time must be paid out. Notice of all accumulated compensatory time shall be reported to the County Clerk's Office, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Shaun Murphy-Lopez	X	
Linda Gentes	X	
Marty Brewer	X	
Donald Seep	X	
Melissa L. Luck	X	
Marc Couey	X	
David J. Turk	X	

Resolution No. 20-96 Approving The Department Of Health And Social Services Applying For And Accepting A 2021 Section 5310 Vehicle And Operating Grant was presented to the Board. Motion by Wegner, second by Glasbrenner that Resolution No. 20-96 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 20 - 96**

A Resolution Approving The Department Of Health And Social Services Applying For And Accepting A 2021 Section 5310 Vehicle And Operating Grant.

WHEREAS the Wisconsin Department of Transportation has indicated that the Aging and Disability Resource Center of the Department of Health and Human Services is eligible to receive a 2021 Section 5310 Vehicle and Operating Grant in the amount of \$27,669.06, with the grant funds to be used to provide transportation services, particularly for elderly and disabled residents living in rural parts of the County, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval before any department of County government can apply for and accept a grant, and

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tracy Thorsen, are presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Aging and Disability Resource Center of the Department of Health

and Human Services to apply for and accept a 2021 Section 5310 Vehicle and Operating Grant from the Wisconsin Department of Transportation in the amount of \$27,669.06, and

BE IT FURTHER RESOLVED that the grant requires a 50% minimum County match which can be either case and/or in-kind funding which will be accomplished by Section 85.21 non-Federal transportation funds and indirect costs supported by Health and Human Services Fund # 56, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the Director of the Health and Human Services Department. Ms. Tracy Thorsen, is authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD

FOR AGAINST

Kerry Severson	X
Ingrid Glasbrenner	X
Peg Kaul	X
Van Nelson	X

Resolution No. 20-97 Changing The Personnel Structure Of The Department Of Health And Human Services And Approving Updated Job Descriptions was read by County Clerk Vlasak. Motion by McKee, second by Severson that Resolution No. 20-97 be adopted. Motion by Murphy-Lopez, second by Gentes that the resolution be amended to add that the updated job description for the “Confidential Administrative Secretary, held by Ms. Meghan Rohn and Jaymie Bruckner” is approved and to delete the paragraphs relating to the creation of the Child and Youth Services Supervisor position. Motion carried on the amendment. Motion carried and resolution, as amended, declared adopted.

**RESOLUTION NO. 20 – 97 (Amended)**

A Resolution Changing The Personnel Structure Of The Department Of Health And Human Services And Approving Updated Job Descriptions.

WHEREAS, from time to time, it is necessary to change the personnel structure of the Department of Health and Human Services and to update job descriptions to reflect the real duties of positions, and

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tracy Thorson, have presented proposals to the Finance and Personnel Committee and the Committee has carefully considered these proposals and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following organizational changes at the Health and Human Services Department:

1. The Administrative Services Unit is divided, into the following 2 units:

The Administration and Building Operations Unit and the Business and Financial Services Unit.

2. The following 3 positions are renamed as follows:

- i. Administrative Supervisor renamed Administration and Building Operations Manager;
- ii, Manager of Operations renamed Business and Financial Services Manager;
- iii. Business Systems Supervisor renamed Business System Analyst.

3. Updated job descriptions, a copy of which are on file in the County Clerk's office, for the following positions are approved:

Administration and Building Operations Unit

Administration and Building Operations Manager, held by Ms. Angie Rizner.

Secretary held by Ms. Deb Dittmer;

Secretary (35 hours per week); position is vacant;

Clerical Assistant II (37.5 hours per week); position is vacant.

Confidential Administrative Secretary, held by Ms. Meghan Rohn and Jaymie Bruckner

Business and Financial Services Unit

Business & Financial Services Manager held by Ms. Robin Hampton.

Three fiscal specialist positions held by Ms. Kathy Dobbs, Tammy Newberry-Wheelock and Nicole Chitwood.

Behavioral Health Services Unit

Business Systems Analyst held by Ms. Sharon Pasold.

Secretary increased from 35 hours to 40 hours;

4. The hours worked per week of the following vacant positions in the Administration & Building Operations Unit are increased as follows:

Clerk Assistant II increased from 37.5 hours to 40 hours.

BE IT FURTHER RESOLVED that this Resolution shall be effective at the start of the first pay period after September 1, 2020.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR AGAINST

Linda Gentes	X
Marty Brewer	X
Donald Seep	X
Melissa L. Luck	X
Shaun Murphy-Lopez	X
David J. Turk	X

Resolution No. 20-98 Amending The Handbook Of Personnel Policies And Work Rules And The Health And Human Services Department's Addendum was read by County Clerk Vlasak. Motion by Kaul, second by Murphy-Lopez that Resolution No. 20-98 be adopted. Health and Human Services Director Tracy Thorsen explained the changes to the updated Department of Health and Human Services Addendum to the Handbook of Personnel Policies and Work Rules. The changes relate to the following topics:

1. Increasing the weekly work hours of employees in the Department to 7.5 to 8;
2. Authorizing the County Administrator to participate in the hiring process, if he or she wishes to do so;
3. Authorizing the County Administrator to decide matters relating to employees' probation status,
4. Authorizing the County Administrator to decide on discipline, suspension or dismissal of Employees.

Motion carried and resolution No. 20-98 declared adopted.

**RESOLUTION NO. 20 - 98**

A Resolution Amending The Handbook Of Personnel Policies And Work Rules And The Health And Human Services Department's Addendum.

