

## **UW-RICHLAND COMMITTEE**

September 10, 2018

The UW-Richland Committee met on Monday, September 10, 2018, at 1:15 p.m., in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Linda Gentes, Jim Huffman, Chad Cosgrove and Melissa Luck. Shaun Lopez-Murphy was absent.

Others present included: Victor Vlasak, County Clerk; Brandon Fetterly, Acting Regional Dean; John Carter, HVAC Specialist; Angie Arneson, Food Services Supervisor; Peter Davis, Director of Facilities Management at University of Wisconsin-Platteville; and Denise Lins, Symons Recreation Complex Director.

Committee Chair Gentes called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Cosgrove, second by Huffman that the agenda be approved. Motion carried.

Motion by Luck, second by Cosgrove that the printed copies of the August 13th meeting be approved. Motion carried.

Dean Fetterly noted that the campus is in the new semester as the UW Platteville Richland. Enrollment looks about flat from last year. The first day FTE is 182.66. Three branch campus positions that have been posted. The positions are branch campus facilities director, branch campus communications manager and branch campus continuing education director. All three are posted through Platteville's web site.

Davis noted that the facilities director will report half and half to both deans. The posting closes on the 25<sup>th</sup> of September. The position will be advertised around the area.

Dean Fetterly reported that the Chancellor visited the campus on the first day of classes. Classes were cancelled on the first day after 4:00 p.m. upon advisement of the Emergency Management Director. Flood waters did get close to East Hall.

Dean Fetterly reported that it is now legal to wear the UW Platteville Richland t-shirts. There is a handshake agreement through the UW system that branch campus students will be given preference as transfer students going into comprehensive universities. This has been marketed as guaranteed transfers. The Provost at Platteville is negotiating an agreement so students have the ability to transfer to Madison. Associated degrees in business and agriculture are forthcoming. The business degree is slated for a fall 2019 launch. The agriculture degree is

slated for a fall 2020 launch. The faculty and business staff are on campus to implement the business degree. New expertise will be needed on campus to implement the agriculture degree.

Dean Fetterly announced that the Chancellor Shields has approved a renovation of the Student Center space and has released \$200,000 of funds for furniture, paint and floor coverings. Davis noted that the facilities designer is working on some options. The options will be brought back to the UW Committee.

Arneson reported on events that the Food Service has been and will be involved with. So far \$2,500 in meal tickets have been sold. Financial aids will be available on September 17<sup>th</sup>. Arneson will be promoting the sale of meal tickets at that time. Arneson met with Michael Ernest, Director of Auxiliary and Dining Services, UW Platteville. Arneson explained that if she goes exclusively with Martin Brothers Food Service, there is a guarantee of 4% over markup. She is able to do this because UW Platteville has a contract with Martin Brothers.

Lins provided an update regarding naming the road through the campus. It has been discovered that naming the road through the campus would require changing the address of the campus. Instead of making that change, Lins is requesting approval to place a sign for Symons Circle along Highway 14 at the west entrance to the campus. Placement of the sign will not affect the GPS address of the campus. Motion by Luck, second by Huffman to grant approval of the request. Motion carried.

Dean Fetterly reported that he contacted Sergeant Jason Williams, University of Wisconsin-Platteville Police Department, regarding the draft ordinance to prohibit driving on the campus sidewalks. Sergeant Williams noted that there is a State law that prohibits driving on sidewalks. Lins explained that forfeiture amounts need to be determined. The City of Richland Center has set forfeitures starting at \$100 and going up to \$400. Motion by Luck, second by Huffman to set the forfeitures starting at \$100 for the first offence and going up to \$400 for the fourth offence. Motion carried. The final ordinance will be brought back to the Committee before presentation to the County Board. Citations could be issued by either the City police or Sheriff's deputies.

Carter present a report on maintenance projects for the past month.

- Brush and trees were trimmed.
- The classroom air conditioner was repaired.
- The boiler room floor, gym boiler, maintenance electrical room floor, north hall of the gym, two offices in Melvill Hall and the east wall of the cafeteria were painted.
- A contractor has checked the roofs for hail damage. The insurance adjuster will be returning to inspect the roofs for hail damage.

First Supply is checking the cafeteria air conditioner to see what can be done. Three air conditioning units run into one coil in the building. One unit currently is not functioning.

Invoices totaling \$1,647.10 were reviewed. Motion by Cosgrove, second by Luck to approve payment of the invoices from the Outlay budget. Motion carried.

The 2018 Outlay report was reviewed.

The proposed 2019 budget totaling \$63,000 was reviewed. Motion by Huffman, second by Luck to approve the proposed 2019 budget. Motion carried.

A capital repair request for 2019 in the amount of \$304,000 will be presented to the County's Finance and Personnel Committee as a part of the 2019 budget request. The request is for the roof portion of the Year 2019 Plan of the UW-Richland's ten year roof replacement and emergent repairs cost projections.

Carter reported that there is a repair needed on the Coppertop roof. There is a leak around the fire damper system. Bryan Wontor, Residential Roofing, will be inspecting the leak.

Motion by Cosgrove, second by Luck to adjourn. Motion carried. The meeting adjourned as 2:25 p.m.

Victor V. Vlasak  
Richland County Clerk