

U.W. PLATTEVILLE-RICHLAND COMMITTEE

July 8, 2019

The U.W. Platteville-Richland Committee met on Monday, July 8, 2019, at 1:15 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Linda Gentes, James Huffman, Melissa Luck and Shaun Murphy-Lopez. Chad Cosgrove was absent.

Others present included: Victor Vlasak, County Clerk; Brandon Fetterly, Interim Campus Dean; Dr. Michael Compton, Assistant Provost, Academic Affairs, University of Wisconsin Platteville; Jesse Arias, Facilities Manager, UW Platteville Baraboo/Sauk County and UW Richland Center; and Angie Arneson, Food Service Supervisor.

Chair Gentes called the meeting to order and confirmed that a quorum was present.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Huffman, second by Murphy-Lopez for approval of the agenda. The motion carried by unanimous vote.

Motion by Murphy-Lopez, second by Huffman for approval of the printed copies of the minutes for the June 10th meeting. The motion carried by unanimous vote.

Dean Fetterly reported that there is an electrician on campus because the power went out to the east end of the campus. Arias and the electrician are trying to figure out what in the air conditioning system caused the power to fail. When an air conditioner for the student center kicked in the main breaker for the east end of the campus was tripped. When the air conditioner was taken off line the power remained on.

Dean Fetterly reported that interviews for the Director of Student Services position will occur next week. Furniture in the student center will be replaced. Records analysis, retention and disposal is underway in the old file room. That room will be made into a new faculty/staff lounge. The old faculty/staff lounge will be will be a co-mingle space for students. John Christianson, Director of Communications, is working on the web site redesign. If you go to Richland.uwc.edu it will direct you to the new web page. The new web site has pictures of Richland campus students taking courses. There is also a new billboard by Jones Chevrolet. The first new student registration took place on June 25th. The second new student registration will take place on July 18th. The Dean followed up with Mark Stoltz from St. Mary's on the use of campus classroom space for a Catholic high school. Mr. Stoltz indicated that they are unable to make the Catholic high school financially viable on an appropriate tuition scale. Parents of K thru 8 at St. Mary's did not want their tuition dollars funneled into a new high school. The tuition that they would have to charge could potential price parents out of the market.

Luck reported on perceptions from campus staff that she has heard regarding student recruitment.

Arneson presented the Food Service financial report as of June 30th. The cash balance is a negative \$-19,954.86. Outstanding accounts receivables total \$27,016.00. Arneson reported that she will be out on medical leave for approximately six weeks. Arneson reported on events that the Meal Service is providing food for. Arneson is working with Vicki Strait, Auxiliary Administrator UW-Platteville, regarding putting the meal plans on the student IDs. The students will have money that they can put on the card and it will be a declining balance as used. The minimum on the cards is \$500 to start. The Nutrition Program contract was discussed. Arneson will provide information on the cost of each meal provided to the Program. Jail meals were discussed. Arneson noted that she does not have the staff or the vehicle to meet the requirements for providing the meals for the jail.

Jesse Aries reported on expenditures for the month. Holes in the concrete are being patched. Weed spraying is underway. The lawn mowing is ongoing. The last two flag poles have been installed. The second air conditioning unit for the classroom building and air conditioning unit for the server room in the science lab have been repaired. Due to a man power shortage Aries is making a lot of the repairs himself. The scope of work for the various projects has been completed and will be going out for bids.

Aries reported on the power outage over the weekend. It affected the Coppertop Theatre, Classroom building and Science building. City Utilities checked their electric equipment and found no problems. Strang Heating and Electric checked the breaker panels. If the problem is the breaker, a new breaker will be needed and the buss inside the panel will have to be modified. The estimated cost of the repairs is \$5,000.00.

The Committee discussed capital project needs for the campus buildings and grounds. Also discussed was the Outlay budget request for 2020. The Committee will meet on Tuesday, July 16th at 6:00 p.m. in the County Board room to review and approve the proposed 2020 Outlay budget. Aries will develop a priority list of maintenance and repair needs.

Aries reported that the painting of the Coppertop Theatre will not be completed because the Experience Works employee who was doing the painting is no longer available. Discussed was the possibility of hiring to complete the work.

Invoices for the month totaling \$76.14 were reviewed. Motion by Huffman, second by Luck that approval be granted for payment of the invoices from the Outlay budget. The motion carried by unanimous vote.

Walsh's Ace Hardware - \$33.64 – Concrete for Sidewalk Repairs and Bolts for Flag Pole
Walsh's Ace Hardware - \$29.42 – Concrete for Sidewalk Repairs
Walsh's Ace Hardware - \$13.08 – Snap Connectors for Flags

Motion by Luck, second by Huffman to adjourn to Monday, August 12th at 1:15 p.m. The motion carried by unanimous vote. The meeting adjourned at 2:23 p.m.

Victor V. Vlasak

Richland County Clerk