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tracy Thorsen, have recommended two amendments to the Handbook of Personnel Policies as well as an amendment to update the Department's Addendum to the Handbook of Personnel Policies and Work Rules, and

WHEREAS the Finance and Personnel Committee has carefully considered these proposed amendments and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for amending subparagraph d of subsection 1 entitled "Office Hours" of the section entitled "Terms and Conditions of Employment" by repealing the following crossed-out numbers and adopting the following underlined numbers:

"d Health and Human Services: The normal office hours for regular full-time County employees are 8 a.m. to ~~5:00~~ 4:30 p.m. Monday through Friday, every day except holidays

set forth in this Handbook. Various programs will operate later into the evening as needed”, and

BE IT FURTHER RESOLVED that the “Definition” section of the Handbook under the heading “HEALTH AND HUMAN SERVICES” is hereby amended as follows:

(a) the following positions are eliminated:

Juvenile Justice Lead Worker;  
Child Protective Services Lead Worker;  
Regional Aging And Disability Resource Center Manager;  
Administrative Secretary;  
Program Assistant;  
Health Check Outreach (part-time);  
Volunteer Coordinator (part-time);  
Volunteer Driver (Temp/Casual).

(d) the following positions are added:

Treatment Court Coordinator;  
Quality Coordinator;  
Public Health Clinic Nurse;  
Youth Aide Worker;  
Comprehensive Community Services (CCS) Supervisor

(c) the following positions are renamed as follows:

Business Manager to Business and Financial Services Manager;  
Office Supervisor to Administration and Building Operations Manager;  
Children’s Services Manager to Child and Youth Services Manager;  
K.I.D.S. Coordinator to Children’s Long-Term Support and Birth to 3 Supervisor;  
Clinical Services Manager to Behavioral Health Services Manager;  
Business Systems Supervisor to Business Systems Analyst;  
Public Health Manager to Public Health Manager/Local Health Officer;  
Resource Center Specialist to Information and Assistance Specialist;  
Case Manager to Child and Youth Case Manager;  
Children’s Long-Term Support Manager to Children’s Long-Term Support and Birth to 3 Case Manager;  
AODA Counselor to Substance Abuse Counselor;  
Occupation Therapist (part-time) to Occupational Therapist (part-time), and

BE IT FURTHER RESOLVED that the updated version of the Department of Health and Human Services Addendum to the Handbook of Personnel Policies and Work Rules, which is on file in the County Clerk’s office and which is accessible on the County’s website, is hereby approved, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR AGAINST

Linda Gentes	X
Donald Seep	X
Marc Couey	X
Shaun Murphy-Lopez	X
David J. Turk	X
Marty Brewer	X

Ordinance No. 20-26 Amending Ordinances # 86-6 and # 88-3 Relating To Designating The County Clerk As The Administrative Coordinator Of The County was read by County Clerk Vlasak. Motion by Couey, second by Wegner that Ordinance No. 20-26 be enacted. Motion carried and ordinance declared enacted.

### ORDINANCE NO. 20 - 26

An Ordinance Amending Ordinances # 86-6 and # 88-3 Relating To Designating The County Clerk As The Administrative Coordinator Of The County.

The Richland County Board of Supervisors does hereby ordain as follows:

1. Sections 1, 2, 5, and 6 of Ordinance # 86-6, which was adopted on September 16, 1986, as amended by Ordinance No. 88-3, which was adopted on June 21, 1988, relating to designating the County Clerk Victor V. Vlasak as the Administrative Coordinator of the County, are repealed.
2. Section 3 and 4 are amended by repealing the following crossed-out words and adopting the following underlined words.
3. Section 3: The ~~Administrative Coordinator~~ County Clerk shall also, exercise the following duties:
  - (a) Administer the various insurance programs of the County. Work with the ~~Insurance~~ Finance and Personnel Committee to see that insurance coverage is solicited and adequate to protect the County from financial loss.
  - (b) Assist the ~~Finance Committee~~ County Administrator in the preparation of the annual budget. Monitor implementation of the adopted budget to assure that all expenditures of county funds are made in compliance with the allocations of the budget.
  - (c) ~~Serve as Courthouse building Manager.~~
  - (d) ~~Provide general leadership to County Departments and assure that County Board policies are implemented.~~
  - (d) ~~Act as liaison to the public to resolve problems and answer citizens questions about county services.~~
4. Section 4: ~~The administrative coordinator~~ County Clerk shall at all times be fully

~~accountable to the County Board in the management of his or her responsibilities under this Ordinance.~~

5. This Ordinance shall be effective retroactive to March 9, 2020, the day on which County Administrator Clinton Langreck started work.

Dated: August 18, 2020  
Passed: August 18, 2020  
Published: August 27, 2020

ORDINANCE OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

		FOR	AGAINST
Marty Brewer, Chair Richland County Board of Supervisors	Shaun Murphy-Lopez	X	
	Linda Gentes	X	
ATTEST:	Marc Couey	X	
Victor V. Vlasak	Donald Seep	X	
Richland County Clerk	Marty Brewer	X	
	Melissa L. Luck	X	

County Administrator Clinton Langreck presented his County Administrator’s Monthly Report – August 2020. The report contained information on the COVID-19 Response, Policy Development, Strategic Planning and the 2021 Budget. Also included was a Strategic Planning Survey for Supervisors to complete.

Motion by Nelson, second by Gentes to adjourn to Tuesday, September 15<sup>th</sup> at 7:00 p.m.. Motion carried.

STATE OF WISCONSIN )  
  )SS  
COUNTY OF RICHLAND)

I, Victor V. Vlasak, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the August meeting held on the 18th day of August, 2020.

Victor V. Vlasak  
Richland County Clerk