

U.W. PLATTEVILLE-RICHLAND COMMITTEE

May 13, 2019

The U.W. Platteville-Richland Committee met on Monday, May 13, 2019, at 1:15 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Linda Gentes, James Huffman, Chad Cosgrove, Shaun Murphy-Lopez and Melissa Luck.

Others present included: Victor Vlasak, County Clerk; Brandon Fetterly, Interim Campus Dean; Rose Smyrski, Vice Chancellor for University Relations, University of Wisconsin-Platteville; Jesse Arias, Facilities Manager, UW Platteville Baraboo/Sauk County and UW Richland Center; and Angie Arneson, Food Service Supervisor.

Chair Gentes called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Cosgrove, second by Huffman that the agenda be approved. Motion carried.

Motion by Luck, second by Cosgrove that the printed copies of the April 8th meeting be approved. Motion carried.

Rose Smyrski reported that the university is hoping to have included in the State budget resources for a dairy innovation hub. That involves a partnership with UW-Madison, UW-River Falls and UW-Platteville, all of which have an agriculture presence. It would create paths for faculty and provide research and fellowship opportunities. The focus for the dairy innovation hub is to provide research and support for the ag industry. The request is for 7.9 million dollars. Of that amount, the local campuses would receive approximately two million dollars. A two year associate degree in agriculture is available.

Dean Fetterly report that an associate degree in business will be available this fall as well as a food and agriculture associate degree. An art show was hosted on campus. Awards night was held to publically announce scholarships and give recipients an opportunity to meet with donors. The band concert will be held May 14th. Commencement is May 17th. Tony Kurtz, Assemblyman, 50th District, is the commencement speaker.

Arneson presented the Food Service financial report. The April 30th report shows a negative cash balance of \$5,175.89. Outstanding accounts receivables total \$4,915.50. Arneson reviewed upcoming events where Food Service will be providing food. Arneson and Dean Fetterly traveled to the UW Platteville to tour their dining facility and the changes that they are making. Also discussed was the sale of meal plans and the use of the card reader system to track what students purchase from Food Service.

Angie Arneson, U.W. Food Service Supervisor, addressed the Committee requesting approval for two Meal Service workers to switch positions. Suzette Troxel is the current Food Service Worker paid at minimum wage (\$7.25). Abbigail Arndt Carmody is the current Cafeteria Worker paid at Grade aa, Step 4 (\$11.03 per hour) in the Pay Plan. Ms. Arndt Carmody is a new mother and wishes to work less hours and will become a call in employee. Ms. Troxel wants to work more hours and will be taking over the night position. Ms. Troxel would be paid at Grade aa, Step 1 (\$10.31 per hour). Both positions are call-in positions, but with different responsibilities. Motion by Luck, second by Huffman to grant approval for the switch and forward the recommendation to the Finance and Personnel Committee for approval. Motion carried.

No information was available regarding signage for locating the St. Mary's High School on the campus. The 1966 Memorandum of Agreement between Richland County and The Board of Regents of State Colleges was briefly discussed. It was noted that the lease has been amended

Murphy-Lopez presented information from the 2018 Policy adopted by the Wisconsin Farmers Union Annual Convention which was held in Wisconsin Dells. Part of the policy was regarding the Wisconsin Farmers Union support of the development of a research and educational institute for rural Wisconsin. The mission would be to examine issues critical to the growth of family farm agriculture and the health of rural communities in Wisconsin. Discussion followed.

Arias reviewed the Outlay budget. Arias reviewed the following maintenance accomplishments:

- Mowing has started. Due to weather conditions the immediate areas around the buildings were mowed.
- Preparations are underway for commencement.
- The cafeteria has been painted.
- Some hot water heating pumps were repaired.
- The mowing equipment has been prepared for the mowing season.
- Work continues on the John Deere Gator that was donated by the UW Rock.
- Touch up painting was completed on the south hallway.
- New signage has been installed around the campus.

