

To: Richland County Board, Chair Marty Brewer

Subject: County Administrator’s Monthly Report — Nov 2020

17-Nov-20

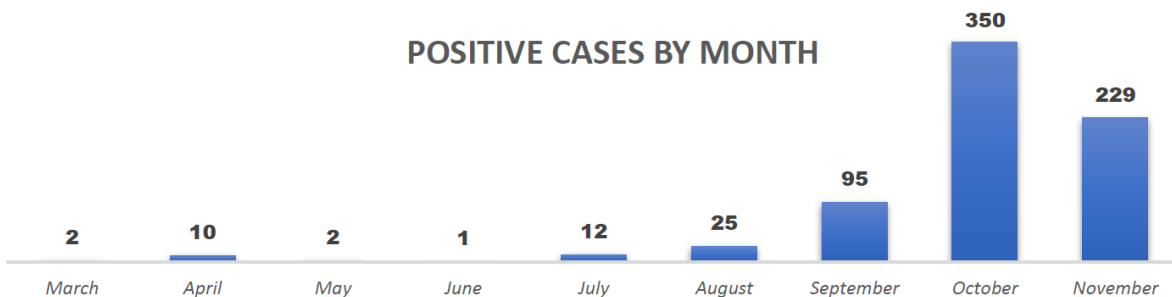
COVID-19 Response:

Emergency Operations Center —briefings are held every Tuesday and Thursday. We continue to exchange information with community partners with a current focus on:

- 1) Rapid Increase in COVID-19 positive tests: as seen through our community testing statistics

The charts below represent the COVID-19 cases among Richland County residents reported as of November 16, 2020.

Time Period	Total Individuals	Positive Cases	Positive Case Percentage	CURRENT Active COVID Cases	TOTAL Recovered / Released from Isolation	TOTAL Related Deaths	OVERALL TOTAL COVID CASES	TOTAL Ever Hospitalized
Last 14 days	658	207	31.46%	307	+ 408	+ 11	= 726	33



~Data provided through HHS Director Tracy Thorsen as of November 16th, 2020.

- 2) Local Healthcare Capacity: Our local healthcare providers are approaching full capacity in their intensive care units. They are strongly encouraging the community to abide by public health safety protocols.
- 3) Enforcement: Administration is preparing to approach the Health and Human Services Board in December with discussion and possible options regarding enforcement of safety protocols to mitigate community spread of the virus.

COVID-19 Community Testing:

Our Public Health Department in conjunction with Emergency Management is conducting community testing on Monday mornings. We currently have National Guard support to conduct testing on Thursdays. Without extension from the state of Wisconsin, the National Guard Testing Mission is set to end in early December. For more information on testing please reference:

<https://covid.co.richland.wi.us/free-community-testing/>

UW-Platteville Richland Center is also conducting non-symptomatic testing on Wednesdays: <https://www.uwplatt.edu/news/uw-platteville-expands-covid-19-testing-community>

Policy Development in 2020:

Declaration of Disaster	Adopted in May
COVID-19 Plan	Adopted in May
Video Teleconferencing	Adopted in May
Remote Work Policy	Adopted in May
Families First Act	Adopted in June
Policy Establishment	Adopted in August
Procedure Establishment	Adopted in August
Authority and Roles	Adopted in August
2021 Budget	Adopted in October
Short-Term Borrowing	Intended for December
Complaints and Mismanagement	Intended for December
Purchasing Policy	Under development
Tax Deed Property	Under development
Authorization Table	Under development

Strategic Planning:

Resolution No. 21-107 approved the County Administrative Strategic Plan and Administrative Priorities. The Administrator routinely reports to the Finance and Personnel Committee regarding the status and progress of meeting the goals.

RICHLAND COUNTY

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Strategic Plan Tracking and Reporting: 2020-2021			
Items:	Actions:	Status:	
<u>Challenges for the County Administrator (18 month goals for administrator):</u>		29-Sep-20	30-Oct-20
1. Develop a long-term strategic plan	Meeting with SW Regional planning 28 Sep 2020 Utilization of WI Statutue 75.69(2) for strategic land development Ordinance / Policy Change to Follow Received EAD Grant for Development Resiliancy Bagan Marketing and Tourism Focus Team Meetings	Preliminary	Developing
2. Transition finance and HR from County Clerk's Office to the Administrator's Office	Preliminary Discussion with Clerk 16 Sep 2020 Administrator moved office to Courthouse 23 Oct 2020	Preliminary	Developing
3. Make resolutions and ordinances available and organized on the internet	HTML Richland CTY Website search tool -by MIS	Preliminary	
4. Develop more uniform HR policy and procedures		No Actions	
5. Implement a uniform performance review program	Legal Research Defining relationships of Dept. Heads Probation Review Administrator Probation Review Economic Development Dir Looking to confirmation of appointed deaprtment heads 3 Nov 20	Preliminary	Developing
6. Develop plan and funding for more broadband	Meeting with SW Regional planning 28 Sep 2020 Scheduling meeting with John Bertz	Preliminary	
7. Develop finance and purchasing policy (increase admin authority on purchasing)	Investigating other counties	Preliminary	
8. Develop new county board member orientation program	Discussion and drafts	Preliminary	
9. Full review of county employee handbook, addendums and administrative manual	Reviews in adjusting to Administrator Model	Preliminary	
10. Partner with Southwest Regional Planning in developing a county strategic plan	Meeting with SW Regional planning 28 Sep 2020 Plan on moving forward with EAD Grant Study Received EAD Grant for Development Resiliancy Bagan Marketing Focus Team Meetings	Developing	
11. Develop policy and procedure to address complaints and investigations (Proposed by Administrator)	Discussion and draft with several supervisors	Preliminary	
12. Develop compensation and classification plan (Proposed by Administrator)		No Actions	

Current Administrative Projects/Support:

List of current projects the Administrator is assisting/tracking development:

- Strategic Planning through SW Regional Planning
- 2022 Budget Process
- Capital Improvement/Project Planning
- Emergency Response Radio/Tower Assessment
- Courtroom Improvements
- Courthouse Roof Repair
- County Grass Cutting Assessment
- Cazenovia Demolition
- Land Conservation Relocation
- New Ambulance Garage
- Kayak Landing Project
- Transition Committee

Clinton Langreck
Richland County — Administrator