

## **FINANCE AND PERSONNEL COMMITTEE**

September 9, 2019

The Finance and Personnel Committee met on Monday, September 9, 2019, at 9:00 a.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Finance and Personnel Committee members present included: Jeanetta Kirkpatrick, Marty Brewer, Marc Couey, Linda Gentes, Buford Marshall, Shaun Murphy-Lopez, Larry Sebranek, Don Seep and David Turk.

Veterans Service Commission members present included: Buford Marshall, Larry Sebranek, David Bee and James Deitelhoff. Gary Peters was absent.

Others present included: Victor Vlasak, County Clerk, elected officials, department heads and employees.

Committee Chairman Kirkpatrick called the meeting order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Finance and Personnel Committee members, Veterans Service Commission members, WRCO and County department heads, a copy was posted on the Courthouse Bulletin Board and a copy was faxed to The Richland Observer.

Motion by Marshall, second by Sebranek for approval of the agenda. The motion carried unanimously.

Economic Development Agreement – Chair Kirkpatrick reported that the Agreement has amended to state that in the event there are personnel issues, they will be directed to the County Administrator, and if warranted, forwarded to the Richland County Finance and Personnel Committee for possible action. Motion by Sebranek, second by Murphy-Lopez to approve the amendment. The motion carried unanimously.

Economic Development Director Position Job Description – Chair Kirkpatrick stated that the amendment to the Agreement applied to both the Agreement and the position description.

Wisconsin Bat Specialist Contract Funding – The Property, Building and Grounds Committee is recommending a contract with Wisconsin Bat Specialist to eliminate the bat problem in the courthouse building. The contractor guarantees to eliminate the bat problem for a period of two years. This will also address health concerns by eliminating bat droppings. Motion by Marshall, second by Couey to present a resolution for approval of the contract and for approval to appropriate \$10,500 from the General Fund to cover the cost of the contract. The motion carried, with Murphy-Lopez voting against the motion.

2020 Budget Formulation – A report prepared by the County Clerk was distributed to Committee members. The report illustrated budget increases, items that could be included in a

borrowing and items where funding could be taken from the General Fund. Chair Kirkpatrick is recommending that \$800,000 be borrowed for 2020 Highway equipment purchases and for seal coating roads. Included in that borrowing would be the \$194,000 Sheriff's Department request to purchase four new squad cars. Chair Kirkpatrick is recommending that funding for the positions of County Administrator and Economic Development Director be taken from the General Fund.

Closed Session – Motion by Sebranek, second by Gentes to go into closed session per section 19.85 to discuss the employment, disciplinary history and performance evaluation data of specific public employees and to receive a report and advice concerning a complaint raised under County policies all as authorized under Section 19.85 (1) (c), (f) and (g) of the Wisconsin Statutes and that Attorney Jon Anderson, the County Clerk and Veterans Service Commission members David Bee and James Deitelhoff be allowed to remain. Roll call vote: AYES: Seep, Murphy-Lopez, Gentes, Kirkpatrick, Brewer, Marshall, Sebranek, Turk and Couey. Ayes 9. Noes 0. Total 9. Motion carried.

#### Closed Session

Motion by Marshall, second by Sebranek to return to open session. The motion carried unanimously.

#### 2020 Budget Formulation – Discussion continued.

- Circuit Court – Increase due to 40 hour work week and funding for attorney fee costs.
- County Administrator – Fund using General Funds.
- County Board – Replacement of iPads, cost of \$2,500 (borrow).
- County Parks - \$13,000 request for new well at Viola (borrow).
- County Treasurer – Increase hours from 35 to 40 hours per week.
- Courthouse Repair Outlay - \$25,000 levy increase request for equipment.
- Economic Development Position – Fund using General Funds. \$72,000 cost.
- Emergency Government - \$20,000 to build new shed for command post (borrow).
- Fairs and Exhibits – \$15,000 estimate to bury overhead electrical wires, purchase new breaker boxes and rebuild the red fence (borrow). \$30,000 levy request for operational expenses.
- Highway – Borrow \$800,000.
- Management Information Systems – Request for a non-lapsing fund to build up to cover \$70,000 cost for server replacement (borrow).
- Register in Probate – Attorney Fees cost increase.
- Sheriff – Funding increase request for an additional jail sergeant position and one new road officer position. \$65,000 for mapping software upgrade and \$15,000 for 911 support fees.
- Sheriff's New Car Outlay - \$194,000 request (borrow).
- Soil Conservation Cost Sharing - \$25,000 request for well water study. Cost sharing with Vernon and Crawford County (their share \$75,000).
- Symons Recreation Complex – Funding level discussion.
- University Campus – Concrete replacement.
- University Extension – Staffing levels discussed.

- University Outlay – Maintenance cost increases. Concrete replacement discussed.
- Video Conferencing - \$72,000 bid to replace equipment (borrow).
- Zoning – Increase to 40 hours – Charge GIS position salary and fringe costs to Land Records Grant.
- Contingency Fund – Discussion on funding.

Borrowing requests include: \$13,000 for a new well at the Viola Park; \$10,000 for Courthouse equipment; \$20,000 for the new Emergency Management command post shed; \$20,000 for burying fairgrounds wiring and for new breaker panels; \$800,000 for Highway equipment purchases; \$194,000 for new squad cars; \$72,000 for video conferencing equipment; \$2,500 for County Board iPads replacement; \$304,000 for campus flat rubber roofs replacement; Symons Complex, \$55,000 to re-plaster the pool, \$50,000 to replace the rubber roof and \$25,000 to install drains in the locker rooms; \$331,000 to replace the Community Services building roof; \$25,000 to make the bike trail ADA compliant.

Funding for the 911 Outlay was discussed. Spillman maintenance costs are \$25,000 annually. County sales tax revenues estimates and revenue sharing amounts were left unchanged in the proposed 2020 budget.

Motion by Turk, second by Marshall to adjourn. The motion carried unanimously. The meeting adjourned at 12:15 p.m.

Victor V. Vlasak  
Richland County Clerk