

Minutes
Transportation Coordinating Committee
Wednesday, March 13, 2019

A meeting of the Transportation Coordinating Committee was held Wednesday, March 13, 2019 at 3:00 p.m. in Conference Room A/B-- of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Don Adelman, David Scribbins, Richard McKee, Linda Gentes, Eric Rynes, Stephanie Ronnfeldt and Bob Sheire

Members absent: Lydia Metz

Other attendees included: Linda Batten and Roxanne Klubertanz-Gerber

- 1) The meeting was called to order by David Scribbins at 3:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
 - Robert Sheire moved to approve the posting and agenda; Richard McKee seconded. Motion carried.
- 4) Approval of October 10, 2018 Transportation Coordinating Committee minutes:
 - Robert Sheire moved to approve minutes; Richard McKee seconded. Motion carried.
- 5) Welcome new board member:
 - Sandra Kramer is the new TCC board member. She introduced herself and told a little bit about herself.
 - Everyone went around the room and introduced themselves to Sandra and told her a little bit about themselves.
- 6) Citizen Comments:
 - None
- 7) 85.21 Grant Update:
 - Roxanne said we received the 85.21 Grant and it was over \$70,000.
- 8) 5310 Grant Update:
 - Roxanne told the board that we have been approved for this grant. However, it was approved for 85% of what was requested. This grant is for operating cost.
 - Roxanne reported to the board that we received approval for a new bus to replace the white bus.
 - Roxanne further told the board that Pine Valley's new vehicle has been approved and should be coming soon as should our new vehicle.
- 9) Review Driver Escort Handbook:
 - All the board members were given a copy of the Driver Escort Handbook with all the changes that we would like approval for, in red for their review.
 - Roxanne went through these changes with the board and said most of the changes were to update the manual to our current procedures or to fix errors.
 - Eric Rynes made a motion to approval the Driver Escort Handbook with the changes; Robert Sheire seconded. Motion carried.

10) Report on 2018 Transportation Budget:

- Roxanne told the board she is waiting for the books to close. However, she believes there will be a surplus.

11) Report on 2019 Transportation Budget:

- Because the year just started, Roxanne told the board we have utilized 11% of the Transportation Budget and \$14,000 will be taken out of the transportation trust fund 18 for the new bus.
- Roxanne told the board we have been approved to provide transportation to My Choice members. (My Choice is a new family care provider in our area.)

12) Updates from Transportation providers:

- Eric Rynes reported that transportation @ Schmitt has increased 50%.
- Eric further reported that Schmitt will be opening an Adult Day Care. They are hoping to have this up and running by 5/1/19.

13) Citizen Comments:

- Linda and Roxanne told the board we already have plans to do Fall Color and Rotary Lights bus trips for this year.

14) Schedule Next Meeting: The next meeting is tentatively set for May 8, 2019 at 3:00.

15) Adjourn

- Eric Rynes moved to adjourn the meeting until May 8, 2019; Robert Sheire seconded. Motion carried.

Respectfully submitted,

Linda Batten
Aging and Disability Resource Center
of Eagle Country - Richland Center Office