

**Commission on Aging Disability Board Meeting Minutes
June 12, 2019**

The Commission on Aging and Disability met in conference room A/B in the Community Services Building at 221 West Seminary Street, Richland Center, WI 53581

Members present: Virginia Wiedenfeld, Sandra Kramer, Carolyn Denman, David Scribbins, Linda Symons and Belinda Granger

Members absent: Sharyn Knudson, Gary Peters, Cindy Riley and Van Nelson

HHS Staff present: Roxanne Klubertanz-Gerber and Linda Batten

Others present: No one

1. Call Meeting to Order: Meeting was called to order at 1:00 p.m. by David Scribbins

2. Posting and Agenda: Linda Batten verified the agenda was posted properly. Sandra Kramer made a motion to approve the agenda; Linda Symons seconded. Motion carried.

3. Approval of May 8, 2019 Commission on Aging and Disability Meeting Minutes:

- Linda Symons made a motion to approve the May 8, 2019 Commission on Aging and Disability meeting minutes; Virginia Wiedenfeld seconded. Motion carried.

4. Board Education: Elder Rights Project – Greg Myszkowski

- Attorney Greg Myszkowski explained that the Elder Rights project, which is a part of Legal Action, and that it began in Milwaukee.
- Mr. Myszkowski said that the Elder Rights project is funded from the Federal government. The funds come from fines from Victims of Crime Act.
- He further stated that this is a public benefit and that no criminal charges need to be filed.
- Mr. Myszkowski reported that this service is free of charge for Wisconsin residents over 60 and they are victims of a crime or abuse. (The actual person needs to contact them not a friend or neighbor.)

5. Recognize Paul Kinney for his years on the board:

- Roxanne discussed a certificate that was made for Paul for all of his years on the COAD board. She said she would take it out to him.

6. Board elections:

- Roxanne reported she only had one person who showed interest in the vacant board position.
- Linda Symons made a motion to postpone the COAD board election until next month; Sandra Kramer seconded. Motion carried.

7. Nutrition update – Tanya Webster:

- Tanya was not able to make the meeting because she was doing a Farmers Market Voucher event at Richland Hills, so Roxanne went through her report.
- Roxanne handed out the 2018 Nutrition Report, Rise N Dine and a listing of dates, times and locations for the Farmers' Market Distribution. She then went through the highlights of the 2018 Nutrition Report for the board. Richland Center had a decrease in meals while Rockbridge and Germantown had an increase. Part of the decrease was because the MCO's (Managed Care Organizations) have more stringent guidelines for meals.
- Roxanne further went through the report, March was National Nutrition month. Tanya went to each meal site and showed people how to make their food go further and how to reduce waste.
- Rise N Dine will be held for 12 weeks starting in June again this year due to it being very successful last year.
- Roxanne further reported that there was a Regional site manager training held in November in Baraboo.
- These are just a few of the items that Roxanne went through from the reports that were handed out.
- Linda Symons said that more volunteer drivers are needed for delivering meals. She reported Tanya has been delivering meals when she is short drivers.

8. ADRC update:

- Roxanne reported the new minivan has been delivered and that she sent off all the required paperwork to DOT yesterday. She said that she will be sending out for quotes for the signage.
- Roxanne reported that Pine Valley still needs PASS training and that the ADRC is assisting with setting this up.
- Roxanne informed the board Karn Schauf will be going to training for Powerful Tools for Caregivers.
- Roxanne reported that the EBS, Joanne Welsh has been going with Tanya for the Senior Famers' Market distributions.
- Roxanne told the board that there will be two Tai Chi classes. One will be held in Muscoda and one will be held at Symons.
- Roxanne reported to the board that there were 22 applications for the ADRC receptionist position. However, there may be more as it closes 6/12 at 5:00.
- Roxanne informed the board that transportation will be having a trip to the Goose Barn on 6/14 and at this time we have 7 people going.
- Roxanne told the board that the ADRC has to present at the All Agency meeting and we will be doing Jeopardy.
- Roxanne said that she has to have the 2019 budget finalized by the end of June.

9. Reports from Aging and Disability Organizations:

- Virginia Wiedenfeld reported that the Pine Valley Foundation will be having a fundraiser on June 23rd.

10. ADRC budget review:

- Roxanne told the board that the ADRC budget is at a lower utilization than is expected for this time of the year. She said the Aging budget (Elder Benefit Specialist, Transportation and Chore Service) is at 43%. She does not see a problem with the budget.

11. Citizen Comments:

- Virginia Wiedenfeld asked about the method of payment at the meal sites. Roxanne told her that there is a suggested donation, however, people cannot be forced to pay this. Roxanne said some people pay more than what is suggested and others pay less. In the end, it all evens out.
- There was a lengthy discussion on the importance of donations for the Meals on Wheels program.
- Sandra Kramer said that on July 12th she will be on the radio discussing the Richland Center American Legions 100th birthday party.

12. Schedule Next Meeting:

- Next meeting is scheduled for Wednesday, July 10, 2019 at 1:00 p.m. in Conference Rooms A & B of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

13. Adjourn:

- Motion to adjourn until Wednesday, July 10, 2019 at 1:00 p.m. was made by Sandra Kramer; Virginia Wiedenfeld. Motion carried.

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office

