

Minutes
Transportation Coordinating Committee
Wednesday, May 8, 2019

A meeting of the Transportation Coordinating Committee was held Wednesday, May 8, 2019 at 3:00 p.m. in Conference Room A/B-- of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Don Adelman, David Scribbins, Richard McKee, Eric Rynes, Stephanie Ronnfeldt and Bob Sheire

Members absent: Linda Gentes and Lydia Metz

Other attendees included: Justin (from Running Inc.), Linda Batten and Roxanne Klubertanz-Gerber

- 1) The meeting was called to order by David Scribbins at 3:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
 - Richard McKee moved to approve the posting and agenda; Bob Sheire seconded. Motion carried.
- 4) Approval of May 8, 2018 Transportation Coordinating Committee minutes:
 - Bob Sheire moved to approve minutes; Richard McKee seconded. Motion carried.
- 5) Welcome new board member:
 - This should not have been on the agenda.
- 6) Citizen Comments:
 - Laura Dias Radesca was introduced to the board by Roxanne. Laura is volunteering at the agency.
- 7) Approve MOU with Pine Valley for new 5310 Medium sized bus:
 - Roxanne informed the board that the new Pine Valley wheelchair van has been received and it is at Pine Valley. It is an E450 with room for two wheelchair.
 - Roxanne asked the Board for approval of the MOU for Pine Valley.
 - Bob Sheire made a motion to approve the MOU as written; Eric Rynes seconded. Motion carried.
- 8) Procurement of Pine Valley Medium sized Wheelchair bus:
 - Roxanne asked the board for approval of the procurement of the new Pine Valley Wheelchair bus.
 - Bob Sheire made a motion to approve this procurement. Eric Rynes seconded. Motion carried.
- 9) Retirement of vehicle:
 - Roxanne asked the board member for approval to retire the Pine Valley vehicle. Model year: 2001 Dodge Braun, VIN #:2B6KB31Z11K543296.
 - Eric Rynes made a motion to approve the retirement of the Pine Valley vehicle. Bob Sheire seconded. Motion carried.
- 10) 85.21 Grant update:
 - Roxanne told the board this grant was received in January. It is for the volunteer driver and the bus.
 - She informed the board that we are looking for volunteer drivers.
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11) 5310 Grant Update:

- Roxanne informed the board that in the first quarter there were 206 one way rides.
- Roxanne further the board that sometime this summer the new 5310 Grant will be coming out and she will be applying for it.
- Roxanne said we are still waiting on our new minivan.

12) Report on 2019 Transportation Budget:

- Roxanne reported that she has not received the final numbers for the 2018 budget. She said if there is any surplus this will go to Fund 18, which can be used for a vehicle shelter or a new vehicle.
- She further stated that the 2019 Transportation budget looks good. She said the last four years there has been a surplus.

13) Updates from Transportation Providers:

- Justin, from Running Inc., stated that their hours are 6:00 to 7:00 Monday through Saturday and 7:00 to 7:00 on Sundays. He said the cost of a one way trip is \$3.50. Running Inc. has 32 locations throughout the state.
- Justin explained that Richland Center applies for a 5311 grant. From this grant they determine how many hours per year that Running Inc. can operate.
- Eric Rynes said House Calls has a van that he utilizes 2 or 3 times a week for transportation. He said their transports to and from the hospital are down.
- Eric told the board that Schmitt's new Adult Day Care is still waiting on licensing.
- Eric said Schmitt is still moving forward on the new garage for residents.

14) Citizen Comments:

- Bob Sheire reported that Inclusa will be having a ribbon cutting ceremony on June 4th for their new building/location.
- David Scribbins explained Moving Out to the board. (He is now a board member of Moving Out.)
- Sandra Kramer explained to the board all the festivities for the 100th anniversary of the Richland Center American Legion. She said that Senator Marklein and Kurtz will be there. They are asking for volunteers.

15) Schedule Next Meeting: The next meeting is tentatively set for July 10, 2019 at 3:00.

16) Adjourn

- Eric Rynes moved to adjourn the meeting until July 10, 2019; Bob Sheire seconded. Motion carried.

Respectfully submitted,

Linda Batten
Aging and Disability Resource Center
of Eagle Country - Richland Center Office