

## **U.W. PLATTEVILLE-RICHLAND COMMITTEE**

April 8, 2019

The U.W. Platteville-Richland Committee met on Monday, April 8, 2019, at 1:15 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Linda Gentes, James Huffman, Chad Cosgrove, Shaun Murphy-Lopez and Melissa Luck.

Others present included: Victor Vlasak, County Clerk; Brandon Fetterly, Interim Campus Dean; John Carter, HVAC Specialist; Angie Arneson, Food Service Supervisor; and Mark Stoltz.

Chair Gentes called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Cosgrove, second by Huffman that the agenda be approved. Motion carried.

Motion by Luck, second by Cosgrove that the printed copies of the March 11<sup>th</sup> meeting be approved. Motion carried.

Dean Fetterly introduced Mark Stoltz. Mr. Stoltz attended the meeting regarding the potential hosting of St. Mary's high school on the campus. Mr. Stoltz is on the Education Committee for St. Mary's and also leading the group to potentially start a high school. Dean Fetterly stated that this seems to be an opportunity for both St. Mary's and the campus. A utilization of space on the campus while enrollment is down and to help St. Mary's get started with a high school.

Mr. Stoltz explained that a survey was sent out to all St. Mary's parents to see what the potential demand might be for a high school. It looks like the current seventh grade class has the most demand. There are currently 9 students in that class. The fall of 2020, for those current seventh graders, potentially would be the first group to start a high school. A number of buildings were looked at for potential use for a high school. The best option was to use the campus. Most of the students coming from St. Mary's are almost a year ahead of the high school students. The thought is that the senior year for the students could be spent taking classes at the campus. 2020 the high school would start with the freshman class. Every year one more grade would be added. If enrollment at St. Mary's or the campus gets too high, a different building option would need to be found. At least two years would be the minimum St. Mary's would be at the campus. At least a four year plan is needed.

Dean Fetterly noted that the campus was built for a head count of 500. Mr. Stoltz noted that the first year there will be 10 students. A dedicated classroom would be needed for the first year. A second dedicated classroom would be needed for the second year, as well as office space.

Chair Gentes noted that she has received numerous emails regarding the issue, mostly from retired staff. She related the thoughts received in the emails. The comments include the following: Worries that the high school on the campus will antagonize school districts because it is a private school; that St. Mary's is not inclusive for special needs (public schools must take special needs and accommodate); will there be use of the gym, theater, library and internet; who will hook up computers; and will food service be utilized?

Mr. Stoltz explained that High School Principal Jonathan Bosworth and District Administrator Jerred Burke have been involved in the discussions of the development of a St. Mary's high school and see no problem with it. Curriculum assistance has been provided. There is a potential to work with the high school for band, choir, tech ed and sports. One negative concern heard from families at St. Mary's and people involved is safety issues regarding high school students mixing with college students. Mr. Stoltz explained that the theater, gym, library and food service will all be utilized.

The Dean noted that it is university policy that he have signatory authority on all leases. Because the campus buildings are public buildings, there cannot be discrimination. Dean Fetterly noted that St. Mary's students will be in a university environment where there is academic freedom

Mr. Stoltz discussed with Committee members the possible location of a sign along Highway 14 indicating that St. Mary's high school is located on the campus. County approval of the signage is required. State approval may also be required because the signage would be located near a state highway. More information will be brought back to the Committee at their May meeting.

Dean Fetterly reported that the campus will be hosting the Career Education Cooperative in the gym on Wednesday, April 10th. 125 students will be interviewing with 20 business to get selected for their internships. Those students have to take a coordinated educational experience, either a class from the campus or Southwest Tech. The middle school honors band event will take place on the campus on Friday, April 13th. Foremost Farms is hosting the event and will be doing a cheese making demonstration. The Richland Campus Undergraduate Research Symposium is Friday, April 26<sup>th</sup>. At the Symposium, campus students doing research will have an opportunity to present the results of their work. Two new associate degrees in agriculture business have been approved by the Higher Learning Commission. Chancellor Shields will be on campus April 30<sup>th</sup> for a press conference and roll out of those two new degrees. The branch campus facility director has been hired.

Arneson presented the Financial Statements for Food Service as of March 31, 2019. Currently the cash balance has a negative balance of \$1,115.07. Outstanding accounts receivables total \$2,385.00. Low enrollment is a major factor in the negative cash balance. Arneson reported on events that will take place involving the providing of meals by Food Service. Arneson reported that the UW Platteville will be making \$100,000 in improvements in the Student Center. Arneson reported on her findings regarding providing the meals for the jail.

Meals provided to the prisoners have different nutritional and dietary needs. There are also costs associated with the delivery of the meals to the jail.

Dean Fetterly explained that the UW Platteville allows students to charge a meal plan to their university bill paid by tuition and financial aid. The funds that exist in the meal plan go on the student's university card. Students can add to their meal plan at any time during the semester. Because the funds are stored on a unique card, a card reader is needed. The reader computes back to the UW Platteville when it is used. UW Platteville will reimburse the Food Service when the students purchase a meal using the card. The reader will cost \$1,271.88 and is available from Blackboard, Inc. Motion by Murphy-Lopez, second by Cosgrove that the purchase of the reader be approved. Motion carried.

Carter reviewed the maintenance report for March and April.

- Work continues on the John Deere gator.
- The maintenance office is being repainted and the floor tiles replaced.
- The weight room was repainted.
- Grounds work for the spring has started with stick clean up, landscaping gravel raking and bush trimming.
- Lawns will be aerated, weather permitting.
- Arneson and Carter will be traveling to Platteville to meet with their interior designer to look at examples of products for use in improving the appearance of the food service area.

Invoices for the month totaling \$1,526.18 were reviewed. Motion by Cosgrove, second by Huffman to approve the payment of the invoices from the Outlay budget. Motion carried.

#### Building Maintenance and Repair

\$171.94 – Bailey's Paint – Weight Room

\$ 73.50 – Bailey's Paint – Gym Room

#### Grounds Maintenance

\$334.88 – Highway Department – Bridge Inspection

\$ 93.01 – Highway Department – Road Salt

\$102.22 – Highway Department – Road Salt

\$ 69.93 – Highway Department – Road Salt

\$562.20 – Highway Department – Road Salt

\$118.50 – Dalco – Concrete-Safe Ice Melt

The 2018 Outlay budget was reviewed. Total available funds as of 12/31/18 are \$14,304.06. Motion by Luck, second by Cosgrove for approval of line item transfer of funds within the budget. Motion carried. The transfers will result in \$14,304.06 being available in the Grounds line item as of 12/31/18

Motion by Luck, second by Huffman to adjourn. Motion carried. The next meeting is scheduled for Monday, May 13<sup>th</sup>.

Victor V. Vlasak, Richland County Clerk