

**Commission on Aging Disability Board Meeting Minutes
November 11, 2020**

The Commission on Aging and Disability met via ZOOM and in conference room A/B in the Community Services Building at 221 West Seminary Street, Richland Center, WI 53581

Members present: Virginia Wiedenfeld, David Scribbins, Van Nelson, Linda Symons, Patrick Manning, Sandra Kramer, Carolyn Denman and Belinda Granger

Members absent: Cindy Riley, Sharon Knudson and Gary Peters

HHS Staff present: Roxanne Klubertanz-Gerber and Linda Batten

Others present: Floyd Bartel

1. Call Meeting to Order: Meeting was called to order at 1:00 p.m. by David Scribbins

2. Posting and Agenda: Linda Batten verified the agenda was posted properly. Sandra Kramer made a motion to approve the agenda; Van Nelson seconded. Motion carried.

3. Approval of October 14, 2020 Commission on Aging and Disability Meeting Minutes:

- Linda Symons made a motion to approve the October 14, 2020 Commission on Aging and Disability meeting minutes; Carolyn Denman seconded. Motion carried.

4. Board Education: Richland County Housing Authority:

- Floyd Bartel from the Richland County Housing Authority explained to the board the role of the housing authority and its' history.
- Floyd said that Richland County low-income families have a choice in housing. After the family fills out an application, they would then have a meeting with the Housing Authority. After that, the family is given a housing voucher with housing suggestions. After approval, the family can look for housing. Then the housing would have to be inspected by the Housing Authority and then the family has to get an OK from the property owner that they would accept the vouchers. The Housing Authority would send a payment directly to the property owner and the family would have to pay the difference.
- Floyd told the board that the biggest problem is the lack of housing availability.
- Floyd reported that currently there is a waiting list. However, people should sign up if they are in need of housing.

5. ADRC Update

- Roxanne reported that the ADRC has been very busy and that Kristine Olson (Information and Assistance) has given her notice and her last day will be November 30.
- Roxanne said that Caregiver Boot Camp has been virtual and that next Mondays activity will be Steering into the Skid. There are 29 caregivers signed up.
- Roxanne reported that the Caregiver Support Group has dwindled in numbers. Because of this, it was decided to put the Group on pause.
- Roxanne told the board that Caregiver kits have been made and will be given to Richland Center and Lone Rock libraries.
- Roxanne said that the Transportation Program offered trips to the polls. No one called for reservations. She further said that site reviews are being done for entities that lease buses.
- Roxanne reported that Transportation is working on coordination with Vernon County with their bus schedule.
- Roxanne told the board that here has been a change when people come into the office and ask to see an Information and Assistance person. They are asked health questions and then guided into the Intake room and told that the new procedure is that the Intake person to discuss their issues will call them. The only way an Intake person will come out and see them is if their issue which cannot be resolved over the phone.
- Roxanne also told the board that Joanne Welsh is doing Medicare Part D via mail. She is not seeing anyone.
- Roxanne was excited to tell the board that the regional ADRC website was revamped.

6. Project Lifesaver:

- Roxanne reported to the board that the County Board approved the Sheriffs' Department to be a part of this project.
- Roxanne said this program is for anyone who wanders no matter the age. The person will have a transmitter and the Sheriffs' Department will have a receiver.
- Roxanne said that currently this is the thinking of what the process will look like. ADRC refers to ADRC manager who in turn refers to the Sheriffs' Department.
- Roxanne told the board that we are one of the last counties in the state to have this program. She thinks that there should be brochures ready next month.

7. ADRC Budget Review:

- Roxanne said the budget looks good. Aging is at 74% utilization. It should be at 83%. However, this is lower due to the decrease of transportation as a result of COVID. The ADRC budget is at 83%.

8. Reports from Aging and Disability Organizations:

- Roxanne wished everyone a Happy Veterans Day.

9. Citizen Comments:

- Linda Symons congratulated Roxanne and all her staff for everything that they do.

10. Schedule Next Meeting:

- Next meeting is scheduled for Wednesday, December 9, 2020 at 1:00 p.m. via zoom or in Conference Rooms A & B of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

12. Adjourn:

- Motion to adjourn until Wednesday, December 9, 2020 at 1:00 p.m. was made by Sandra Kramer; Carolyn Denman seconded. Motion carried.

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office