

UW-RICHLAND COMMITTEE

November 12, 2018

The UW-Richland Committee met on Monday, November 12, 2018, at 1:15 p.m., in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Linda Gentes, Jim Huffman, Chad Cosgrove, Shaun Murphy-Lopez and Melissa Luck.

Others present included: Victor Vlasak, County Clerk; Brandon Fetterly, Interim Campus Dean; John Carter, HVAC Specialist; Angie Arneson, Food Services Supervisor; Denise Lins, Symons Recreation Complex Director; and Peter Davis, Director of Facilities Management at UW Platteville.

Committee Chair Gentes called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Luck, second by Cosgrove that the agenda be approved. Motion carried.

Motion by Cosgrove, second by Luck that the printed copies of the September 10th meeting be approved.

Dean Fetterly reported that Lisa Thomas-Laury is the Branch Campus Continuing Education Director. John Christianson is the Branch Campus Communications Manager for the Richland and Baraboo campuses. Greg Zimmerman and the Dean visited the twelve largest feeder high schools over the last couple of months to meet with district administrators, principals and guidance counselors to re-establish connections with the leadership in the high schools. River Valley High School hosted their senior career and college readiness day on campus. Ithaca High School and River Valley High School juniors will be coming to the campus to take their ACTs in the spring. Dean Fetterly will be attending the Ithaca School Board meeting to talk about changes that have taken place in campus leadership. Academic alliances will continue. Options are being looked at to have campus instructors teach the classes. The aim is to have something in place so that starting next fall high school students will be able to get the key classes of English and math. Dean Fetterly reported on his nine-day visit to China. He also provided an update on the phone system upgrade.

Arneson presented the October Food Service Financial Report. Revenues for the month total \$17,234.41. Accounts receivables total \$3,088.75. The cash balance as of October 31st is \$26,003.88. Arneson reported that the cost per meal provided for the Nutrition Program will remain at \$3.50. Arneson has been notified that she will have to provide a bid in March to provide the meals for the Nutrition program.

Lins provided an amended version of the proposed ordinance prohibiting motor vehicles on campus sidewalks. Motion by Luck, second by Murphy-Lopez that the revised version of the ordinance be approved. Motion carried.

Lins presented a rough drawing of the proposed addition connecting the Symons Complex and the gymnasium. The Committee discussed the layout of the proposed addition.

Carter presented the following October/November maintenance report:

- Painting of the gym north hall and south hall trim and door vents has been completed.
- Furnaces were repaired in east Melvill.
- A boiler pump was repaired in the Science building.
- A coupler was replaced on gym boiler pump.
- An air switch was repaired on the north air handler for the gym.
- There was a large scale clean-up for a theater production.
- A roof repair was made over the Coppertop.
- Set-up for flood relief fish fry fundraiser.
- Painting in the maintenance shop was started.
- Excess furniture was removed from room 464 in preparation for the new communications person.
- All buildings were switched from cooling to heating.
- One boiler in the Science building is not running.

The Committee discussed the Sidewalk Assessment and the possible impact the Symons addition could have on the solutions proposed in the assessment. The preparer of the assessment, Seth Walsdorf, will be asked to attend the next UW Committee meeting to review the assessment.

There was nothing new to report on the Classroom building remodeling.

Invoices for the month totaling \$15,029.38 were reviewed. Included in the listing is an invoice in the amount of \$14,380.18 from Burch Concrete for replacement of the Melvill north east entrance and sidewalk cement. Motion by Huffman, second by Cosgrove for approval to pay the bills from the Outlay budget. Motion carried.

The Committee reviewed the Outlay budget.

Motion by Cosgrove, second by Huffman to adjourn. Motion carried. The meeting adjourned at 2:20 p.m.

Victor V. Vlasak
Richland County Clerk