2019 maintenance requests are as follows:

- The gym building Cleaver Brooks boiler has a leaking tube(s) and needs repair. The estimated cost to replace up to five tubes is \$3,597.00.
- The gym building Cleaver Brooks boiler tubes need ultrasonic testing. This needs to be done to get any thin tubes replaced. TPS Consulting Engineers have given a quote of \$4,995.00 to UT all 57 tubes.
- The two Cleaver Brooks boilers need to be tuned and safety checked. This has not been done for six years. The bid from PBBS is \$1,370.00.
- The gym floor needs to be recoated. Dalco bid \$2,690.00. Imperial Wood Floors bid \$6,300.00.
- An air conditioner condenser on the East Hall needs to be replaced. Johnstone gave a quote of \$2,018.00 for a 13 SEER 5 Ton R410A unit.

- A new evaporator coil will be needed on the East Hall building to go along with the new refrigerant (410A). Johnstone Supply gave a quote of \$595.00.
- All three air conditioner condensers for the cafeteria need to be replaced. They share a common evaporator and that will also need replacement to do the job correctly. Johnstone Supply gave a quote of \$2,028.00 per condenser for a 13 SEER 5 Ton unit (3 unites = \$6,054.00).
- In conjunction with the air conditioner condenser replacement for the cafeteria, a new evaporator coil will need replacement to go with the new 410A refrigerant. Vyron Corp. has given a quote on the coil. Note that this is a specialty coil that is not available from other vendors.
- Duct work will be needed to install the new evaporators in the east hall building and the cafeteria building. The estimated cost is \$5,000.00.

Future expenditures for fiscal year 2019 are:

- Two fire rated doors and locksets will be needed in the library computer lab to convert it into a book storeroom. The estimated cost is \$5,000.00. This work needs to be completed before that start of fall classes.
- Two dedicated circuits will be needed to the Science building computer lab for the Platteville computer upgrade. Currently one of the computer circuits is tripping when a lot of equipment is on. The estimated cost is \$5,000.00. This works needs to be completed before the start of fall classes.
- At least two new Medco locksets should be purchased each year. The Schlage locksets are worn out and parts are no longer available. The goal is to convert the campus to keyed Medco locksets and develop a good key control system. The old Schlage locksets will be used for parts to repair the existing lock sets. The estimated cost is less than \$4,000.00 per year.
- An annual allocation of \$15,000.00 is needed for concrete repairs around the campus.
- The two Thermal Dynamics boilers in the Science lab building need to be tuned. This will improve efficiency, reliability and save on fuel costs.
- One more air conditioner condenser/evaporator combo in the East Hall building needs replacement.
- The boiler tubes on the Cleaver Brooks boiler in the cafeteria building need UT (ultrasonic testing). This will give a baseline on the life expectancy of this boiler.

Capital improvement needs are:

- Dead trees will be removed. The trees will be replaced with new trees from the DNR. Costs associated with removal of the trees will be for stump removal. The estimated cost of the stump removal is \$1,000.00.
- The Foundation will be asked for funding to plant flowers on the campus. The removal of the dead trees and the planting of flowers will help improve the appearance of the campus.

Capital improvement proposals are:

- Replace the Cleaver Brooks boiler in the cafeteria with a pair of high efficiency boilers. This will give redundancy, save on fuel and boost reliability.

- There is a refrigerant leak in the Melvill building air conditioning system. The leak is probably in the wall and a new line set will need to be run by a HVAC contractor. The estimated cost is \$10,000.00.

A budget increase of \$7,000.00 is requested for the annual maintenance budget. Arias believes that the increase will show a good faith effort to Platteville and Platteville will reciprocate in kind.

The Committee reviewed the invoices. Motion by Murphy-Lopez, second by Luck to approve the payment of the invoices from the Outlay budget. Motion carried.

Equipment Repair

\$ 183.08 – Walsh’s Ace Hardware – Twelve Filers

\$ 30.98 – Auto Value – Medium Horse-POW

\$ 180.00 – First Supply – Siemens

Grounds

\$1,162.24 – Highway Department – Supplies

Building Maintenance

\$ 94.85 – Bailey’s Paint – Paint

The next meeting is scheduled for June 10th and 1:15 p.m.

Motion by Huffman, second by Luck to adjourn. Motion carried. The meeting adjourned at 2:49 p.m.

Victor V. Vlasak
Richland County Clerk