

UW-RICHLAND COMMITTEE

January 14, 2019

The UW-Richland Committee met on Monday, January 14, 2019, at 1:15 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Jim Huffman, Chad Cosgrove, Melissa Luck and Shaun Murphy-Lopez. Linda Gentes was absent.

Others present included: Victor Vlasak, County Clerk; John Carter, HVAC Specialist; Angie Arneson, Food Services Supervisor; and Denise Lins, Symons Recreation Complex Director.

Vice Chairman Huffman called the meeting to order.

The County Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Cosgrove, second by Luck that the agenda be approved. Motion carried.

Motion by Luck, second by Murphy-Lopez that the printed copies of the minutes for the December 10, 2018 meeting be approved. Motion carried.

Committee members were emailed copies of the following Dean's report.

- Promotional videos were filmed by the UW System to inform legislators and the public about the integration with Platteville. The videos are currently being edited for release.
- The campus website, along with the Platteville websites, are currently in redesign to provide consistent branding and a new, fresh look. These websites should be rolled out over the spring semester. The old Richland.uwc.edu link should forward to the new website.
- Work on additional signage is ongoing to establish the new logo and relationship. The signage is being funded the UW system. Specifically:
 - Interior accent signage that promotes the campus to the general public in Pippin, the Gym and the Coppertop Theater;
 - Parking lot signage;
 - Exterior map and wayfinding signage;
 - If funds remain, interior door signage and wayfinding will be updated.
- Planning for commencement in 2019 is underway. Commencement is scheduled for May 17, 2019.
- Facilities Director candidate interviews will be January 23rd and 30th.
- Our enrollment for the spring shows 180 students for the spring semester. On par with enrollment for last spring.

Angie Arneson presented the December 31st Food Service Financial reports. Revenues for the month total \$12,776.55. Accounts receivables total \$1,968.70. Cash available as of December 31st totals \$13,375.35. Classes with start on January 28th. During the break the staff is cleaning in the kitchen. Arneson will go to the dorms to sell meal ticket plans.

Angie Arneson reported that bidding of the Nutrition programs meals will take place in August.

Denise Lins presented preliminary drawings of the proposed addition and connection of the Symons Recreation Complex and the Gymnasium building. The County Board will need to approve the proposed

addition. The Board of Regents will also have to approve the proposed addition. Final plans will be brought back to the UW-Richland Committee. Motion by Murphy-Lopez, second by Luck to forward the concept of the proposed addition and connection between the two buildings to the Finance and Personnel Committee for their input. Motion carried.

John Carter presented the monthly maintenance report.

- Cits was on site for the final stages of the VoIP phone project.
- Worked on the kitchen ice machine.
- Replaced pump coupler in gym boiler pump # 3.
- Gym boiler is leaking and will need service. The plan is to open the boiler on January 17th to assess if it is an emergency repair or if it can be postponed until after the season.
- Finishing up service on the lawn equipment.
- In the process of rebuilding the John Deere gator.
- Have been painting the weight room.

Invoices for the month totaling \$1,715.67 were reviewed. Motion by Cosgrove, second by Luck to approve payment of the invoices from the Outlay budget. Motion carried.

Equipment Repair

- \$455.00 – Johnson Controls – Melvill Fire Alarm Repair
- \$470.96 – Chitwood’s Electric Repair – Gym Hallway Unit Heater Motor
- \$317.54 – Chitwood’s Electric Repair – Gym North Air Handler Motor
- \$ 36.98 – Auto Value RC – Gym North Air Handler Belt and Equipment
- \$ 21.99 – Auto Value RC – Melvill West Air Handler Belt

Building Maintenance and Repair

- \$102.00 – Bailey’s Paint – Paint for Melvill Hall Office
- Repair of Furnaces and Boilers
- \$311.20 – Johnson Controls – Science Building 2 Repair

Copies of the 2018 Outlay budget were distributed to Committee members.

The next meeting is scheduled for February 11th at 1:15 p.m.

Motion by Luck, second by Murphy-Lopez to adjourn. Motion carried. The meeting adjourned at 1:56 p.m.

Victor V. Vlasak
Richland County Clerk