

# County Clerk's Office

Richland County, Wisconsin

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August 5, 2019

## NOTICE OF MEETING

The Richland County Finance and Personnel Committee will be meeting on Tuesday, August 6, 2019, at 9:00 a.m., in the County Board room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following:

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. July 2<sup>nd</sup> Minutes Approval
5. Quartz Health Insurance Renewal Rates for 2020
6. Symons Recreation Complex Building Addition Funding
7. Health and Human Services Department
  - a. Computer Purchases and Software for Aging and Disability Resource Center
  - b. Updated Position (17 Positions) Descriptions
  - c. Pay Classification Review
8. Pine Valley Community Village
  - a. Manager of Information Systems Reclassification
  - b. Tuition Assistance Program
9. Economic Development Proposal
  - a. Economic Development Specialist Position Creation
  - b. Southwest Partners Economic Development Contract Proposal
  - c. Richland County / Richland Center Memorandum Agreement
10. Pay Plan Update to Market
11. Pay Plan Administration Clarification and Request
12. Tri-County Airport Operation Ordinance
13. Paid Administrative Leave Policy Development
14. Specialty Engineer Fees Invoice Approval
15. Security Windows and Door Locks Funding
16. Courthouse Maintenance Supervisor Position Description
17. Administrator Job Description and Salary Range
  - a. Advertising, Interviewing and Hiring Timeline
  - b. Contracting with Firm/Individuals to Conduct Search
18. County Fair Start-Up Funds
19. 2020 Proposed Budget
20. 2020 Capital Projects
21. Management Information Systems Staffing
22. 9-1-1 Outlay Appropriation
23. Employee Suspension (Closed session under Wisconsin Statutes, section 19.85 (1)(b))
24. Return to Open Session
25. Handbook of Personnel Policies and Work Rules – Vacation Schedule
26. Adjourn

Note: Agenda items # 7 c, 11, 17 a, 17 b, 21, 22, 23, 24 and 25 added.

Cc: Committee Members, Richland Observer, WRCO, Bulletin Board and Our Files